



Posted: March 31, 0221

Final Filing Date: May 3, 2021

Water Treatment Plant/Distribution Operator II or III

Salary Range \$22.02 to \$35.02 D.O.Q.

Full-time including Benefits

The District

The Foresthill Public Utility District operates the public water system for the unincorporated community of Foresthill, California, located in Placer County, approximately 60 miles northeast of Sacramento. The Foresthill area is located on the ridge between the North and Middle Forks of the American River, commonly referred to as the Foresthill Divide.

The District incorporates an area of approximately 13,000 acres and contains primarily residential development. The District has a population of approximately 6,000 and provides approximately 2,000 water service connections.

The District is governed by a five-member Board of Directors and currently employs seven full-time employees.

The Position of Treatment Plant/Distribution Operator II or III

The Foresthill Public Utility District is recruiting for its Treatment Plant/Distribution Operator II or III. Placement will depend on experience and qualifications.

Under general supervision, positions in the Treatment Plant/Distribution Operator II and III classification perform a variety of field maintenance assignments on public water system facilities.

The Treatment Plant/Distribution Operator II/III:

- This is a journey level position in the water works industry

- Operates automatic and manually controlled equipment, motors, and pumps used in the treatment and disinfection of water and distribution systems
- Takes samples at established times, performing standardized quality control tests, and adjust chemical feeders and other plant equipment
- Document and interpret information necessary to determine the proper operation of treatment equipment, water conditions and distribution equipment
- Provides customer service including resolving customer complaints
- Must be able to work independently
- Provides paid on-call services as assigned
- Work in a manner that observes proper work safety standards
- Understand and carry out written and verbal instructions
- Establish and maintain cooperative working relationships with co-workers, outside agencies, and the public
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities
- Working knowledge of Microsoft Office
- Performs vegetation management by mowing/cutting weeds, trees and brush as assigned
- Performs other duties as assigned

The Ideal Candidate

The ideal candidate for this position will be an energetic, self-motivated and dynamic operator who models a strong work ethic and commitment to public

service. Additionally, the ideal candidate will possess the following attributes and characteristics:

- Candidate must be an independent problem solver
- Must work well with others and communicate effectively
- Candidate must enjoy working in remote areas in difficult weather situations
- The position includes paid on-call duties so the ideal candidate must enjoy working outside of normal business hours
- Operates vehicles to travel to and from work assignments
- Learns to operate heavy equipment to fulfill duties
- Must be able to carry, push, pull, reach, and lift equipment and parts weighing up to 100 pounds.
- Stoops, kneels, crouches, crawls, and climbs during maintenance and repair work
- Works in an environment with exposure to dust, dirt, chemicals and significant temperature changes between cold and heat
- Regularly uses common office/plant equipment such as telephones and computers
- Work out of doors for many assignments

System Facts

Miles of pipes: 33.6
Number of water treatment plants: 1
Number of storage tanks: 4
Total plant capacity (in million gallons per day): 3
Owner/Operator of Sugar Pine Dam and Reservoir
Population served: 6,000
Total water accounts: 2,000
Water sales, annual: \$1,860,000
Net capital assets: \$9,784,118

Foresthill PUD Mission Statement

To provide the Community of Foresthill with the highest quality drinking water at affordable rates with courteous and professional service.

To manage District resources responsibly for future generations.

About Our System

The District was formed in 1950 pursuant to the provisions of Section 15501 et. seq. of the California Public Utilities Code for the purpose of operating a water system. The District's water system supplies drinking and irrigation water to approximately 2,000 customers.



About the Community

Foresthill –

A Proud Heritage and A Bright Future

Nestled in the beautiful Tahoe National Forest, Foresthill became a town in 1850 and was one of the first areas discovered during California's Gold Rush. Mining has been a business staple in town since its inception, with hundreds of mines located in the area, many still active today. Following the mining boom, logging soon became big business with several lumber mills operating in and around the area.

Today, Foresthill continues in its tradition as a beautiful mountain community of nearly 6,000 residents. Located on the outskirts of the Sacramento Valley, it boasts stunning forests, gorgeous waterfalls and lakes and an abundance of trails and campgrounds. With a quaint main street area and a distinctive sense of community, Foresthill offers its residents a sense of comfort and belonging. It is a wonderful place to live, visit and explore.



Compensation and Benefits

The compensation and benefits for the Treatment Plant/Distribution Operator II/III will be based upon the successful candidate's qualifications and experience. The current compensation package includes:

Salary – \$22.02 to \$35.02 per hour

Vacation Leave – Starting at 10 days per year, increasing thereafter based on years of service

Holidays – 13 holidays per year

Paid Sick Leave – 12 days per year

Retirement – Membership in CalPERS with the District paying the employee contribution (non PEPRRA). The District also participates in Social Security.

Health Insurance – The District will cover 100% of the premium for a single employee at the lowest cost premium offered by the District annually. Should employee choose a different plan or include a spouse and/or dependent/s the District will pay 80% of the total cost for spouse and/or dependent/s.

Dental Insurance – District pays 80% of the family premium

Vision Insurance – The District pays 80% of the family premium

Life Insurance – The District provides life insurance for all regular full-time employees in all job classifications, in an amount equal to the employee's annual salary. The District maintains a Group Long Term Disability Insurance Policy in addition to State Disability.

Treatment Plant/Distribution Operator II or III

Selection Process Instructions

The selection process for the Treatment Plant/Distribution Operator II or III position will be a multi-phase process comprised of the following:

- (1) A review of supplemental questions
- (2) A panel interview with the most qualified candidates
- (3) Hiring interview with the finalist candidate with placement into range matching experience

Phase 1 – Supplemental Questions

The following questions comprise the first step in the selection process for the Treatment Plant/Distribution Operator I position and are intended to assist you in presenting your qualifications. Your answers to these questions will be evaluated and scored to determine the most qualified candidates to continue in the selection process. Please be complete and specific in answering the questions. A resume must be submitted along with your application materials. Applications submitted without responses to these supplemental questions will not be evaluated. In responding to the supplemental questions, please limit your responses to no more than one (1) single-spaced type-written page per question.

Supplemental Questions:

1. Please describe facility maintenance and construction work experience in the operation of a public utility, water district and/or similar agency. In your response, please address:
 - (a) The organization(s) where you acquired your experience
 - (b) A summary of your job duties and responsibilities
 - (c) The supervisors to whom you were directly accountable
2. Describe your most recent assignment as a Treatment Plant/Distribution Operator II or III.
3. Describe how you obtained your certifications (Distribution and treatment)

To Be Considered

Candidates for this highly desirable career opportunity will possess three years of responsible work experience in performing facility maintenance and construction work. *Experience in a water district or similar agency is highly desirable.*

Additionally, the following are desirable qualifications:

- Education: High school diploma is required
- Experience: Three years of responsible work experience in performing facility maintenance and construction work
- Driver's license: Possession of a valid California Class C driver's license with a record free of multiple or serious traffic violations. Must obtain a Class A driver's license within one year of appointment
- General certifications: Must possess and maintain a minimum of a California Department of Public Health water treatment plant operator certificate and distribution operator certificate, Grade 2 or higher

If you are interested in applying for this career opportunity with the Foresthill Public Utility District, please submit a District application, resume, and responses to the supplemental questions by the final filing date, May 3, 2021, (postmarks not accepted) to:

**Foresthill Public Utility District
24540 Main Street
P.O. Box 266
Foresthill, CA 95631
(530) 367-2511**

Foresthill Public Utility District reserves the right to extend the filing period as it may find necessary until the position is filled.

