

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Special Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL VETERANS MEMORIAL HALL
Leroy E. Botts Memorial Park
24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

"This institution is an equal opportunity provider and employer"

Wednesday	July 12, 2017	1:00 P.M.
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Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Clerk of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

A. CALL TO ORDER: 1:02 p.m. by President Rogers West

B. ROLL CALL:

_____	President Helen Rogers West	<i>Present</i>
_____	Vice President Tamra West	<i>Arrived at 1:30 PM</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Neil Cochran	<i>Present</i>
_____	Director Mark Bell	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: Led by Hank White

D. MEETING PROCEDURES:

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please turn off cell phones and any other distracting devices.

E. ADOPTION OF THE AGENDA: (This is the time for agenda modifications): *Treasurer Cholcher made a motion to adopt the agenda without changes. The motion was seconded by Director Bell and carried unanimously (4-0).*

F. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to five minutes per person, or

such other time limit as may be imposed by the President. **Bob Young commented on the Forum meeting. Neil Cochran mentioned that a special election for a fire tax (Measure B) had failed.**

G. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, in which case the item will be removed for separate consideration. Any item removed will be taken up following the motion to approve the Consent Agenda.

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| 1. Minutes of June 7, 2017 Planning Committee Meeting | Approve |
| 2. Minutes of June 14, 2017 Regular Meeting | Approve |
| 3. Cash Disbursements Register, May 2017 | Approve |
| 4. Statement of Net Position, May 2017 | Approve |
| 5. Statement of Revenues & Expense, May 31, 2017 | Approve |
| 6. Monthly and Year to Date Report, May 31, 2017 | Approve |
| 7. Fund Accounts, May 31, 2017 | Approve |
| 8. Investment Policy Compliance, May 31, 2017 | Approve |
| 9. Quality Analysis Report, May 31, 2017 | Approve |
| 10. Activity Detail, May 31, 2017 | Approve |
| 11. Portfolio Graphically Presented, May 31, 2017 | Approve |

Board Action: Director Cochran made a motion to approve items G1 through G11 on the consent agenda. The motion was seconded by Treasurer Cholcher and carried unanimously (4-0).

H. PRESENTATIONS: None

I. CORRESPONDENCE: None

J. BUSINESS: ACTION ITEMS

1. Adopt Resolution 2017-07 – A Resolution Approving the Foresthill Public Utility District Debt Management Policy
Recommended Action: Approve
Public Comment: **No Public comment**

Board Action: Treasure Cholcher made a motion to adopt Resolution 2017-07 with a change of the Policy number to 3025. The motion was seconded by Director Bell and carried unanimously (4-0)

2. Approval of agreement with Wagner & Bonsignore, Consulting Civil Engineers to provide assistance with a spillway assessment for Sugar Pine Dam required by the Division of Safety of Dams and preparation of technical specifications for repairing damaged concrete areas in the spillway in an amount not to exceed \$10,500
Recommended Action: Approve
Public Comment: **Gary Willett commented on the project.**

Board Action: Director Cochran made a motion to approve the agreement with Wagner & Bonsignore in an amount not to exceed \$10,500. The motion was seconded by Treasurer Cholcher and carried unanimously (4-0.)

Vice President West arrived at the meeting at 1:30 PM

3. Approval of agreement with Fence Connection to repair 150 linear feet of security fencing at Sugar Pine Dam spillway for an amount not to exceed \$11,000
Recommended Action: Approve
Public Comment: ***Bob Young commented on the project.***

Board Action: Director Bell made a motion to approve the agreement with Fence Connection in an amount not to exceed \$11,000. The motion was seconded by Vice President West and carried unanimously (5-0.)

4. Consider Amendment Request to Task Order #3 of the Agreement for Consulting Services with Peterson Brustad, Inc. The amendment would authorize additional construction management services necessary to provide oversight during construction of a one million gallon storage tank and construction closeout. The amendment is for an amount not to exceed \$17,076
Recommended Action: Approve
Public Comment: ***Gary Willett commented on the project.***

Board Action: Vice President West made a motion to approve the Amendment for Consulting Services with Peterson Brustad Inc. in an amount not to exceed \$17,076.. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0.)

K. DISCUSSION ITEMS: DIRECTOR/COMMITTEE/STAFF REPORTS:

1. General Manager's Report – This is the time for the General Manager to report on any correspondence, meetings, or other information that the Board members and the community need to be aware of: Storage tank project, water rights, water sales
2. Director reports – This is the time for Board members to report on any webinars, classes, seminars, meetings or other information they have learned and share with their fellow Board members and the community.

ADJOURNMENT OF OPEN MEETING At 2:21 p.m. Vice President West made a motion to adjourn the open meeting and go into closed session. The motion was seconded by Director Cochran and carried unanimously (5-0).

L. CLOSED SESSION

1. Conference with Legal Counsel — Existing Litigation (Subdivision (d)(1) of Government Code section 54956.9). Name of administrative agency adjudicatory proceeding: State Water Resources Control Board, In re petition for extension of time for water right permit No. 15375.
2. Conference with Legal Counsel — Anticipated Litigation (Subdivision (d)(2) of Government Code section 54956.9 Number of cases: 2

3. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District
4. Public employee performance evaluation, Government Code Section 54957(b), Title: General Manager

Vice President West left the meeting at 2:45 PM, prior to discussion of item L2

M. ANNOUNCEMENT FROM CLOSED SESSION: *At 4:45 PM, President Rogers West announced in open session that no reportable action was taken in closed session*

ADJOURNMENT:

Submitted by:

Attest:



Helen Rogers West, Board President



Henry N. White, Clerk and Ex-Officio Secretary