FORESTHILL PUBLIC UTILITY DISTRICT

AGENDA

Regular Business Meeting of the
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	August 12, 2026	6:00 P.M.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting: https://us06web.zoom.us/j/82837681166 Meeting ID: 828 3768 1166

1. **OPEN SESSION - CALL TO ORDER 6:00 PM**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
   _____ President Chase Dowling
   _____ Vice President Mark Bell
   _____ Treasurer Ron Thompson
   _____ Director Roger Pruett
   _____Director Dianne Foster

4. **ADJUSTMENTS TO THE AGENDA WITHIN CATEGORIES**

5. **PUBLIC COMMENT:**
   - Members of the public may provide comments to the Board on items that are not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
   - Speakers are limited to a maximum of three minutes.
   - The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
   - Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

6. **CONSENT AGENDA:** All items listed under the Consent Agenda are routine in nature and may be approved by one motion
   6.1. Approval of July 8, 2026 Regular Board Meeting minutes and July 29, 2026 Special Board Meeting minutes
   6.2. Receive and file combined financial reports for June 2026

7. **OPERATIONS ACTION ITEMS: None**

8. BOARD MEMBER ACTION ITEMS:

8.1. **Title:** Finance Manager Recruitment

Description: the Board of Directors reached a consensus at its July 29, 2026 Board Meeting to hire an in-house Finance Manager.
Requested Outcome: Direct the District's legal counsel to assist the Board in: (1) recruiting a Finance Manager; or (2) selecting a public sector recruitment firm to recruit a Finance Manager.
Supporting Documentation: Foresthill Public Utility District Policy Handbook.
Submitted by: Director Dianne Foster and the Board of Directors

8.2. **Title:** Strategic Plan Workshop Facilitator

Description: The Board of Directors reached a consensus at its July 29, 2026 Board Meeting to engage a consultant to facilitate a strategic plan workshop. As recommended in the 2024-2025 Placer County Grand Jury Report, the Board will review and approve a strategic plan at the next fiscal planning cycle.
Requested Outcome: Direct the District's legal counsel to assist the Board search and select an experienced consultant to: (1) facilitate a strategic plan workshop for the Board; and (2) present a draft strategic plan to the Board for review and approval.
Supporting Documentation: The 2024-2025 Placer County Grand Jury Report.
Submitted by: Board of Directors

8.3. **Title**: Leadership and Board Development Trainer/Facilitator

Description: the Board of Directors reached a consensus at its July 29, 2026 Board Meeting to engage a consultant no later than October 30, 2026 to provide leadership and development training, board planning/facilitation, and organizational assessment to the Board of Directors.
Requested Outcome: Direct the District's legal counsel to assist the Board search and select a professional management consultant to provide leadership and development training, board planning/facilitation, and organizational assessment training to the Board of Directors.
Supporting Documentation: The 2025-2026 Placer County Grand Jury Report.
Submitted by: Board of Directors

8.4. **Title**: Appointment of an Ad Hoc Committee to Review and Recommend Updates to the Foresthill Public Utility District Policy Handbook

Description: the Board of Directors reached a consensus at its July 29, 2026 Board Meeting to complete updates of the District's policies in the Foresthill Public Utility District Policy Handbook by December 31, 2026.
Requested Outcome: Appoint an ad hoc committee for the purpose of reviewing and recommending updates to policies in the Foresthill Public Utility District Policy Handbook.
Supporting Documentation: The 2024-2025 Placer County Grand Jury Report.
Submitted by: Board President Chase Dowling

9. BOARD MEMBER POLICY ACTION ITEMS:

9.1. Consider revised job description for the Administrative Assistant position.
Recommended action: Approve revised job description
Public comment:

9.2. **Title:** Revision to Policy 4020, Attendance at Meetings.
Description: The teleconferencing provision in the current policy has not kept up with revisions and updates to the Brown Act.
Requested Outcome: Review, discuss, and approve submitted revisions.
Supporting Documentation: Discussion in the 2025-2026 Placer County Grand Jury Report (pages 48-49) pertaining to District policy on remote participation.
Submitted by: Director Mark Bell

9.3. **Title:** Revision to Organizational Chart in Policy No. 2300 of the Foresthill Public Utility District Policy Handbook
Description: the Board of Directors reached a consensus at its July 29, 2026 Board Meeting to hire an in-house Finance Manager who will report directly to the Board of Directors.
Requested Outcome: Consider and approve a revised and updated Organizational Chart that shows Finance Manager reports directly to the Board of Directors.
Supporting Documentation: Policy No. 2305 of the Foresthill Public Utility District Policy Handbook.
Submitted by: Director Dianne Foster and the Board of Directors

9.4. **Title**: Revision to Finance Manager Job Description in Policy No. 2305 of the Foresthill Public Utility District Policy Handbook
Description: the Board of Directors reached a consensus at its July 29, 2026 Board Meeting to hire an in-house Finance Manager who will report directly to the Board of Directors.
Requested Outcome: Consider and approve a revised and updated job description for the Finance Manager specifying that the Finance Manager reports directly to the Board of Directors.
Supporting Documentation: Policy No. 2305 of the Foresthill Public Utility District Policy Handbook.
Submitted by: Board of Directors

10. DISCUSSION ITEMS: None

11. FUTURE AGENDA ITEMS – Future agenda items are to help the General Manager and Board President craft the next month's agenda. Unless otherwise voted upon, the future agenda will comprise of no more than one new board member action item and no more than one new policy action item. Now is the time to discuss which items the board would like to see first to help prioritize efficiency.

11.1. **FUTURE BOARD MEMBER ACTION ITEMS - None**

11.2. **FUTURE POLICY ACTION ITEMS - None**

11.3. **FUTURE DISCUSSION ITEMS - None**

12. GENERAL MANAGER'S REPORT

13. DIRECTORS' ITEMS/INFORMATION ONLY

14. CLOSED SESSION –

Conference with Legal Counsel – Existing Litigation Pursuant to Gov't Code Section 54956.9(d)(1). One Case – California State Water Resources Control Board Petition for Change to Water Rights Permit.

15. REPORT OUT OF CLOSED SESSION –

16. ADJOURNMENT

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the district's front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 PM., August 5, 2026.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.