FORESTHILL PUBLIC UTILITY DISTRICT

Minutes

Regular Business Meeting of the
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	June 10, 2026	6:00 P.M.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting: https://us06web.zoom.us/j/82837681166 Meeting ID: 828 3768 1166

1. **OPEN SESSION - CALL TO ORDER 6:05 PM**

2. **PLEDGE OF ALLEGIANCE-** Led by Chase Dowling

3. **ROLL CALL**
   Present President Chase Dowling
   Present Vice President Mark Bell
   Present Treasurer Ron Thompson
   Present Director Roger Pruett
   Present Director Dianne Foster

   General Manager, Hank White was in attendance. District Council, Eric Robinson was in attendance. Board Secretary, Sally Hicks was in attendance.

4. **ADJUSTMENTS TO THE AGENDA WITHIN CATEGORIES**

5. **PUBLIC COMMENT:**
   - Members of the public may provide comments to the Board on items that are not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
   - Speakers are limited to a maximum of three minutes.
   - The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
   - Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

No Public Comment

6. **CONSENT AGENDA:** All items listed under the Consent Agenda are routine in nature and may be approved by one motion
   6.1. Approval of April 8, 2026, and May 13, 2026, Regular Board Meeting minutes

Mark Bell commented on April 8, 2026 none of his comments have been made. Board actions and names need to be corrected. May 13, 2026 doesn't like short comments & 5 or more mis quotes. Dianne re-did May 13, 2026 and put it in the correct format.

Concerns about the format of the minutes. They were changed to numbers instead of letters.
Policy 5025 states to use numbers instead of letter.

Mark motioned to put off approval of minutes to provide comments and suggestions to Sally and bring back for approval at the next board meeting or advance.
Chase second the motion.
Motion carries 5-0

6.2. Receive and file combined financial reports for April 2026

Chase Dowling made a motion to receive and file financial reports for April 2026. Mark Bell second motion.
Motion carries 5-0

7. OPERATIONS ACTION ITEMS:

7.1. Adoption of California Environmental Quality Act (CEQA) Notice of Exemption for Temporary Water Transfer

Recommended action: Staff recommends the Board adopt the attached CEQA Notice of Exemption for the temporary transfer of up to 2,000 acre-feet (AF) of stored water from Sugar Pine Reservoir to Central Valley Project (CVP) and/or State Water Project (SWP) contractors located south of the Sacramento-San Joaquin Delta pursuant to CCR Section 15282(u) and California Water Code Section 1729.
Public Comment: no comment

Per Hank the district has been investigating and pursuing the sale of 2000 acre feet of water. CEQA (notice of exemption) is required for this sale. Documents have been prepared and will be filed at the Office of Planning and Research and each county at the clerk's office. Counties include: El Dorado, Kings, Alameda, Santa Clara, San Joaquin, Fresno, Kern, Merced and Stanislaus.
Paperwork is necessary to complete CEQA process.

Chase motion to approve CEQA- Notice of Exemption for temporary water transfer.
Dianne second the motion.
Passed unanimously 5-0

7.2. Approve Resolution 2026-05– Adopting Fiscal Year 2026/2027 Operating Budget.
Recommended action: Approve Resolution 2026-05
Public Comment: no comment

The finance committee met on 06/03/2026 and went over the budget Hank created. Designed to maintain operations stability, long term obligations, work force retention and reserve requirements. Their suggestion was to have the board approve the budget. The budget was built from profit and loss reports provided by LSL. Dianne and Ron were concerned about the budget not being created with a finance manager. Policy 3020.10 states the finance manager and general manager creates budgets. Concerned its violating board policy not having a finance manager involved in creating budget.

LSL provides the information and Hank creates the budget. A line item was added showing long term debt, this is used to project the budget also. LSL provides the base. GM uses that information to create a budget. In-house finance managers would be helpful to create a budget. The cost of LSL to come and create a budget would be extremely high and not a good use of public funds.

Chase motioned to approve resolution 2026-05 adopting the operating budget for Fiscal year 2026/2027
Roger seconded the motion.
Motion carries 3-2 (Thompson & Foster: dissenting)

8. BOARD MEMBER ACTION ITEMS: None

9. BOARD MEMBER POLICY ACTION ITEMS:

9.1. Consider revised job description for the Treatment Plant/Distribution Operator V position.

Recommended action: Approve revised job description

Public comment: No Comment

Per Hank this is the final in the series of operator positions. The existing position description is included in the packet on pg 52. The new revised version is on pg 54.
Mark states the new description is very clear.
Concerns that there is not a qualified operator to run the plant since retirement of an operator.
Chase made a motion to approve revised job description for the treatment plant/distribution Operator V position.
Dianne second the motion.
Motion carries 4-1 (Thompson-dissenting)

10. DISCUSSION ITEMS: None

11. FUTURE AGENDA ITEMS – Future agenda items are to help the General Manager and Board President craft the next month's agenda. Unless otherwise voted upon, the future agenda will comprise of no more than one new board member action item and no more than one new policy action item. Now is the time to discuss which items the board would like to see first to help prioritize efficiency.

11.1. FUTURE BOARD MEMBER ACTION ITEMS - None

11.2. FUTURE POLICY ACTION ITEMS - None

11.3. FUTURE DISCUSSION ITEMS - None

12. GENERAL MANAGER'S REPORT

Per Hank there is no written report this month. The purchase agreement with Westland Water District for water transfer is finalized. Some delinquent accounts have been paid, approximately 30K has been received on past due accounts. There's approximately 148K in

delinquent accounts remaining. These will go to the country for a lean on property taxes. The deadline to pay a delinquent account before moving forward with lean is 6/30/2026.

There will be an internal recruitment for the operating supervisor. This should be completed by July. Possibly one of the plant operators will apply. Concerns about not having enough employees to operate the plant. If no one gets moved to supervisor, a job recruitment will be made.
Concerns about who's entering data in quickbooks. Memo last May about having an inhouse person input data in quickbooks. Angela is handling accounts payable. LSL was doing this, having Angela do it is saving the district funds. Disbursements are done in-house, and by LSL. General ledger controlled by LSL.

13. DIRECTORS' ITEMS/INFORMATION ONLY

Mark mentioned the State has requirements for training for board of directors. Ethics training and fiscal matters are required. There is an online upcoming fiscal training he will be completing.

Diane stated the SCADA project went approximately 6K over budget. Concerns about a part that is 15 years old.

Concerns about LSL cost, currently $112,723.00 and there's 3 more months and an audit.
Concerned about LSL costing $150-160K
In 4-½ years Roger Carrol and LSL had 2 voided checks.. When the office took over there were 45 checks missing in 11 months.
Adds to the concern of having an in-house finance manager.

Chase paid the retainer to BBK, the firm the board approved in March.

Per Hank, he has nothing to report, there's no additional information. Closed session cancelled.

Ron has been getting a lot of calls about the FPUD website. No one can download or print the board policy.
Board policies have not been updated on the website.

14. CLOSED SESSION –

14.1. Conference with real property negotiators (Gov't Code Section 54956.8). Property: Up to 2,000 acre feet of stored Sugar Pine Reservoir water; District Negotiators: Chase Dowling and Henry N. White; Negotiating Parties: Prospective water users in the American River Basin, Central Valley or elsewhere in the federal Central Valley Project or State Water Project service areas, including but not limited to; U.S. Bureau of Reclamation, City of Folsom, City of Sacramento, Carmichael Water District, San Juan Water District, Sacramento Suburban Water District, San Luis and Delta-Mendota Water Authority and member agencies (e.g. Westlands Water District), State Water Contractors and member agencies (e.g. Santa Clara Valley Water District); Under Negotiation: Price and terms of payment for the sale of surplus stored water from Sugar Pine Reservoir.

Closed session cancelled.

15. REPORT OUT OF CLOSED SESSION –

No closed session- No report

16. ADJOURNMENT 6:51p.m.

Minutes submitted by Sally Hicks, Secretary