FORESTHILL PUBLIC UTILITY DISTRICT

AGENDA

Regular Business Meeting of the
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631
www.foresthillpud.com

Pursuant to Government Code section 54953(b), Vice President Mark Bell will be participating in the meeting remotely. The teleconference location is John Wayne's Waterfront Resort Pavilion, 2634 W. Sequim Bay Road, Sequim, WA 98382. Vice President Bell will participate in the meeting via telephone or Zoom Meeting (depending on internet availability).

Wednesday	**September 9, 2026**	**6:00 P.M.**

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting: https://us06web.zoom.us/j/82837681166 Meeting ID: 828 3768 1166

A. CALL TO ORDER 6:00 PM

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

_______ President Chase Dowling
_______ Vice President Mark Bell
_______ Treasurer Ron Thompson
_______ Director Roger Pruett
_______ Director Dianne Foster

D. ADJUSTMENT TO ITEM PLACEMENT/SEQUENCE IN THE AGENDA

E. PUBLIC COMMENT:

- Members of the public may provide comments to the Board on items that are not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

F. CONSENT AGENDA: All items listed under the Consent Agenda are routine in nature and may be approved by one motion

F.1. Approval of August 12, 2026 Regular Board Meeting minutes and August 25, 2026 Special Board Meeting minutes

F.2. Receive and file combined financial reports for July 2026

G. OPERATIONS ACTION ITEMS:

G.1. <u>Category:</u> Operation Action Item
<u>Title:</u> Award of Contract – Generator Installation Project
<u>Description:</u> The District solicited competitive bids for the Generator Installation Project and received one bid from Days Generator Service, Inc., in the amount of $190,363. District staff, the Project Engineer, and the District's construction management consultant have reviewed the bid and determined that Days Generator Service, Inc. is the lowest responsive and responsible bidder. The construction management team will present its review and recommendation to the Board. Staff recommends awarding the contract and providing the General Manager sufficient authority to administer the Project through completion without additional Board action, provided expenditures remain within the Board-authorized Project budget.
<u>Requested Outcome</u>: Award the Generator Installation Project contract to Days Generator Service, Inc., as the lowest responsive and responsible bidder; authorize a 10% construction contingency; and authorize the General Manager to execute the contract and take all actions necessary to complete and close out the Project within the authorized Project budget.
<u>Supporting Documentation:</u> Attached

H. BOARD MEMBER ACTION ITEMS:

H.1 <u>Category: Board Member Action Items</u>

Agenda Action Item
Subject: Board review of bids submitted for installation of the newly purchased Generator.
The submittal of bids for installation of the Generator ended on August 25, 2026.
"...Bids that have been duly received in accordance with the Contract Documents will be publicly opened and read aloud." Based on Board Policy 3081.25 the next step is for the Directors to review the bids and "award the project to the lowest 'responsible bidder'."
Recommended Action: The Board choose the most responsible bidder.
Documentations BP #3080, #3081, 3082, "Notice Inviting Bids" "Bid Form," & Construction Manager found in the Agenda packet.
Submitted by Director Foster

Please do not add numbers or letters to my agenda item, and please to not editor or alter the contents as has been done in the past. Should Hank be submitting the same topic, I still want mine on the agenda because it involves a different conversation with the Board.
Dianne

I. BOARD MEMBER POLICY ACTION ITEMS:

I.1. Consider revised job description for the Operations Supervisor position.
Recommended action: Approve revised job description
Public comment:

I.2. Category: Board Member Policy Action Items
- I.2.1. Title: Proposed revision to policies by ad hoc committee consisting of Vice President Bell and Treasurer Thompson
- I.2.2. Description: The ad hoc committee has prepared the proposed update of policies 2020, 2070, 2080, 2150, 2210, 3082, and 3085.
- I.2.3. Supporting Documentation: Attached

I.3 Category: Board Member Policy Action Item

Agenda item for revision – B.P. 5020
Revision specifically to #5020.10, #5020.21, and include revision date as a footer.
It would be helpful for the Directors to receiving a reminder from Staff as to the deadline for submitting Agenda items prior to the next scheduled Board meeting. Also Managing the agenda and agenda items submitted by Directors should require the responsibility of both the General Manager and the Board President. Revision date needs to be included in the policy (in the footer).
Documentation found in Board packet: Original Policy, revisions, and clean copy.
Submitted by Director Foster
PLEASE DO NOT ADD NUMBERS OR LETTERS TO MY AGENDA ITEM, AND DO NOT EDIT IT.

I.4 Category: Board Member Policy Action Item

Agenda item for revision - B.P. 5060.
Revision specifically to #5060.11, #5060.12, #5060.22 and revision date as a footer.
A time frame for editing of Board meeting minutes prior to approval at the following months Board meeting need parameters to make the process more efficient. Video recording is now mandated and needs to be reflected in Board policy along with who is in charge of video recording. Public comments need to be recorded. Revision date needs to be included in the policy (in the footer).
Recommended Action: The Board approve the revisions.
Documentation found in Board packet: Original Policy, revisions, and clean copy.
Submitted by Director Foster

J. DISCUSSION ITEMS: None

K. FUTURE AGENDA ITEMS – Future agenda items are to help the General Manager and Board President craft the next month's agenda. Unless otherwise voted upon, the future agenda will comprise of no more than one new board member action item and no more than one new policy action item. Now is the time to discuss which items the board would like to see first to help prioritize efficiency.

K.1. **FUTURE BOARD MEMBER ACTION ITEMS - None**

K.2. **FUTURE POLICY ACTION ITEMS - None**

K.3. **FUTURE DISCUSION ITEMS - None**

L. GENERAL MANAGER'S REPORT

M. DIRECTORS' ITEMS/INFORMATION ONLY

N. CLOSED SESSION – None

O. REPORT OUT OF CLOSED SESSION – None

P. ADJOURNMENT

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the district's front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 PM., September 2, 2026.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.
