FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Business Meeting of the
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631
www.foresthillpud.com

Pursuant to Government Code section 54953(b), Treasurer Mark Bell will be participating in the meeting remotely. The teleconference location is Space 9, 201 3rd Avenue, Bovill, Idaho. Treasurer Bell will participate in the meeting via telephone or Zoom Meeting (depending on internet availability).

Wednesday	October 9, 2024	4:00 P.M.

A. CALL TO ORDER: 4:00 PM *President Thompson called the meeting to order at 4:06 PM.*

B. OPEN SESSION - ROLL CALL:

_____ President Ron Thompson	*Present*
_____ Vice President Jane Stahler	*Present*
_____ Treasurer Mark Bell	*Present via teleconference*
_____ Director Roger Pruett	*Present*
_____ Director Peter Kappelhof	*Present*

Henry N. White, General Manager, Eric Robinson, District Counsel and Vance Piggott, District Counsel were in attendance.

C. PUBLIC COMMENT:

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

Public comment period was made available. No comments were offered. No public in attendance.

D. CLOSED SESSION: *The Board went into closed session at 4:07 PM.*

1. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Jane Stahler and Henry N. White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water

Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir.

2. Conference with legal counsel – significant exposure to litigation – (Government Code section 54956.9(d)(2) and (e)(2)) (2 cases)
3. Conference with labor negotiators pursuant to Government Code Section 54957.6 – unrepresented employee: General Manager

E. **OPEN SESSION - ROLL CALL (Starting at 6:00 PM):** ***President Thompson called the meeting to order at 6:00 PM.***

_____ President Ron Thompson	***Present***
_____ Vice President Jane Stahler	***Present***
_____ Treasurer Mark Bell	***Present via teleconference***
_____ Director Roger Pruett	***Present***
_____Director Peter Kappelhof	***Present***

Henry N. White, General Manager, Eric Robinson, District Counsel, Vance Piggott, District Counsel, and Kelly Telford, CPA, Partner, Lance, Soll & Lunghard LLP (LSL) were in attendance.

F. PLEDGE OF ALLEGIANCE: ***President Thompson led the Pledge of Allegiance.***

G. **ANNOUNCEMENT FROM CLOSED SESSION:** ***Vance Piggott, counsel, reported from closed session: "At the last board meeting, the board reported out of closed session that it had received a complaint from employees and that it was investigating the complaint. The investigation has been completed and the Board will take any action it deems appropriate."***

H. **PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

The Board received public comments, and those comments will be taken into consideration.

I. **CONSENT AGENDA:** All items listed under the Consent Agenda are routine in nature and may be approved by one motion.

1. Approval of July 10, 2024, and August 14, 2024 Regular Board Meeting minutes.
2. Receive and file combined preliminary financial reports for July and August 2024.

The Consent Agenda was heard after Action Item 2 at 7:10 PM.

Board Action: Director Kappelhof made a motion to approve the Consent Agenda. The motion was seconded by Director Pruett and carried unanimously (5-0).

J. ACTION ITEMS:

1. Approve Foresthill Public Utility District General Manager Employment Agreement
   Recommended action: Approve employment agreement
   Public comment: *Received and taken into consideration.*

Board Action: The item was heard after the open session Public Comment (Item H.) at 6:12 PM. Director Kappelhof made a motion to approve the General Manager Employment Agreement negotiated by the Board and contained in the Board meeting packet. The motion was seconded by Director Pruett and carried 3-2 with President Thompson and Vice President Stahler voting no.

2. Presentation of the Annual Financial Report with the Independent Auditor's Report for fiscal year ending June 30, 2023
   Recommended action: Receive and file the Annual Financial Report for fiscal year ending June 30, 2023
   Public comment: *Received and taken into consideration.*

Board Action: This item was heard after Action Item 1. Kelly Telford, LSL CPAs provided the board with a presentation on the FY 2023 Annual Financial Report. Director Kappelhof made a motion to receive and file the Independent Auditor's Report for the fiscal year ending June 30, 2023. The motion was seconded by Director Pruett and carried unanimously (5-0).

3. Approve proposal dated September 27, 2024, from CSI Metrics to provide professional services associated with providing a Supervisory Control and Data Acquisition system (SCADA) for the Foresthill Water Treatment Plant for an amount not exceeding $40,000.
   Recommended action: Approve the proposal and direct staff to execute an appropriate agreement not exceeding $40,000
   Public Comment: *Received and taken into consideration.*

Board Action: This item was heard after the Consent Agenda at 7:12 PM. Vice President Stahler made a motion to approve proposal dated September 27, 2024, from CSI Metrics to provide professional services associated with providing a Supervisory Control and Data Acquisition system (SCADA) for the Foresthill Water Treatment Plant for an amount not exceeding $40,000. The motion was seconded by Director Kappelhof and carried unanimously (5-0).

4. Vice President Stahler's request for agenda item: *"Approve a General Manager Report format and standard monthly requested information."*
   Recommended action: *"Discuss and Approve a General Manager's Report format and content."*
   Public comment: *Received and taken into consideration.*

Board Action: This item was heard after Action Item 3 at 7:24 PM. Vice President Stahler made a motion to approve a General Manager Report format and standard monthly requested

information. The motion was seconded by President Thompson and carried 4-1 with Treasurer Bell voting no.

Board Action: Vice President Stahler made a motion to direct the General Manager to work with the Board to identify two members to serve as an ad hoc committee to develop the General Manager Report format and standard monthly requested information. The motion was seconded by President Thompson and carried unanimously.

5. Vice President Stahler's request for agenda item: *"Information is critical to District decisions. The organization and access to information provides the opportunity to better understand District issues. In many organizations, a "Portal" is created where an organization's information can be accessed by designated members of the organization."*
   Recommended action: *"Discuss and recommend future action to address the design and creation of a FPUD information 'Portal'."*
   Public comment: ***Received and taken into consideration.***

Board Action: This item was heard after Action Item 4 at 7:29 PM. Vice President Stahler made a motion to establish an ad hoc committee to establish an information portal and direct the General Manager to work with the Board to appoint a maximum of two members to the committee. The motion was seconded by President Thompson and carried 4-1 with Director Kappelhof voting no.

K. DISCUSSION ITEMS:

1. General Manager Report *A written report was circulated to the board and public.*
2. Remarks/reports by Directors *None*

L. ADJOURNMENT *President Thompson adjourned the meeting at 7:52 PM.*

Submitted by:

Ron Thompson, Board President

Attest:

Mark Bell, Clerk and Ex-Officio Secretary