

# FORESTHILL PUBLIC UTILITY DISTRICT

## AGENDA

Regular Business Meeting of the  
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631  
[www.foresthillpud.com](http://www.foresthillpud.com)

Wednesday	July 10, 2024	3:00 P.M.
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### A. CALL TO ORDER: 3:00 PM

### B. OPEN SESSION - ROLL CALL:

\_\_\_\_\_ President Ron Thompson  
\_\_\_\_\_ Vice President Jane Stahler  
\_\_\_\_\_ Treasurer Mark Bell  
\_\_\_\_\_ Director Roger Pruett  
\_\_\_\_\_ Director Peter Kappelhof

### C. PUBLIC COMMENT:

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

### D. CLOSED SESSION:

1. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Jane Stahler and Henry N. White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir.
2. Conference with legal counsel - significant exposure to litigation - (Government Code section 54956.9(d)(2) and (e)(2)) (1 case)
3. Public employee performance evaluation and appointment - General Manager - (Government Code section 54957)

**E. OPEN SESSION - ROLL CALL (Starting at 6:00 PM):**

\_\_\_\_\_ President Ron Thompson  
\_\_\_\_\_ Vice President Jane Stahler  
\_\_\_\_\_ Treasurer Mark Bell  
\_\_\_\_\_ Director Roger Pruett  
\_\_\_\_\_ Director Peter Kappelhof

**F. PLEDGE OF ALLEGIANCE**

**G. ANNOUNCEMENT FROM CLOSED SESSION:**

**H. PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
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- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

**I. CONSENT AGENDA:** All items listed under the Consent Agenda are routine in nature and may be approved by one motion.

1. Approval of June 13, 2024, Regular Board Meeting minutes.
2. Receive and file combined financial reports for May 2024.

**J. ACTION ITEMS:**

1. Staff received an email request from President Thompon for an agenda item on July 2, 2024. The request is unedited and included here [sic]:

- ***I wih to discuss some finance items. List as " Finances "***

***example: " Financial Discussion " ( unquote )***

***Ron Thompson ( President )***

2. Staff received an email request from Vice President Stahler for an agenda item on July 2, 2024. The request is unedited and included here [sic]:

**Agenda Item I: Request that the GM provide a spreadsheet to all Directors by July 15, 2024. The that includes the following from 2014 to 2024 on all past and current employees, including the general manager.**

- a. **Column to include -Employee Name and District title (Operator I, etc.) and wage when hired with hire date.**
- b. **Column with changes to employee title, and wages.**
- c. **Column to include benefit totals for each of the 10 years.**
- d. **Column to include hourly wage, yearly amount for overtime, and yearly amount for “other” totals. The GM provides all of this information yearly to the State Controller’s Office.**
- e. **Column to include current individual employees with names and titles and the amount of their wages and benefits with a 10% wage increase.**
- f. **Column to include current individual employees with names and titles (including the GM) and the total amount of the retroactive wages (back to January 2024) based on their 10% raise.**
- g. **List all current and past employee names (including the GM), job titles, the CalPERS percentage provided by this district, and age for retirement to collect benefits. (example- 3% at 60).**

**This list of information will provide a starting point for a discussion of subsequent employee compensation. All this information is available in various CA state documents or in the District’s files. We need a single document. Information provided at our May 9, 2024 meeting did not provide enough information to make the best decision for our District and therefore for our Ratepayers. This is a Director request and as such in accordance with District Policy is required.**

**Agenda Item 2 - Minutes, according to the Brown Act and Policy 4050(60) should include information to comply with the following – “underlying factors necessary to ensure an adequate record for subsequent review.” The minutes should include the relevance that the motion(s) will have on the District.**

**Recommended Action: Discuss and Direct the Clerk accordingly.**

**Agenda Item 3 -In items 5040 - 14, 15, and 16 - The policies states that “Actions and Decisions by the Board of Directors include but are not limited to the following:**

**5040.14 – Approval or rejection of any contract or expenditure. (Example – LSL – The Board did not receive the proposal by LSL.)**

**Recommended Action: Discuss and direct staff accordingly.**

**5040.15 – Approval or rejection of any proposal which commits District funds or facilities including employment and dismissal of personnel, (Employees were hired without the Board’s knowledge.**

**Recommended Action: Discuss and direct staff accordingly.**

**5040.16 – “Approval or disapproval of matters that require or may require the District or its employee to take action and/or provide services.” (How does the GM provide the Board with this information? When is the GM required to bring these matters to the Board?)**

**Recommended Action: Discuss and direct staff accordingly.**

**Agenda item 4: Dates provided to the Board for the completion of the Capital Implementation Plan. The document needs to include the following:**

**Each CIP “project” needs to be defined in detail, not just a title.**

**Each CIP “project” needs estimated cost(s).**

**Each CIP “project” needs personnel listed that will be required.**

**Each CIP “project” needs a listing of outside contractor services.**

**Each CIP “project” needs an estimated cost of contractor(s) services.**

**Each CIP “project” needs a list of any & all materials needed & their estimated cost.**

**Each CIP project needs to have an approximate start and end date for completion.**

**The District CIP needs to include all proposed projects for the last 10 years with beginning and completion dates or justification for incompleteness.**

**Each CIP “project” that was not completed needs an accounting of funds allocated, but not utilized.**

**Recommended Action: Discuss and direct staff accordingly.**

#### K. DISCUSSION ITEMS:

1. General Manager Report
2. Remarks/reports by Directors

#### L. ADJOURNMENT

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the district’s front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 PM., July 3, 2024.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

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Henry N. White, General Manager

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

**Regular Business Meeting of the  
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631  
[www.foresthillpud.com](http://www.foresthillpud.com)**

Thursday	June 13, 2024	3:00 P.M.
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**A. CALL TO ORDER: 3:00 PM** *President Thompson called the meeting to order at 2:58 PM.*

**B. OPEN SESSION - ROLL CALL:**

<u>        </u> President Ron Thompson	<i>Present</i>
<u>        </u> Vice President Jane Stahler	<i>Present</i>
<u>        </u> Treasurer Mark Bell	<i>Present</i>
<u>        </u> Director Roger Pruett	<i>Present</i>
<u>        </u> Director Peter Kappelhof	<i>Present</i>

*Henry N. White, General Manager, Eric Robinson, District Counsel, Vance Piggot, District Counsel were in attendance. Also in attendance was Kelly Telford, representative of District supplier of accounting services, LSL CPA's.*

**C. PUBLIC COMMENT:**

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*The Board received public comments and those comments will be taken into consideration.*

**D. CLOSED SESSION:**

1. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Jane Stahler and Henry N. White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member

agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir.

2. Conference with legal counsel – significant exposure to litigation – (Government Code section 54956.9(d)(2) and (e)(2)) (1 case)
3. Public employee performance evaluation and appointment – General Manager – (Government Code section 54957)

**E. OPEN SESSION - ROLL CALL (Starting at 6:00 PM): *President Thompson called the meeting to order at 6:03 PM.***

_____ President Ron Thompson	<i>Present</i>
_____ Vice President Jane Stahler	<i>Present</i>
_____ Treasurer Mark Bell	<i>Present</i>
_____ Director Roger Pruett	<i>Present</i>
_____ Director Peter Kappelhof	<i>Present</i>

*Henry N. White, General Manager, was in attendance.*

**F. PLEDGE OF ALLEGIANCE: *Henry N. White led the Pledge of Allegiance.***

**G. ANNOUNCEMENT FROM CLOSED SESSION: *President Thompson announced that no reportable action was taken during closed session.***

**H. PUBLIC COMMENT:**

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
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*The Board received public comments and those comments will be taken into consideration.*

**I. CONSENT AGENDA: All items listed under the Consent Agenda are routine in nature and may be approved by one motion.**

1. Approval of May 9, 2024, Regular Board Meeting minutes
2. Receive and file combined financial reports for April 2024
3. Receive and file May 1, 2024, Planning Committee minutes.

***Board Action:*** *Director Kappelhof made a motion to approve the Consent Agenda. The motion was seconded by Director Pruett and passed unanimously (5-0).*

**J. ACTION ITEMS:**

1. Approve proposal from Peterson Brustad Engineering and Consulting, Inc. to prepare a study/pre-design document to evaluate the construction of a treated water storage tank near Todd Valley to improve the availability of water for fighting fire and protect the public health and safety for an amount not to exceed \$45,000.

Recommended action: Approve the proposal and authorize the General Manager to execute an agreement

Public comment:

***Board Action:*** *Treasurer Bell made a motion to approve the proposal from Peterson Brustad Engineering and Consulting, Inc. to prepare a study/pre-design document to evaluate the construction of a treated water storage tank near Todd Valley to improve the availability of water for fighting fire and protect the public health and safety for an amount not to exceed \$45,000. The motion was seconded by Director Kappelhof and carried unanimously (5-0).*

2. Authorize the General Manager to purchase a 2024 Chevrolet fleet vehicle four-wheel drive regular cab work truck through the State of California contract #1-22-23-20-A-K for an amount not to exceed \$48,000

Recommended action: Authorize the General Manager to purchase a fleet vehicle through the state bid process for an amount not to exceed \$48,000

Public comment:

***Board Action:*** *Treasurer Bell made a motion to Authorize the General Manager to purchase a 2024 Chevrolet fleet vehicle four-wheel drive regular cab work truck through the State of California contract #1-22-23-20-A-K for an amount not to exceed \$48,000 and to fully authorize the General Manager to execute all documents necessary for the purchase of the vehicle. The motion was seconded by Director Kappelhof and carried unanimously (5-0).*

3. Vice President Stahler's request to discuss Policy 5010, Board Meetings, particularly in reference to designated place for FPUD public meetings, as continued from the May 9, Regular Board Meeting.

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** *President Thompson made a motion to revise Policy 5010 to change the regular meeting day to the second Wednesday of the month. The motion was seconded by Director Kappelhof and carried unanimously (5-0).*

4. Vice President Stahler's request to discuss Policy 5040, Board Actions and Decisions, particularly in reference to subsections .14, .15, and 30, as continued from the May 9, Regular Board Meeting, and adding sections .32 and .20

Recommended action: Discuss and direct staff accordingly.

Public comment:

***Board Action:*** *None. Vice President Stahler decided to hear this item at a later date during a closed session.*

5. Vice President Stahler's request to discuss Policy 5020, Board Meeting Agenda, particularly subsection .41, as continued from the May 9, Regular Board Meeting.

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** None. Vice President Stahler decided to hear this item at a later date during a closed session.

6. Vice President Stahler's request to discuss Policy 4050, Members of the Board of Directors, particularly with reference to subsection .60.

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** None. Vice President Stahler decided to hear this item at a later date during a closed session.

7. President Ron Thompson authorization to discuss submittal by Dianne Foster to discuss "10% (retroactive to last January and 3% thereafter) pay raise, across the Board, to ALL FPUD employees".

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** None. The Board heard a presentation prepared by Dianne Foster.

8. Vice President Stahler's request to discuss multiple items regarding details on employee Names, Titles, wage before and after recent COLA, and compensation history.

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** None. Vice President Stahler decided to hear this item at a later date during a closed session.

9. Vice President Stahler's request for scheduling information.

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** None. Vice President Stahler decided to hear this item at a later date during a closed session.

10. Vice President and Planning Committee Chair Stahler's request to discuss Capital Improvement Plan details.

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** None. Vice President Stahler decided to hear this item at a later date during a closed session.

11. Reconsider 10% wage increase motion from Vice President Stahler referencing Director Pruett

Recommended action: Discuss and direct staff accordingly

Public comment:

***Board Action:*** None. The Board did not consider this item



**K. DISCUSSION ITEMS:**

1. General Manager Report: *Not presented.*
2. Remarks/reports by Directors: *Not heard.*

**L. ADJOURNMENT: *President Thompson adjourned the meeting at 7:47 PM***

Submitted by:

Attest:

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Ron Thompson, Board President

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Mark Bell, Clerk and Ex-Officio Secretary

DRAFT

**Foresthill Public Utility District**  
**Statement of Net Position**  
May 31, 2024

Item 12

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	<u>May 31, 2024</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10110 · Cash on Hand	250
10120 · Wells Fargo Checking	498,727
10510 · Local Agency Investment Fund	318,944
10512 · Umpqua Savings account	7,025
10519 · Wells Fargo Adv - Money Mrkt	120,358
10520 · Wells Fargo Adv - Face Value	5,500,000
<b>Total Checking/Savings</b>	<u>6,445,304</u>
<b>Accounts Receivable</b>	225,682
<b>Other Current Assets</b>	<u>116,927</u>
<b>Total Current Assets</b>	6,787,914
<b>Fixed Assets</b>	10,754,729
<b>Other Assets</b>	<u>443,735</u>
<b>TOTAL ASSETS</b>	<b><u><u>17,986,378</u></u></b>
<b>LIABILITIES &amp; NET POSITION</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	<u>229,373</u>
<b>Total Current Liabilities</b>	229,373
<b>Long Term Liabilities</b>	<u>538,462</u>
<b>Total Liabilities</b>	767,835
<b>Net Position</b>	<u>17,218,543</u>
<b>TOTAL LIABILITIES &amp; NET POSITION</b>	<b><u><u>17,986,378</u></u></b>

**Foresthill Public Utility District**  
**Profit & Loss Budget vs. Actual**  
July 2023 through May 2024

	<u>Jul '23 - May 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
41100 · Consumption Billed	490,644	495,000	(4,356)
41150 · Base rate - Residential	1,857,134	1,650,000	207,134
41200 · Base rate - Commercial	194,333	183,333	11,000
42300 · Meter Installation	2,516	5,500	(2,984)
49200 · Interest - LAIF	9,303	0	9,303
49210 · Interest - Taxes	3,326	0	3,326
49220 · Portfolio Income	255,926	59,583	196,343
49251 · Interest - Umpqua Bank	1	0	1
49300 · Property Tax Revenues	117,996	114,583	3,413
49310 · Home Owner Prop Tax exemption	535	0	535
49510 · Water Charges Penalties	0	0	0
49520 · Service Charges & Reconnect	27,626	13,750	13,876
49930 · Grant Income	0	36,667	(36,667)
<b>Total Income</b>	<u>2,959,340</u>	<u>2,558,416</u>	<u>400,924</u>
<b>Expense</b>			
51000 · Wages & Salaries	604,713	709,500	(104,787)
52000 · Taxes & Benefits	334,860	376,406	(41,546)
53000 · Materials & Supplies	117,428	128,333	(10,905)
54000 · Equipment costs	23,876	67,833	(43,957)
55000 · Contracted services	216,560	214,500	2,060
55001 · Professional Fees	155,177	205,333	(50,156)
56000 · Resource development	54,953	64,167	(9,214)
57000 · Utilities	56,725	69,667	(12,942)
58000 · Regulatory and General	160,648	115,500	45,148
61000 · Capital Activities	473,837	391,417	82,420
62400 · Depreciation Expense	354,971	0	354,971
<b>Total Expense</b>	<u>2,553,748</u>	<u>2,342,656</u>	<u>211,092</u>
<b>Net Ordinary Income</b>	<u>405,592</u>	<u>215,760</u>	<u>189,832</u>
<b>Net Income</b>	<u><u>405,592</u></u>	<u><u>215,760</u></u>	<u><u>189,832</u></u>

**Foresthill Public Utility District**  
**Profit & Loss Budget vs. Actual**  
July 2023 through May 2024

	<b>Jul '23 - May 24</b>	<b>Budget</b>	<b>\$ Over Budget</b>
Administration	394,133	405,281	-11,148
Capital Expenditures	473,837	391,417	82,420
Customer Service	343,018	363,917	-20,899
Distribution	347,446	486,750	-139,304
Pumping	12,318	29,792	-17,474
Regulatory Compliance	214,005	289,667	-75,662
Source of Supply	27,233	36,667	-9,433
Treatment	398,537	339,167	59,370
ZZSP Dbt Svc	22,876	0	22,876
Depreciation	354,971	0	354,971
<b>TOTAL</b>	<b>2,588,373</b>	<b>2,342,656</b>	<b>245,717</b>

**Fund Balances**

	<b>7/1/2023</b>	<b>Received</b>	<b>Paid Out</b>	<b>Transfers</b>	<b>Balance</b>
General Fund - unspendable	11,109,706			118,866	11,228,572
General Fund - unrestricted	3,320,738	2,959,340	1,910,215	(762,399)	3,607,464
Operating reserves	1,150,830				1,150,830
Debt service reserves	204,676		169,696	169,696	204,676
Capital reserves	427,000		473,837	473,837	427,000
Emergency reserves	600,000				600,000
<b>Total Fund balances</b>	<b>16,812,950</b>	<b>2,959,340</b>	<b>2,553,748</b>	<b>(0)</b>	<b>17,218,542</b>

\* This budget includes Debt Service

**Foresthill Public Utility District**  
**Cash Disbursements Register**  
**May 2024**

Date	Num	Name	Memo	Paid Amount
May 24				
05/02/2024	ACH 050224	Wells Fargo Bank	Authnet Gateway monthly billing	-105.20
05/08/2024	33911	American River Backflow	Backflow testing & repair	-352.25
05/08/2024	33912	Bureau of Reclamation	USBR Sugar Pine Fee- Apr 2024	-1,611.38
05/08/2024	33913	Cranmer Engineering, Inc.	water quality	-620.00
05/08/2024	33914	Foresthill Valero	Apr Fuel	-696.31
05/08/2024	33915	Grant Hardware, Inc.	Apr supplies	-361.55
05/08/2024	33916	Recology Auburn Placer	Trash HQ & WTP	-75.50
05/08/2024	33917	Sebastian	Apr telephone. Acct #00008712-7	-524.75
05/08/2024	33918	Sierra Mini Mart, Inc.	Fuel Apr 2024	-566.24
05/08/2024	33919	Vision Quest Information Solutions, Inc.	IT Service June 2024	-1,563.00
05/08/2024	33920	West Landscape Maintenance	Park Landscape Maintenance Apr 2024	-126.00
05/08/2024	33921	Worton's Forsethill Grocery	supplies	-32.36
05/09/2024	DD	Intuit Payroll	PR 05-10-2024	-14,632.28
05/09/2024	ACH050925	EDD/State of CA	UI & ETT	-8.03
05/09/2024	ACH050925	EDD/State of CA	CA DI & WH	-1,443.61
05/10/2024	ACH051024	EFTPS	Fed WH, SS, MED	-6,829.18
05/13/2024	ACH051324	CalPERS	457b paydate 05-10-24	-1,775.00
05/13/2024	ACH051324	CalPERS	Pepra Paydate 05-10-24	-1,550.04
05/13/2024	ACH 051324	CalPERS	Classic contribution Paydate 05-10-2024	-2,701.69
05/17/2024	ACH 051724	American Messaging	Pager May	-10.66
05/21/2024	33922	Aqua Sierra Controls, Inc.	Flow meter calibration	-2,243.52
05/21/2024	33923	Ferguson Enterprises Inc.	cust #414764. Tools	-160.80
05/21/2024	33924	Foresthill Garage, Inc.	Truck #5 nail in front passenger tire	-25.00
05/21/2024	33925	Foresthill Union Elementary School Distri	Board Meeting costs. Cust #000111	-75.00
05/21/2024	33926	Hach Company	supplies	-556.57
05/21/2024	33927	Humana Insurance Co	June Retiree health insurance	-641.59
05/21/2024	33928	Infosend	Utility Billing- April 2024	-1,440.18
05/21/2024	33929	J.S. West	Propane. Acct #348921	-310.93
05/21/2024	33930	Keenan & Associates	EE medical insurance June 24	-17,300.60
05/21/2024	33931	LSL CPAs & Assoc.	Apr 2024 accounting assistance	-11,820.00
05/21/2024	33932	Meter, Valve & Control	Meter Endpoints (ERT)	-2,808.39
05/21/2024	33933	Mutual of Omaha	EE life insurance June 2024	-458.42
05/21/2024	33934	NTU Technologies, Inc.	Polymer	-2,172.80
05/21/2024	33935	Pace Supply Corp.	supplies. cust #29996-00. purch order #099029	-3,311.72
05/21/2024	33936	Pacific Gas & Electric	Power: pumping, WTP, Sugar Pine dam	-4,438.03
05/21/2024	33937	Placer County , Personnel	June 24 Dental Insurance	-618.38
05/21/2024	33938	Placer County Environmental Health	hazmat business plan	-984.00
05/21/2024	33939	Thatcher Company, Inc.	chlorine	-6,275.09
05/21/2024	33940	Verizon Wireless	cell phone Apr 07 24 - May 06 24	-45.89
05/21/2024	33941	Vision Service Plan - (CA)	EE vision insurance June 2024- Client ID 30064591	-115.14
05/21/2024	33942	Wells Fargo Bank	supplies	-2,143.05
05/23/2024	DD	Intuit Payroll	PR 05-10-2024	-28,151.42
05/23/2024	ACH052324	EDD/State of CA	CA UI & ETT	-14.67
05/23/2024	ACH052324	EDD/State of CA	CA DI & WH	-3,948.23
05/23/2024	ACH052324	CalPERS	457b paydate 05-24-24	-1,775.00
05/23/2024	ACH052324	CalPERS	Pepra Paydate 05-24-24 (excluding retro adjustmen	-1,679.50
05/23/2024	ACH052324	CalPERS	Retro contribution	-1,354.47
05/23/2024	ACH 052324	CalPERS	Classic contribution Paydate 05-24-2024	-3,143.42
05/23/2024	ACH 052324	CalPERS	Classic Retro contribution Paydate 05-24-2024	-2,433.60
05/24/2024	ACH052424	EFTPS	Fed WH, SS, MED	-14,964.82
05/28/2024	33943	Auburn Area Answering Service	Answering Service- June 2024	-114.80
05/28/2024	33944	Economy Pest Control	HQ Pest Control. Acct #128503	-79.00
05/28/2024	33945	Foresthill Garage, Inc.	Vehicle Maintenance	-1,672.35
05/28/2024	33946	Pacific Gas & Electric	Power: HQ, Indian Ln well	-295.85
05/28/2024	33947	United Healthcare	June retiree health	-243.20
				<b><u>-153,400.46</u></b>

May 24

**Foresthill Public Utility District**  
**Investment Policy Compliance**  
**with Government Code Standards, and the Foresthill PUD Investment Plan Standards**  
**As of May 31, 2024**

**Current Portfolio Balance: \$ 6,426,598**

Ca Government Code Section 53601	Govt Code Maximum %	District Maximum %	District Actual %	Complies
Bonds issued by the District		100.00%	0.00%	Yes
Federal Treasury notes, bonds, bills	100.00%	100.00%	0.00%	Yes
State/local agency bonds, etc	100.00%	100.00%	46.79%	Yes
Federal Agency Bonds	100.00%	100.00%	7.51%	Yes
Negotiable certificates of Deposit	30.00%	30.00%	25.67%	Yes
Local Agencies Investment Fund	100.00%	100.00%	4.96%	Yes
Medium Term Corporate Notes	30.00%	30.00%	4.73%	Yes
Money Market Funds	15.00%	15.00%	1.87%	Yes
Collateralized bank deposits	100.00%	100.00%	8.46%	Yes
Shares of Beneficial Interest	20.00%	15.00%	0.00%	Yes
Mortgage pass through security bonds	20.00%	20.00%	0.00%	Yes
<b>Total</b>			100.00%	

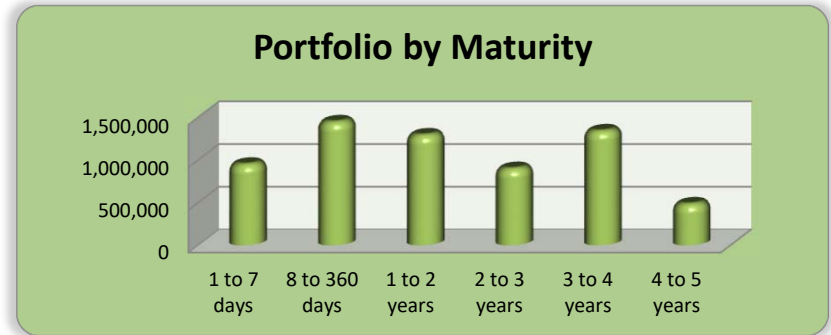
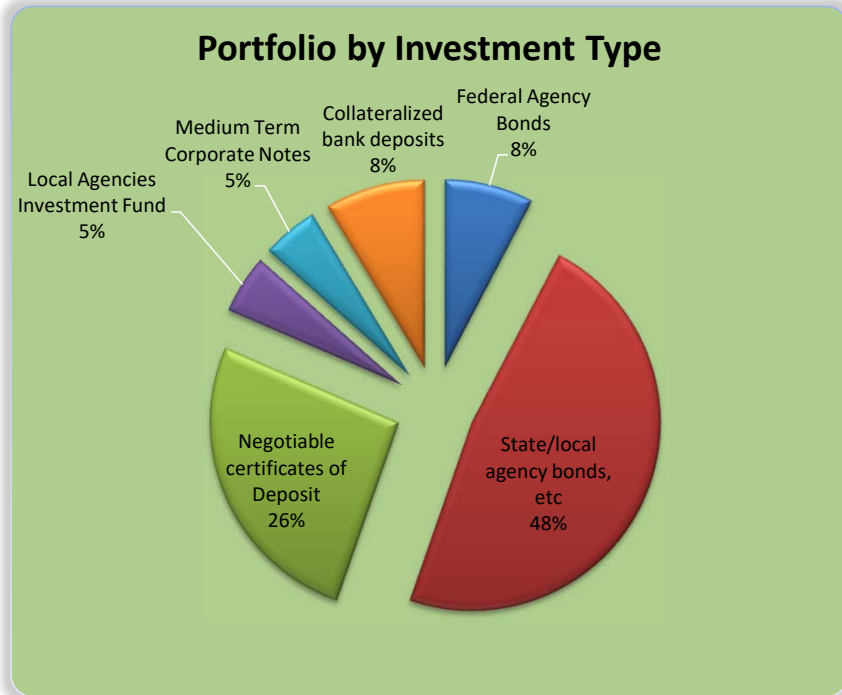
Balance by Maturity	Actual %	Actual \$
Range		
1 to 7 days	15%	951,902
8 to 360 days	23%	1,449,217
1 to 2 years	20%	1,295,120
2 to 3 years	14%	901,273
3 to 4 years	21%	1,342,814
4 to 5 years	8%	486,272
Over 5 years	0%	-
		6,426,598



Foresthill PUD  
Quality Analysis Report  
5/31/2024

Cusip	Rating	NAME	RATE	Trade Date	Settlement Date	Maturity Date	Units	Discount or Premium	Book Value	Market Value
<b>Cash Accounts</b>										
	N/R	Wells Fargo Checking	0.100%				505,574.22		505,574.22	505,574.22
	N/R	Umpqua Bank Savings	0.010%				7,025.43		7,025.43	7,025.43
	N/R	Local Agency Investment Fund	4.332%				318,944.45		318,944.45	318,944.45
<b>Government Bonds</b>										
91412GE27	AA	University of CA	2.587%	3/28/2022	3/30/2022	5/15/2026	40,000.00	(266.00)	39,734.00	38,169.20
91412GXB6	AA	University of CA	3.159%	2/23/2022	2/25/2022	5/15/2025	20,000.00	42.00	20,042.00	19,597.20
91412GXQ3	AA	University of CA	3.359%	9/16/2020	9/18/2020	5/15/2025	15,000.00	357.00	15,357.00	14,714.55
91412HFM0	AA	University of CA	0.933%	6/16/2021	6/18/2021	5/15/2025	40,000.00	32.00	40,032.00	38,380.80
91857RBF9	A+	Vacaville CA	2.956%	9/3/2021	9/8/2021	9/1/2026	15,000.00	571.00	15,571.00	14,254.20
933002AC1	AA+	Walnut valley CA	0.962%	3/28/2022	3/30/2022	6/1/2026	45,000.00	(1,692.00)	43,308.00	41,574.15
95236PGC8	A+	West Covina CA	2.318%	3/26/2021	3/30/2021	8/1/2025	85,000.00	105.00	85,105.00	81,976.55
95332RDJ5	AA+	West Hollywood Pub fin Auth	1.800%	3/28/2022	3/30/2022	4/1/2026	25,000.00	(427.00)	24,573.00	23,551.75
955627CS1	AA-	West Sac Flood Ctl	2.451%	11/8/2023	11/10/2023	9/1/2027	100,000.00	(7,878.00)	92,122.00	92,314.00
956134AQ3	A+	West Stanislaus CA IRR	1.280%	1/22/2021	1/26/2021	1/1/2026	30,000.00	-	30,000.00	28,145.40
<b>Negotiable Certificates of Deposit</b>										
05600XCP3	CD	BMO Harris Bank	1.000%	3/23/2021	4/13/2021	4/13/2026	100,000.00		100,000.00	92,750.00
066519QT9	CD	BankUnited	0.950%	3/23/2021	3/31/2021	3/31/2026	100,000.00		100,000.00	92,756.00
2546732B1	CD	Discover Bank	4.900%	11/17/2022	11/30/2022	11/30/2027	250,000.00		250,000.00	250,462.50
38149MXU2	CD	Goldman Sachs Bank	1.000%	7/27/2021	8/4/2021	8/4/2026	250,000.00		250,000.00	229,447.50
61690U3L2	CD	Morgan Stanley Bank	4.900%	3/17/2023	3/23/2023	3/23/2028	250,000.00		250,000.00	250,765.00
61768EAQ6	CD	Morgan Stanley Pvt Bank	1.800%	2/13/2020	2/20/2020	2/20/2025	50,000.00		50,000.00	48,746.50
61768ERA3	CD	Morgan Stanley Pvt Bank	4.900%	3/17/2023	3/23/2023	3/23/2028	200,000.00		200,000.00	200,612.00
795451AB9	CD	Sallie Mae Bank	1.000%	7/19/2021	7/21/2021	7/21/2026	200,000.00		200,000.00	183,810.00
856285SK8	CD	State Bank of India	2.000%	1/14/2020	1/22/2020	1/22/2025	50,000.00		50,000.00	48,942.00
856285VE8	CD	State Bank of India	0.900%	3/23/2021	3/25/2021	3/25/2026	100,007.00		100,007.00	92,755.00
90348JN48	CD	UBS Bank	0.750%	6/16/2021	6/23/2021	6/23/2026	100,000.00		100,000.00	91,596.00
<b>Corporate Securities</b>										
037833BY5	AA1	Apple Inc	3.250%	3/23/2021	3/25/2021	2/23/2026	100,000.00	3,108.00	103,108.00	97,101.00
09290DAA9		Blackrock Funding	4.700%	4/2/2024	4/4/2024	3/14/2029	100,000.00	344.00	100,344.00	99,081.00
166764BW9	AA-	Chevron Corp	1.554%	3/4/2021	3/8/2021	5/11/2025	100,000.00	824.00	100,824.00	96,541.00
	N/R	Wells Fargo Advisors Money Market	0.027%				120,357.85		120,357.85	120,357.85
<b>Total Portfolio</b>							5,620,364.85	(56,434.00)	5,563,904.60	5,401,398.25
<b>Accrued Portfolio Interest</b>							31,149.43		31,149.43	31,149.43
<b>Portfolio and Cash Accounts</b>								(56,434.00)	6,426,598.13	6,264,091.78





Item J1

**From:** [Ron Thompson](#)  
**To:** [Mark Bell](#)  
**Cc:** [Hank White](#); [Jane Stahler](#); [Peter Kappelhof](#); [Ron Thompson](#); [Roger Pruett](#); [Mark Bell](#)  
**Subject:** Mark. I am sending you my agenda items as follows:  
**Date:** Tuesday, July 2, 2024 10:38:46 AM

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- I wih to discuss some finance items. List as " Finances "  
example: " Financial Discussion " ( unquote )

Ron Thompson ( President )

**Hank White**

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**From:** Jane Stahler  
**Sent:** Tuesday, July 2, 2024 11:50 AM  
**To:** Hank White  
**Cc:** Ron Thompson; Roger Pruett; Mark Bell; Peter Kappelhof  
**Subject:** July FPUD Meeting Agenda Items

Please add these agenda items to our next meeting.

**Agenda Item I:** Request that the GM provide a spreadsheet to all Directors by July 15, 2024. The that includes the following from 2014 to 2024 on all past and current employees, including the general manager.

- a. Column to include -Employee Name and District title (Operator I, etc.) and wage when hired with hire date.
- b. Column with changes to employee title, and wages.
- c. Column to include benefit totals for each of the 10 years.
- d. Column to include hourly wage, yearly amount for overtime, and yearly amount for “other” totals. The GM provides all of this information yearly to the State Controller’s Office.
- e. Column to include current individual employees with names and titles and the amount of their wages and benefits with a 10% wage increase.
- f. Column to include current individual employees with names and titles (including the GM) and the total amount of the retroactive wages (back to January 2024) based on their 10% raise.
- g. List all current and past employee names (including the GM), job titles, the CalPERS percentage provided by this district, and age for retirement to collect benefits. (example- 3% at 60).

This list of information will provide a starting point for a discussion of subsequent employee compensation. All this information is available in various CA state documents or in the District’s files. We need a single document. Information provided at our May 9, 2024 meeting did not provide enough information to make the best decision for our District and therefore for our Ratepayers. This is a Director request and as such in accordance with District Policy is required.

**Agenda Item 2 - Minutes,** according to the Brown Act and Policy 4050(60) should include information to comply with the following – “underlying factors necessary to ensure an adequate record for subsequent review.” The minutes should include the relevance that the motion(s) will have on the District.

Recommended Action: Discuss and Direct the Clerk accordingly.

**Agenda Item 3 -In items 5040 - 14, 15, and 16 -** The policies states that “Actions and Decisions by the Board of Directors include but are not limited to the following:

5040.14 – Approval or rejection of any contract or expenditure. (Example – LSL – The Board did not receive the proposal by LSL.)

Recommended Action: Discuss and direct staff accordingly.

5040.15 – Approval or rejection of any proposal which commits District funds or facilities including employment and dismissal of personnel, (Employees were hired without the Board’s knowledge.

Recommended Action: Discuss and direct staff accordingly.

5040.16 – “Approval or disapproval of matters that require or may require the District or its employee to take action and/or provide services.” (How does the GM provide the Board with this information? When is the GM required to bring these matters to the Board?)

Recommended Action: Discuss and direct staff accordingly.

Agenda item 4: Dates provided to the Board for the completion of the Capital Implementation Plan. The document needs to include the following:

Each CIP "project" needs to be defined in detail, not just a title.

Each CIP "project" needs estimated cost(s).

Each CIP "project" needs personnel listed that will be required.

Each CIP "project" needs a listing of outside contractor services.

Each CIP "project" needs an estimated cost of contractor(s) services.

Each CIP "project" needs a list of any & all materials needed & their estimated cost.

Each CIP project needs to have an approximate start and end date for completion.

The District CIP needs to include all proposed projects for the last 10 years with beginning and completion dates or justification for incompleteness.

Each CIP "project" that was not completed needs an accounting of funds allocated, but not utilized.

Recommended Action: Discuss and direct staff accordingly.

Thank you,  
Jane

*Jane Stahler*  
*Board Director, Vice President*

*Foresthill Public Utility District*



*O: 530.367.4200*  
*JStahler@ForesthillPUD.com*

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Item K1

# Memorandum

**To:** Board of Directors  
**From:** Henry N. White  
**Date:** July 11, 2024  
**Subject:** General Manager's Report

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The attached document was prepared by community members and presented to me. The community group is involved, informed and concerned. This group wanted the Board of Directors to hear their point of view on accomplishments achieved by Foresthill Public Utility District. The document communicates a widely accepted view of this agency by the community of Foresthill.

I have reviewed the information in the document. It is factual and should be considered by the Board of Directors. I am submitting this community statement to the board for my July General Manager's report.

## Report Card

### FORESTHILL PUBLIC UTILITY DISTRICT

This report was prepared by involved and dedicated members of the community to outline many of the accomplishments of their water district.

**MISSION:** To provide the Community of Foresthill with the highest quality of drinking water at affordable rates with courteous and professional service. To manage District resources responsibly for future generations.

**The district's goal:** Serving the residents within our district by keeping the Foresthill Public Utility District water delivery system safe and ensuring that it remains financially stable while meeting our water needs.

#### History:

The Foresthill Public Utility District was formed on August 5, 1950

Metered water service was established on August 12, 1964

The district annexed Todd Valley on January 9, 1980.

The Sugar Pine pipeline was completed on September 18, 1982

The Foresthill water treatment plant was completed on July 11, 1983.

The district purchased the Sugar Pine dam on February 19, 2003.

#### Capital Improvements & Financial Activities:

Program areas studied: Sugar Pine Dam & Reservoir, Regulatory Expenses, Water Treatment Plant, Transmission & Distribution, Administration and Equipment/Vehicles. The District has completed several major projects, including:

- **2013** Spillway Repair at Sugar Pine Dam costing \$90,000
- **2013** Annual Consumer Confidence Report completed in house by General Manager not outsourced
- **2014** Filtration rehabilitation project at the Treatment Plant costing \$290,000
- **2014** Refinancing the Sugar Pine debt saving \$587,000 in interest cost
- **2014** Itron MC Lite meter reading device deployed
- **2014** New five-year water rate structure adopted
- **2015** Water transfer of 2,000 acre feet bringing in \$1M revenue
- **2015** New mini excavator purchased to assist in leak repairs
- **2015** Dollar General project completed
- **2016** New 1MG Water Storage Tank Project—Funding for this project came from the proceeds of the 2015 water transfer sale. This extra revenue saved ratepayers an estimated \$1,200 per

household. FPU D contracted with Paso Robles Tank Co. for the tank fabrication and installation. FPU D contracted with Peterson Brustad, Inc. for engineering inspection services—a savings using the design/site consultant. Staff installed a time-stop camera for viewing construction progress and informing the public. This camera has other uses (i.e., security surveillance, etc.).

- **2017** Refinancing Assessment District 2 saving \$600,000.00 in interest cost
- **2017** Spillway joint repair
- **2018** Purchased the Ford F450 customer service truck with crane to assist with leak repairs
- **2018** Water transfer bringing in \$186,400 in revenue
- **2019** Pipeline Replacement Project completed from the water treatment plant to Walters Wy. This 1950s era section of pipeline had been source of leaks for several years.
- **2019** Buoy Replacement. Saved money by contacting the original company out of state
- **2019** Billing software conversion completed replacing decades old billing software and providing a new 24-hour customer portal for online payments, ebills and autopay. More than 50% of customers have established their online account and 26.6% of customers have elected autopay.
- **2020** Water transfer 2,000 acre feet bringing in \$710,000 in revenue
- **2020** Piezometer Replacement
- **2020** Spillway repair
- **2020** Longridge Ct main line replacement
- **2021** New five-year water rate structure adopted, and meter downsize option approved by the board
- **2022** New website launched with Streamline with an emphasis on compliance and accessibility
- **2022** Sugar Pine Damaged Powerline repaired
- **2022** Mosquito Fire our staff worked 24/7 to keep water flowing to support firefighting efforts and no outages
- **2023** Pipeline Replacement project 6700' from Mosquito Ridge to Thomas St completed.
- **2024** Replaced Polymer pumps at WTP
- **2024** Replaced chlorine injection at WTP
- **2024** Developed GIS district mapping system

**Grant funded activities:**

- |  |              |
|--|--------------|
| • <b>2013</b> Water Service Rate Study                       | \$4,500.00   |
| • <b>2014</b> Backup WTP Analyzers                           | \$7,000.00   |
| • <b>2014</b> Data Logging (Chart Recorders at WTP)          | \$4,000.00   |
| • <b>2014</b> System Security Study - Automatic gate at WTP  | \$5,000.00   |
| • <b>2014</b> Vegetation removal with Foresthill Fire        | \$100,000.00 |
| • <b>2015</b> Water Right Permit Extension EIR/EIS           | \$15,000.00  |
| • <b>2015</b> Development agreement with Dollar General      | \$38,000.00  |
| • <b>2016</b> Water Right Permit Extension EIR/EIS           | \$32,500.00  |
| • <b>2017</b> Water Right Permit Extension EIR/EIS           | \$30,000.00  |
| • <b>2018</b> Water Right Permit Extension EIR/EIS           | \$30,000.00  |
| • <b>2020</b> Watershed Sanitary Survey                      | \$10,300.00  |
| • <b>2020</b> Sugar Pine Dam Piezometer Installation Project | \$65,089.00  |

• <b>2021</b> Public Safety Power Shutdown Emergency Generator Project	\$135,000.00
• <b>2022</b> Water Right Permit Extension EIR/EIS	\$10,000.00
• <b>2022</b> CA Water Arrearage Payment Program	\$62,002.00
• <b>2023</b> Study and Pre-design Documents Todd Valley Water Storage Tank	\$45,000.00
• <b>2024</b> Low income household water assistance program pledges 12/2020-3/2024	\$24,767.24

### Summary:

- Directed the investment of \$8,171,070 into capital projects with no new debt
- Secured \$1,770,291 in grant funding
- Brought in \$1,896,400 in revenue from water transfers
- Saved \$1,086,995 in interest cost by refinancing existing debt
- Assisted customers in 2021/2022 during COVID with the Arrearage Program by bringing in \$62,002 of federal funds
- Helped low-income customers by enrolling in the LIHWAP and bringing in \$24,767 (2022/2024) to pay water bills
- No paid worker's compensation claims in six years (2018-2024)
- No paid property/liability claims in nine years (2015-2024)
- Replaced 10% of the distribution system in ten years
- Doubled treated water storage
- Zero Safe Drinking Water Act violations
- Zero boil orders
- Zero extended outages or interruptions to service
- Ten consecutive years of closing the year in a positive net position
- Ten consecutive audits with the highest rating

### Awards:

- **“District Transparency Certificate of Excellence”** from California Special District Leadership Foundation. The district’s certificate was awarded in 2014 and was renewed in 2016, 2018 and 2021. Earning this certificate demonstrates the district’s “best practices” commitment to engaging the public and creating a greater awareness of the district’s activities.
- **Operations Supervisor Ron Mills wins multi state award from AWWA** in 2021
- **“President’s Special Acknowledgement Award”** presented to FPUD again in 2023 by the Special District Risk Management Authority (SDRMA). There were no paid property/liability claims paid during 2022-2023 program year. This award formally acknowledges FPUD’s dedicated efforts towards proactive loss prevention and workplace safety.
- **PCWA Resolution 22-24 Honoring Foresthill Public Utility District and Staff for courageous actions to keep water system operable during the Mosquito fire.** Resolution presented at the PCWA Board meeting on October 20, 2022.
- **Superior Reporting Award issued by State Water Resources Control Board August 22, 2023** for submitting complete reports on time and providing critical water level data supporting California’s statewide drought response.



## Challenges:

- **Mandates:** Complying with increasing regulatory costs, monitoring water usage, increased testing requirements and making mandated changes to water operations is unavoidable.
- **Water Transfer Sale**—FPUD is working hard preserving its aging water system infrastructure. The **Update to Study for Five-Year Repair and Replacement** estimates that funding will be needed to finance the identified priority capital improvement projects for the next five years. With just 2,050 ratepayers, this is a difficult task. The district will be considering other funding options, including the potential of another water transfer sale.
- **Water Rights Permit extension and installation of Radial Gates at Sugar Pine Dam**—contracting with ECORP, Inc. for environmental studies (NEPA/CEQA). The US Forest Service's expanded survey area greatly increased project costs. Public scoping sessions were held in 2015 and 2016.

**There is still much work to do:** The district will continue to evaluate the infrastructure through our Pipeline Condition Assessment Program. Every line repair is inspected for long term integrity. The district is committed to preserving and protecting its aging water system by updating the Study for Five-year Capital Improvement Repair and Replacement and identifying the best funding options. We must ensure there will be an adequate water supply for future generations and follow all legislative directives during drought conditions, while keeping our community's water rates fair and affordable.

The Foresthill Community is fortunate to have local control of Sugar Pine Reservoir and Dam. It provides a sufficient supply of safe clean water while other communities experienced drought in California. Taking advantage of this important resource and planning for our community's future water needs means renewing the Sugar Pine Water Rights Permit, repairing/replacing aging infrastructure and funding priority capital improvements, while increasing storage capacity of Sugar Pine Reservoir.

We hope you are pleased with the progress being made by the Foresthill PUD. The General manager's knowledge of operations and financing and ability to work effectively with the FPUD Board is largely responsible for this District recovering from near bankruptcy in 2012. We invite you to become involved and learn more about what your water district is doing. Come to Board meetings and view the FPUD website at [www.foresthillpud.com](http://www.foresthillpud.com).