

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL VETERANS MEMORIAL HALL
Leroy E. Botts Memorial Park
24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	October 11, 2017	2:00 P.M.
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Written material introduced into the record: Citizens wishing to introduce written material on any item into the record at the public meeting are requested to provide a copy of the written material to the Clerk of the Board prior to the meeting date so that the material may be distributed to the Board of Directors prior to the meeting.

A. CALL TO ORDER: 2:03p.m. by President Rogers West

B. ROLL CALL:

_____	President Helen Rogers West	<i>Present</i>
_____	Vice President Tamra West	<i>Absent (excused)</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Neil Cochran	<i>Absent (excused)</i>
_____	Director Mark Bell	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: Led by Robert Young

D. MEETING PROCEDURES:

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The President has the discretion of limiting the total discussion time for an item. As a courtesy to others, please turn off cell phones and any other distracting devices.

E. ADOPTION OF THE AGENDA: (This is the time for agenda modifications) *Director Bell made a motion to adopt the agenda without changes. The motion was seconded by Treasurer Cholcher and carried unanimously (3-0).*

F. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the President. *President Rogers West made a few public announcements and no other public comments were received.*

G. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, in which case the item will be removed for separate consideration. Any item removed will be taken up following the motion to approve the Consent Agenda.

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| 1. Minutes of September 13 2017 Regular Meeting | Approve |
| 2. Cash Disbursements Register, August 2017 | Approve |
| 3. Statement of Net Position, August 2017 | Approve |
| 4. Statement of Revenues & Expense, August 31, 2017 | Approve |
| 5. Monthly and Year to Date Report, August 31, 2017 | Approve |
| 6. Fund Accounts, August 31, 2017 | Approve |
| 7. Investment Policy Compliance, August 31, 2017 | Approve |
| 8. Quality Analysis Report, August 31, 2017 | Approve |
| 9. Activity Detail, August 31, 2017 | Approve |
| 10. Portfolio Graphically Presented, August 31, 2017 | Approve |

Board Action: *Treasurer Cholcher made a motion to approve the Consent Agenda. The motion was seconded by Director Bell and carried unanimously (3-0).*

H. PRESENTATIONS: *None*

I. CORRESPONDENCE: *None*

J. BUSINESS: ACTION ITEMS

1. Authorize General Manager to execute Task Order #2 with Wagner & Bonsignore Consulting Civil Engineers for assistance with contract and construction work associated with the Sugar Pine Dam Spillway Repair Project 2017 in an amount not to exceed \$10,000 and authorize the use of Repair and Replacement funds
Recommended Action: Authorize Task Order #2 and Repair and Replacement funds
Public Comment: *Public comment was received*

Board Action: *Director Bell made a motion to authorize the General Manager to create and execute Task Order#2 with Wagner & Bonsignore Consulting Civil Engineers generally following the email dated 9/30/17 from Nick Bonsignore for support with contract and construction work associated with the Sugar Pine Dam Spillway Repair Project 2017 in an amount not to exceed \$10,000 and authorize the use of Repair and Replacement funds. The motion was seconded by Treasurer Cholcher and carried unanimously (3-0).*

2. Authorize the execution of a construction contract for the Sugar Pine Dam Spillway Repair Project 2017 with Sierra Mountain Construction, Inc. for an amount not to exceed \$114,410.00 and direct General Manager to issue a Notice of Award
Recommended Action: Award contract
Public Comment: *None*

Board Action: *Director Bell made a motion to authorize the General Manager to execute a construction contract for the Sugar Pine Spillway Repair Project 2017 with Sierra Mountain*

Construction, Inc. in an amount not to exceed \$114,410 using Repair and Replacement funds and issue a Notice of Award. The motion was seconded by Treasurer Cholcher and carried unanimously (3-0).

3. Authorize out of the area travel for General Manager for purposes of extension of water right permit including travel to Washington DC and reimbursement of related expenses
Recommended Action: Approve out of area travel for General Manager
Public Comment: *Public comment was received*

Board Action: *Treasurer Cholcher made a motion to authorize out of the area travel to Washington DC and reimbursement of related expenses for the General Manager. The motion was seconded by Director Bell and carried unanimously (3-0).*

K. DISCUSSION ITEMS: DIRECTOR/COMMITTEE/STAFF REPORTS:

1. General Manager's Report – This is the time for the General Manager to report on any correspondence, meetings, or other information that the Board members and the community need to be aware of: Storage tank project, water rights, water sales
2. Director reports – This is the time for Board members to report on any webinars, classes, seminars, meetings or other information they have learned and share with their fellow Board members and the community.

ADJOURNMENT OF OPEN MEETING *At 3:02 p.m. Treasurer Cholcher made a motion to adjourn the open meeting. The motion was seconded by Director Bell and carried unanimously (3-0).*

L. CLOSED SESSION: *Director Cochran joined the closed session meeting by telephone at 3:15 PM*

1. Conference with Legal Counsel — Existing Litigation (Subdivision (d)(1) of Government Code section 54956.9). Name of administrative agency adjudicatory proceeding: State Water Resources Control Board, In re petition for extension of time for water right permit No. 15375.
2. Conference with Legal Counsel — Anticipated Litigation (Subdivision (d)(2) of Government Code section 54956.9 Number of cases: 1
3. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District

M. ANNOUNCEMENT FROM CLOSED SESSION: *At 4:10 PM, President Rogers West announced in open session that no reportable action was taken in closed session.*


ADJOURNMENT: *The meeting was adjourned at 4:10 PM*

Submitted by:

Attest:



Helen Rogers West, Board President



Henry N. White, Clerk and Ex-Officio Secretary