

# FORESTHILL PUBLIC UTILITY DISTRICT

## BUSINESS MEETING AGENDA

### Special Business Meeting of FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Pursuant to the Governor's Executive Order N-08-21 the meeting will be held via teleconference.

[www.foresthillpud.com](http://www.foresthillpud.com)

Wednesday	July 14, 2021	7:00 P.M.
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Join Zoom Meeting: <https://us06web.zoom.us/j/89630960333> Meeting ID: 896 3096 0333

Dial by your location: 669 900 6833 or 408 638 0968

Find your local number: <https://us06web.zoom.us/j/kbok3ezGYs>

#### A. CALL TO ORDER: 7:00 PM

#### B. ROLL CALL:

\_\_\_\_\_ President Mark Bell  
\_\_\_\_\_ Vice President Patty Wade  
\_\_\_\_\_ Director Jane Stahler  
\_\_\_\_\_ Director Robert Palmeri  
\_\_\_\_\_ Vacant

#### C. PUBLIC COMMENT: (20 minutes)

- This is the time for the Board to hear from the public. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

#### D. CLOSED SESSION: (1 hour)

1. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District

#### E. OPEN SESSION: 8:30 pm

#### F. ANNOUNCEMENT FROM CLOSED SESSION (5 minutes)

**G. CONSENT AGENDA: (5 minutes)** All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of June 2, 2021 Special Meeting
2. Minutes of June 9, 2021 Special Meeting
3. Cash Disbursements Register, May 2021
4. Statement of Net Position, May 2021
5. Statement of Activity Budget vs. Actual, May 2021
6. Monthly and Year to Date Financial Activity Report, May 2021
7. Financial Activity by Fund May 2021
8. Investment Policy Compliance, May 2021
9. Quality Analysis Report, May 2021
10. Activity Detail May 2021
11. Portfolio Graphically Presented, May 2021

**H. ACTION ITEMS: (2 hours)**

1. Consideration of proposal from Blackburn Consulting for a drilling program plan and replacement of piezometers at Sugar Pine Dam for an amount not to exceed \$37,834  
Recommended Action: Approve proposal and direct staff to execute a contract with Blackburn Consulting for a drilling program plan and replacement of piezometers at Sugar Pine Dam for an amount not to exceed \$37,834  
Public Comment:
2. Consider Resolution 2021-04 Requesting collection of delinquent charges on tax roll for Tax Year 2021/2022  
Recommended Action: Adopt Resolution 2021-04  
Public Comment:
3. Board to consider enacting policy to facilitate customer interest in reducing single family residential service connections from a 3/4” throat meter to a 5/8” throat meter  
Recommended Action: Consider proposed policy and direct staff accordingly  
Public Comment:
4. Consider Resolution 2021-05 a resolution appointing a director to fill vacant board seat  
Recommended Action: Interview applicants for vacant Board seat, adopt Resolution 2021-05, and direct staff to administer the oath of office  
Public comment:
5. Board to consider amending Policy 5010 – Board Meetings and set time and place for regular Board meetings  
Recommended Action: Direct staff on amendments to Policy 5010  
Public comment:

**I. DISCUSSION ITEMS: (20 minutes)**

1. General Manager Report
2. Remarks/reports by Directors

**J. ADJOURNMENT: 11:00 PM**

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the District's front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 PM., July 7, 2021.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

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Henry N. White, Board Clerk & Ex-Officio Secretary

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

### Special Meeting of FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Pursuant to the Governor's Executive Orders N-29-20 and N-33-20 and given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference.

[www.foresthillpud.com](http://www.foresthillpud.com)

Wednesday	June 2, 2021	7:00 P.M.
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Join Zoom Meeting: <https://zoom.us/j/93713344714> Meeting ID: 937 1334 4714

Dial by your location: 408 638 0968 or 669 900 6833 US (San Jose)

Find your local number: <https://zoom.us/u/ab9A83mKzC>

**A. CALL TO ORDER: 7:00 PM** *President Bell called the meeting to order at 7:00 PM*

**B. ROLL CALL (3 minutes):**

_____	President Mark Bell	<i>Present</i>
_____	Vice President Patty Wade	<i>Present</i>
_____	Director Jane Stahler	<i>Present</i>
_____	Director Robert Palmeri	<i>Present</i>
_____	Vacant	

**C. PUBLIC COMMENT: (20 minutes)**

- This is the time for the Board to hear from the public. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior. *A public comment period opportunity was provided*

**D. ADOPTION OF THE AGENDA: (2 minutes)** *Vice President Wade made a motion to adopt the agenda as presented. The motion was seconded by Director Stahler and carried unanimously (4-0)*

**E. ACTION ITEMS: (30 minutes)**

1. Approve “Notice of Public Hearing on Proposed Revenue Decrease and Rate Structure Adjustments to the Foresthill Public Utility District Water Rates” and set date and virtual address for public hearing on July 29, 2021

Recommended Action: Approve

Public Comment: *Public comment was received*

**Board Action:** *Vice President Wade made a motion to 1) Approve the Notice of Public Hearing on Proposed Revenue Decrease and Rate Structure Adjustments to the Foresthill Public Utility District Water Rates; and 2) Direct staff to set the date of a virtual public hearing at 7:00 PM, July 29, 2021; and 3) Direct staff to deliver the Notice to property owners and customers of record. The motion was seconded by President Bell and passed unanimously (4-0).*

2. Approve Notice of Objection Process Pursuant to Foresthill Public Utility District Ordinance 19-01 and set the date on which staff will present summary of written response to objections

Recommended Action: Approve

Public Comment: *Public comment was received*

**Board Action:** *Vice President Wade made a motion to 1) Approve the Notice of Objection Process pursuant to Foresthill Public Utility District Ordinance 2019-01; and 2) Direct staff to set the date of a virtual public hearing at which staff response to objections will be presented to the Board of Directors at 7:00 PM, July 29, 2021; and 3) Direct staff to deliver the Notice to property owners and customers of record. The motion was seconded by President Bell and passed 3-1 with Director Palmeri voting no.*

**F. ADJOURNMENT:** *President Bell adjourned the meeting at 8:46 PM*

Submitted by:

Attest:

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Mark Bell, Board President

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Henry N. White, Clerk and Ex-Officio Secretary

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

### Special Meeting of FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

Pursuant to the Governor's Executive Orders N-29-20 and N-33-20 and given the state of emergency regarding the threat of COVID-19, the meeting will be held via teleconference.

[www.foresthillpud.com](http://www.foresthillpud.com)

Wednesday	June 9, 2021	2:00 P.M.
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Join Zoom Meeting: <https://zoom.us/j/95349062201> Meeting ID: 953 4906 2201

Dial by your location: 669 900 6833 or 408 638 0968

Find your local number: <https://zoom.us/u/admeBXF15q>

**A. CALL TO ORDER:** *President Bell called the meeting to order at 2:02 PM*

**B. ROLL CALL:**

_____	President Mark Bell	<i>Present</i>
_____	Vice President Patty Wade	<i>Present</i>
_____	Director Jane Stahler	<i>Present</i>
_____	Director Robert Palmeri	<i>Present</i>
_____	Vacant	

**C. PUBLIC COMMENT: (20 minutes)**

- This is the time for the Board to hear from the public. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment, however the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior. *A public comment opportunity was provided*

**D. ADOPTION OF THE AGENDA: (2 minutes)**

**E. CONSENT AGENDA: (5 minutes)** All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of April 14, 2021 Special Meeting
2. Minutes of May 27, 2021 Special Meeting
3. Minutes of June 2, 2021 Special Meeting

4. Cash Disbursements Register, March & April 2021
5. Statement of Net Position, March & April 2021
6. Statement of Activity Budget vs. Actual, March & April 2021
7. Monthly and Year to Date Financial Activity Report, March & April 2021
8. Financial Activity by Fund March & April 2021
9. Investment Policy Compliance, March & April 2021
10. Quality Analysis Report, March & April 2021
11. Activity Detail March & April 2021
12. Portfolio Graphically Presented, March & April 2021

***Board Action:*** Vice President Wade made a motion to approve the consent agenda items E 2 through E 12. The motion was seconded by President Bell and carried unanimously (4-0).

***Board Action:*** Director Stahler clarified that she had technical difficulties logging in to the April 14 special meeting. Director Stahler made a motion to approve Item E 1. The motion was seconded by Director Palmeri and carried unanimously (4-0).

#### **F. ACTION ITEMS: (1 hour)**

1. Consider Resolution 2021-02 a resolution recognizing Director Neil Cochran  
Recommended Action: Adopt Resolution 2021-02  
Public Comment: *A public comment opportunity was provided*

***Board Action:*** Vice President Wade made a motion to approve Resolution 2021-02 recognizing Director Neil Cochran. The motion was seconded by Director Stahler and carried unanimously (4-0).

2. Consider Resolution 2021-03 Requesting collection of charges on Tax Roll for Tax Year 2021/2022 for Assessment District #2  
Recommended Action: Adopt Resolution 2021-03  
Public Comment: *A public comment opportunity was provided*

***Board Action:*** Vice President Wade made a motion to approve Resolution 2021-03 to request collection of charges on Tax Roll for Tax Year 2021/2022 for Assessment District #2. The motion was seconded by Director Palmeri and carried unanimously (4-0).

3. Consider Resolution 2021-04 Requesting collection of Delinquent charges on Tax Roll for Tax Year 2021/2022  
Recommended Action: Adopt Resolution 2021-04  
Public Comment: *Public comment was received.*

***Board Action:*** Vice President Wade made a motion to approve Resolution 2021-04. The motion was seconded by President Bell. The motion was withdrawn and staff was directed to make three attempts to call customers with delinquent accounts and bring the item back to the Board in July.

4. Board to consider enacting policy to facilitate customer interest in reducing single family residential service connections from a 3/4" throat meter to a 5/8" throat meter  
Recommended Action:

Public comment: *Public comment was received*

*The Board revised the policy suggestions and directed staff to bring the policy to the Board at a future meeting for consideration.*

5. Discuss results of holding evening meetings  
Recommended Action: Discuss and direct staff accordingly  
Public comment: *Public comment was received*

**Board Action:** *Director Palmeri made a motion to hold general meetings at 7:00 PM. The motion was seconded by Director Stahler. Director Palmeri revised the motion to “hold regular meetings via Zoom at 7:00 PM on the second Wednesday of the month.” There was no second to the revised motion. Director Palmeri revised the motion to “hold regular meetings at 7:00 PM.” The revised motion was seconded by Director Stahler and carried unanimously (4-0).*

**G. DISCUSSION ITEMS: (20 minutes)**

1. General Manager Report
2. Remarks/reports by Directors

**H. ADJOURNMENT: *President Bell adjourned the meeting at 3:47 PM***

Submitted by:

Attest:

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Mark Bell, Board President

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Henry N. White, Clerk and Ex-Officio Secretary



**Foresthill Public Utility District**  
**Cash Disbursements Register**  
**May 2021**

Date	Num	Name	Memo	Paid Amount
<b>May 21</b>				
05/05/2021	32128	Herbert Gernert		-51.19
05/05/2021	32129	Sharon Harris		-38.62
05/05/2021	32130	Thomas Wright		-170.36
05/05/2021	32131	American Messaging		-20.34
05/05/2021	32132	Aramark		-566.05
05/05/2021	32133	Auburn Area Answering Service		-101.20
05/05/2021	32134	Bureau of Reclamation		-1,751.72
05/05/2021	32135	Clark Pest Control		-625.00
05/05/2021	32136	Daniel West		-110.00
05/05/2021	32137	Diamond Well Drilling Co		-40.00
05/05/2021	32138	Hank White/Petty Cash		-126.31
05/05/2021	32139	Home Depot Credit Services		-144.62
05/05/2021	32140	Iconix Waterworks Inc.		-563.08
05/05/2021	32141	Inland Business Systems		-144.00
05/05/2021	32142	Mutual of Omaha		-998.64
05/05/2021	32143	Pacific Gas & Electric		-259.74
05/05/2021	32144	Placer County Environmental Health		-1,135.00
05/05/2021	32145	Postmaster		-110.00
05/05/2021	32146	Rauch Communication Consultants, Inc.		-1,050.00
05/05/2021	32147	Sebastian		-620.79
05/05/2021	32148	Sierra Medical Partners		-160.00
05/05/2021	32149	Staples		-142.99
05/05/2021	32150	Vision Quest Information Solutions, Inc.		-1,271.50
05/05/2021	32151	Vision Service Plan - (CA)		-165.15
05/05/2021	32152	West Coast Energy Systems LLC		-700.00
05/10/2021	32153	Cranmer Engineering, Inc.		-418.50
05/10/2021	32154	Foresthill Garage, Inc.		-53.11
05/10/2021	32155	Grant Hardware, Inc.		-101.40
05/10/2021	32156	Iconix Waterworks Inc.		-51.97
05/10/2021	32157	Middlefork Media LLC		-240.00
05/10/2021	32158	Sierra Mini Mart, Inc.		-432.89
05/10/2021	32159	Western Hydrologics, LLP		-205.00
05/10/2021	32160	Worton's Forsethill Grocery		-44.73
05/17/2021	32161	Blackburn Consulting		-2,268.00
05/17/2021	32162	Brown's Auto Center		-206.90
05/17/2021	32163	Clark Pest Control		-97.00
05/17/2021	32164	Foresthill Divide Chamber of Commerce		-105.00
05/17/2021	32165	Foresthill Valero		-296.31
05/17/2021	32166	Keenan & Associates		-12,243.23
05/17/2021	32167	MidAmerica Admin & Ret Solutions, Inc.		-1,000.00
05/17/2021	32168	Pacific Gas & Electric		-2,129.27
05/17/2021	32169	Placer County , Personnel		-799.00
05/17/2021	32170	Recology Auburn Placer		-63.24
05/17/2021	32171	Verizon Wireless		-49.54
05/17/2021	32172	Wells Fargo Bank		-613.83
05/24/2021	32173	Infosend		-1,410.89
05/24/2021	32174	Middlefork Media LLC		-145.00
05/24/2021	32175	Mutual of Omaha		-36.62
05/24/2021	32176	Special District Risk Mngnt Authority	Work comp premium 2021-22	-13,100.68
05/24/2021	32177	USA Blue Book		-1,367.10
05/24/2021	32178	Vision Service Plan - (CA)		-165.15
05/24/2021	32179	West Coast Energy Systems LLC		-971.97
05/24/2021	32180	Donny Countryman		-16.49
05/24/2021	32181	Staples		-133.62
05/24/2021	32182	Susan Cochran		-90.85
05/24/2021	32183	Utility Construction Services		-1,189.36
05/14/2021	20210510	CalPERS	Classic employee retirement deposit	-5,102.30
05/14/2021	20210511	CalPERS	457 deposit	-1,099.35
05/14/2021	20210512	CalPERS	Pepra employee retirement deposit	-210.28
05/14/2021	20210513	EDD/State of CA	499-0064-0	-39.20
05/14/2021	20210514	EDD/State of CA	499-0064-0	-1,873.05
05/14/2021	20210515	EFTPS	94-6020935	-7,819.76
05/28/2021	20210520	CalPERS	Classic employee retirement deposit	-5,102.30
05/28/2021	20210521	CalPERS	457 deposit	-1,099.35
05/28/2021	20210522	CalPERS	Pepra employee retirement deposit	-210.28
05/28/2021	20210523	EDD/State of CA	499-0064-0	-37.24
05/28/2021	20210524	EDD/State of CA	499-0064-0	-1,850.96

**Foresthill Public Utility District  
Cash Disbursements Register  
May 2021**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
05/28/2021	20210525	EFTPS	94-6020935	-7,865.06
<b>May 21</b>				<b><u>-83,422.08</u></b>

**Foresthill Public Utility District**  
**Statement of Net Position**  
 May 31, 2021

Item G4

**ASSETS**

**Current Assets**

**Checking/Savings**

10110 · Cash on Hand	250
10120 · Wells Fargo Checking	184,262
10510 · Local Agency Investment Fund	1,410,711
10512 · Umpqua Savings account	506,937
10519 · Wells Fargo Adv - Money Mrkt	5,799
10520 · Wells Fargo Adv - Face Value	3,445,000

**Total Checking/Savings** 5,552,960

**Accounts Receivable** 319,320

**Other Current Assets** 283,085

**Total Current Assets** 6,155,364

**Fixed Assets** 9,437,787

**Other Assets** 59,107

**TOTAL ASSETS** 15,652,258

**LIABILITIES & NET POSITION**

**Liabilities**

**Current Liabilities**

**Accounts Payable** 17,038

**Other Current Liabilities** 174,569

**Total Current Liabilities** 191,608

**Long Term Liabilities** 1,036,781

**Total Liabilities** 1,228,389

**Net Position** 14,423,869

**TOTAL LIABILITIES & NET POSITION** 15,652,258

**Foresthill Public Utility District**  
**Statement of Activity**  
**Budget vs. Actual**

Item G5

For the Eleven Months ended May 31, 2021

	<u>May 31, 2021</u>	<u>Budget</u>	<u>Variance</u>
<b>Income</b>			
41011 · SP Debt Svc assessment	196,493	197,083	(590)
41012 · R&R assessment revenue	499,103	502,333	(3,230)
41014 · Gen Fund Reserve assessment	64,324	64,167	158
41100 · Residential	1,374,119	1,382,370	(8,251)
41105 · Residential Overage Charge	146,141	112,365	33,776
41150 · Multi Family Residential	202,524	203,819	(1,295)
41155 · Multi Family Overage Charge	337	16,566	(16,229)
41200 · Business	118,559	127,974	(9,415)
41205 · Business Overage Charge	45,013	10,406	34,607
42100 · Low Usage Credit	(48,094)	(44,000)	(4,094)
42300 · Meter Installation	5,250	3,667	1,583
42320 · Will Serve	73,738	-	73,738
49200 · Interest - LAIF	10,337	-	10,337
49210 · Interest - Taxes	26	-	26
49220 · Portfolio Income	32,613	59,583	(26,970)
49251 · Interest - Umpqua Bank	233	-	233
49300 · Property Tax Revenues	100,768	94,417	6,352
49310 · Home Owner Prop Tax exemption	577	-	577
49510 · Water Charges Penalties	-	18,333	(18,333)
49520 · Service Charges & Reconnect	18,951	9,167	9,785
49905 · Water Transfers	675,000	-	675,000
49910 · Miscellaneous Income	117	-	117
49930 · Grant Income	7,563	68,750	(61,187)
<b>Total Income</b>	<u>3,523,693</u>	<u>2,827,000</u>	<u>696,693</u>
<b>Expense</b>			
51000 · Wages & Salaries	663,525	767,416	103,891
52000 · Taxes & Benefits	378,683	468,720	90,037
53000 · Materials & Supplies	86,790	80,025	(6,765)
54000 · Equipment costs	28,746	37,354	8,608
55000 · Contracted services	206,806	103,250	(103,556)
55001 · Professional Fees	128,417	70,000	(58,417)
56000 · Resource development	74,146	56,769	(17,377)
57000 · Utilities	46,978	38,500	(8,479)
58000 · Regulatory and General	162,368	235,976	73,608
61000 · Capital Activities	29,415	751,667	722,252
62400 · Depreciation Expense	350,739	-	(350,739)
<b>Total Expense</b>	<u>2,156,613</u>	<u>2,609,676</u>	<u>453,063</u>
<b>Increase in Net Position</b>	<u><u>1,367,080</u></u>	<u><u>217,324</u></u>	<u><u>1,149,756</u></u>

**Foresthill Public Utility District**  
**Statement of Activity**  
**Budget vs. Actual**  
For the Eleven Months ended May 31, 2021

	<u>May 31, 2021</u>	<u>Budget</u>	<u>Variance</u>
<b>Expenditures by Department</b>			
Source of Supply	44,590	58,264	13,674
Pumping	24,597	36,098	11,501
Treatment	250,950	200,350	(50,600)
Distribution	344,012	393,380	49,369
Customer Service	414,391	442,353	27,962
Regulatory compliance	345,124	395,564	50,440
Management and Administration	250,587	293,341	42,754
Capital Activities	29,415	751,667	722,252
Debt Service*	170,458	170,458	-
Depreciation	350,739		(350,739)
Water Transfer	63,549		(63,549)
<b>Total Expense</b>	<u>2,288,413</u>	<u>2,741,476</u>	<u>453,063</u>

\*Includes payment of loan principal of \$131,800, not included in Net Income, above.

**Foresthill Public Utility District**  
**Monthly and Year to Date Financial Activity Report**  
**As of May 31, 2021**

	Month to Date		Year to Date	
	Operating	Non-Operating	Operating	Non-Operating
<b>Revenues:</b>				
Water Charges	152,372		1,695,202	
Water Overages/(Credits)	8,842		143,397	
Water Charge Penalties	-		-	
Installations - Meter/Service Fees/Charges	2,250		5,250	
Service Charges & Reconnects	2,327		18,951	
Miscellaneous	(1)	-	(1)	7,680
Standby Charges	-	-		-
Water Transfer Income		-		675,000
Property Tax Revenue		41,877		101,345
Investment Income		6,550		43,209
Will Serve		31,602		73,738
Sugar Pine Surcharges		17,795		196,493
Repair & Replacement Surcharges		45,198		499,103
General Reserve Income		5,825		64,324
Assessment #2		-		
<b>Total Revenues</b>	<b>165,789</b>	<b>148,846</b>	<b>1,862,799</b>	<b>1,660,893</b>
<b>Expenditures:</b>				
Source of Supply	7,126		103,238	
Pumping	2,281		24,915	
Treatment	27,259		272,572	
Transmission and Distribution	41,664		562,328	
Customer Service	30,884		414,391	
Regulatory Compliance	13,127		236,220	
Administration	22,968	941	302,422	108,904
Water Transfer costs	-	-		63,549
Sugar Pine Debt Service		(131,800)		38,658
Capital projects		4,442		29,415
Other outflows		-		-
Water Plant improvement		-		-
<b>Total Expenditures</b>	<b>145,310</b>	<b>(126,417)</b>	<b>1,916,086</b>	<b>240,527</b>
<b>Revenue in excess/(deficit) of expenses</b>	<b>20,479</b>	<b>275,264</b>	<b>(53,287)</b>	<b>1,420,367</b>

Item G7

**Foresthill Public Utility District  
Financial Activity by Fund  
As of May 31, 2021**

	<u>7/1/2020</u>	<u>Received</u>	<u>Paid Out</u>	<u>Transfers</u>	<u>Balance</u>
General Fund - unspendable	9,787,609			(350,739)	9,436,870
General Fund - unrestricted	1,275,031	2,690,034	(2,088,540)	350,739	2,227,264
Debt Service Fund	250,293	196,493	(38,658)		408,128
Repair & Replacement Fund	1,115,529	499,103	-		1,614,633
Capital Improvements	207,124	73,738	(29,415)		251,447
General Reserve	421,203	64,324			485,527
<b>Total Fund balances</b>	<b>13,056,790</b>	<b>3,523,693</b>	<b>(2,156,613)</b>	<b>-</b>	<b>14,423,870</b>

**Foresthill Public Utility District  
Investment Policy Compliance  
with Government Code Standards, and the Foresthill PUD Investment Plan Standards  
As of May 31, 2021**

**Current Portfolio Balance: \$ 5,627,091**

Ca Government Code Section 53601	Govt Code Maximum %	District Maximum %	District Actual %	Complies
Bonds issued by the District		100.00%	0.00%	Yes
Federal Treasury notes, bonds, bills	100.00%	100.00%	0.00%	Yes
State/local agency bonds, etc	100.00%	100.00%	31.20%	Yes
Federal Agency Bonds	100.00%	100.00%	0.00%	Yes
Negotiable certificates of Deposit	30.00%	30.00%	21.06%	Yes
Local Agencies Investment Fund	100.00%	100.00%	25.07%	Yes
Medium Term Corporate Notes	30.00%	30.00%	10.09%	Yes
Money Market Funds	15.00%	15.00%	0.10%	Yes
Collateralized bank deposits	100.00%	100.00%	12.59%	Yes
Shares of Beneficial Interest	20.00%	15.00%	0.00%	Yes
Mortgage pass through security bonds	20.00%	20.00%	0.00%	Yes
<b>Total</b>			100.10%	

Balance by Maturity	Actual %	Actual \$
Range		
1 to 7 days	37%	2,107,710
8 to 180 days	1%	76,437
181 to 360 days	13%	750,625
1 to 2 years	6%	365,283
2 to 3 years	7%	399,265
3 to 4 years	14%	791,957
4 to 5 years	20%	1,135,814
Over 5 years	0%	
		5,627,091



# Item G9

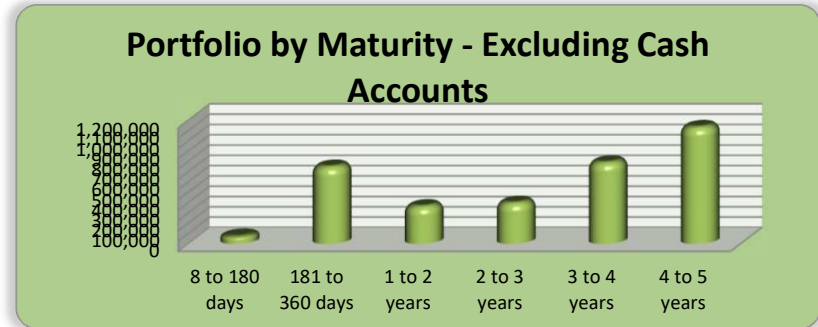
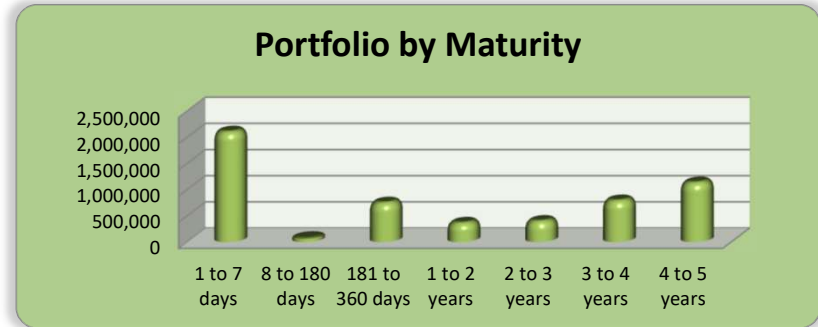
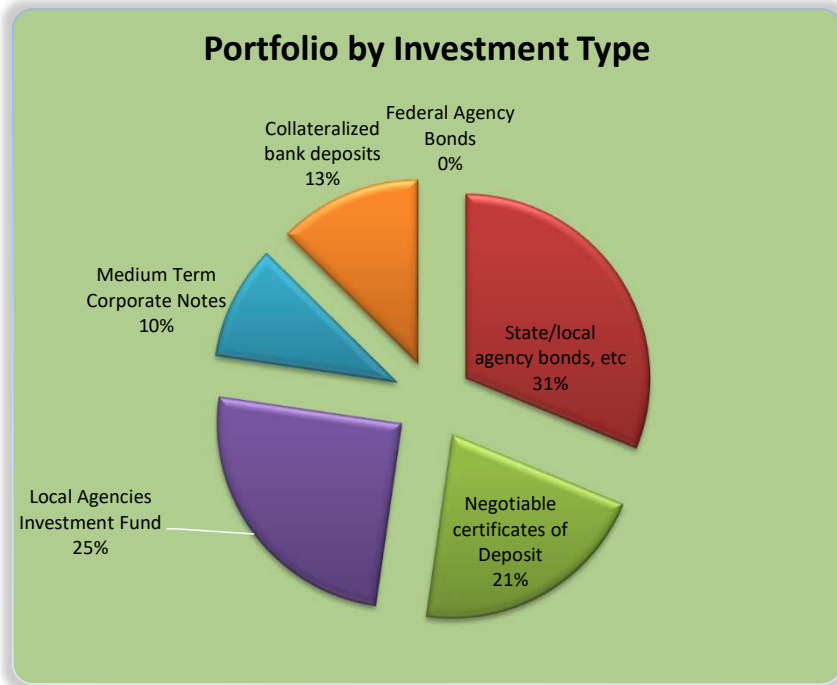
**Foresthill PUD  
Quality Analysis Report  
5/31/2021**

Cusip	Rating	NAME	RATE	Trade Date	Settlement Date	Next Coupon	Maturity Date	Units	Discount or Premium	Book Value	Market Value	Unrealized Market Gain/Loss
<b>Cash Accounts</b>												
N/R		Wells Fargo Checking	0.100%					184,261.92		184,261.92	184,261.92	-
N/R		Umpqua Bank Savings	0.350%					506,937.48		506,937.48	506,937.48	-
N/R		Local Agency Investment Fund	0.800%					1,410,711.38		1,410,711.38	1,410,711.38	-
<b>Agency/Treasury Bonds</b>												
<b>Municipal Bonds</b>												
032556GQ9	AA-	Anaheim CA HSG	1.791%	4/27/2020	4/29/2020	10/1/2021	10/1/2024	30,000.00	(647.00)	29,353.00	31,017.30	1,664.30
046558EU2	AA3	Atascadero CA USD	0.849%	3/4/2021	3/8/2021	8/1/2021	8/1/2025	10,000.00	-	10,000.00	9,962.50	(37.50)
120827DM9	A2	Bur Glen Pas Arpt Auth	5.000%	12/9/2020	12/11/2020	7/1/2021	7/1/2024	15,000.00	1,752.00	16,752.00	17,084.40	332.40
13048VLJ5	A1	California Muni Finance Authority	2.055%	7/9/2020	7/13/2020	10/1/2021	10/1/2024	25,000.00	-	25,000.00	25,763.75	763.75
13048VLK2	A1	California Muni Finance Authority San Di	2.148%	1/27/2021	1/29/2021	10/1/2021	10/1/2025	50,000.00	2,620.00	52,620.00	51,790.00	(830.00)
13048VQB7	AA-	California Muni Finance Authority	1.605%	6/26/2020	6/30/2020	11/1/2021	11/1/2023	50,000.00	-	50,000.00	50,776.50	776.50
13063BF56	AA3	State of CA General Obligation Bond	6.850%	2/5/2019	2/8/2019	9/1/2021	3/1/2022	20,000.00	-	20,000.00	20,977.40	977.40
13077CT95	AA-	California State University	3.506%	3/4/2021	3/8/2021	11/1/2021	11/1/2025	10,000.00	1,110.00	11,110.00	11,121.70	11.70
139702BJ2	AA	Capistrano CA USD	2.500%	4/30/2020	5/4/2020	6/1/2021	12/1/2024	15,000.00	-	15,000.00	15,434.25	434.25
206849FV8	AA3	Conejo Vly CA USD	1.049%	10/30/2020	11/19/2020	8/1/2021	8/1/2024	50,000.00	-	50,000.00	50,072.50	72.50
20775CDV3	AAA	Connecticut Housing finance	2.400%	6/29/2020	7/1/2020	11/15/2021	5/15/2024	30,000.00	1,114.00	31,114.00	31,266.30	152.30
34439TBC9	A+	Folsom, CA Redevelopment	2.250%	2/27/2019	3/1/2019	8/1/2021	8/1/2022	70,000.00	-	70,000.00	71,433.60	1,433.60
34439TBD7	A+	Folsom, CA Redevelopment	2.368%	5/7/2019	5/7/2019	8/1/2021	8/1/2023	30,000.00	-	30,000.00	31,026.90	1,026.90
420507CL7	AA	Hawthorne, CA	3.150%	12/9/2020	12/11/2020	8/1/2021	8/1/2024	10,000.00	650.00	10,650.00	10,523.00	(127.00)
420507CM5	AA	Hawthorne, CA	3.250%	9/16/2020	9/18/2020	8/1/2021	8/1/2025	15,000.00	-	15,000.00	15,874.20	874.20
451443F34	AA	Idaho Bldg Auth	2.365%	8/31/2020	9/2/2020	9/1/2021	9/1/2025	50,000.00	3,026.00	53,026.00	53,189.00	163.00
45656RRCN0	AA	Industry, CA	3.250%	3/29/2018	4/3/2018	7/1/2021	1/1/2023	30,000.00	-	30,000.00	31,215.90	1,215.90
48209ZE22	AA+	Jarupa CA CSD	6.347%	1/11/2021	1/13/2021	9/1/2021	9/1/2025	25,000.00	5,470.00	30,470.00	30,412.75	(57.25)
542411GT4	AA	Long Beach CA	3.800%	12/9/2020	12/11/2020	8/1/2021	8/1/2024	10,000.00	923.00	10,923.00	11,053.70	130.70
544587Y36	AA-	Los Angeles CA	0.650%	9/30/2020	10/2/2020	11/1/2021	11/1/2023	100,000.00	-	100,000.00	100,042.00	42.00
54465AHS4	AA-	Los Angeles Cnty/West Covina	3.125%	12/9/2020	12/11/2020	9/1/2021	9/1/2024	10,000.00	638.00	10,638.00	10,814.10	176.10
56052FFF7	AA+	Maine State Housing Fin	2.389%	6/29/2020	7/1/2020	11/15/2021	11/15/2024	25,000.00	856.00	25,856.00	26,318.50	462.50
56453RAX2	AA	Manteca, CA	1.738%	5/12/2020	5/14/2020	10/1/2021	10/1/2023	25,000.00	-	25,000.00	25,669.00	669.00
57604TAB2	AA+	Mass Trans Housing	5.203%	8/26/2020	8/28/2020	6/1/2021	6/1/2025	10,000.00	1,618.00	11,618.00	11,773.00	155.00
658207NX9	AA2	North Carolina Housing	3.363%	3/29/2018	4/3/2018	7/1/2021	1/1/2022	20,000.00	-	20,000.00	20,312.40	312.40
677765GW3	AA+	Ohlone CA Cmty Coll	1.975%	3/4/2021	3/8/2021	8/1/2021	8/1/2025	10,000.00	-	10,000.00	10,513.50	513.50
695802MV7	A+	Pajaro Valley, CA	3.185%	2/26/2018	2/28/2018	8/1/2021	8/1/2022	45,000.00	-	45,000.00	46,425.15	1,425.15
713575TE8	AA	Peralta Comm Coll Dist	6.909%	1/22/2021	1/26/2021	8/1/2021	8/1/2025	10,000.00	2,385.00	12,385.00	12,440.50	55.50
74138FAW9	AA	Perris, CA Rede	2.340%	11/18/2019	12/3/2019	10/1/2021	10/1/2024	140,000.00	636.00	140,636.00	143,722.60	3,086.60
77735AAE7	AA	Rosedale Rio Bravo CA	1.217%	9/11/2020	10/6/2020	7/1/2021	1/1/2025	45,000.00	-	45,000.00	45,191.70	191.70
77781RCR2	AA	Roseville, CA Elec Sys	1.111%	3/23/2021	3/25/2021	8/1/2021	2/1/2026	35,000.00	-	35,000.00	34,646.50	(353.50)
77785BD7	AA	Roseville, CA	2.620%	1/27/2021	1/29/2021	9/1/2021	9/1/2025	20,000.00	1,296.00	21,296.00	21,349.60	53.60
786091AF5	AA	Sacramento Cnty, CA Pen Ob	6.625%	8/26/2020	8/28/2020	8/1/2021	8/1/2024	20,000.00	3,517.00	23,517.00	23,623.60	106.60
79727LB57	AA-	San Diego CA Convention Cent	1.677%	3/4/2021	3/8/2021	10/1/2021	4/15/2025	40,000.00	784.00	40,784.00	40,817.20	33.20
797299LV4	AA-	San Diego CA Pub Fac Fing	3.331%	4/30/2020	5/4/2020	10/15/2021	10/15/2023	45,000.00	1,601.00	46,601.00	47,869.20	1,268.20
79766ZK7	AA+	San Francisco CA BART Dist	2.208%	1/27/2021	1/29/2021	7/1/2021	7/1/2025	55,000.00	2,992.00	57,992.00	57,969.45	(22.55)
79770GGQ3	AA-	San Francisco CA Red	2.500%	4/30/2020	5/4/2020	8/1/2021	8/1/2023	20,000.00	-	20,000.00	20,821.60	821.60
79771FAY3	AA-	San Francisco CA PUC	0.843%	3/16/2021	3/18/2021	11/1/2021	11/1/2025	25,000.00	-	25,000.00	24,748.00	(252.00)
798136XU6	A-	San Jose Airport	1.209%	3/25/2021	4/7/2021	9/1/2021	3/1/2025	50,000.00	-	50,000.00	50,412.00	412.00
798136XV4	A-	San Jose Airport	1.359%	3/25/2021	4/7/2021	9/1/2021	3/1/2026	50,000.00	-	50,000.00	50,076.50	76.50
79876CBA5	AA-	San Marcos, CA	3.000%	3/29/2018	4/3/2018	10/1/2021	10/1/2021	25,000.00	-	25,000.00	25,228.75	228.75
79876CBD9	AA-	San Marcos, CA	3.866%	12/20/2019	12/24/2019	10/1/2021	10/1/2024	50,000.00	2,306.00	52,306.00	54,419.50	2,113.50
81888TAH6	AA	Shafter, CA	3.250%	6/4/2020	6/8/2020	11/1/2021	11/1/2024	25,000.00	1,337.00	26,337.00	26,316.50	(20.50)
81888TAJ2	AA	Shafter, CA	3.375%	2/5/2021	2/7/2021	11/1/2021	11/1/2025	25,000.00	2,148.00	27,148.00	26,447.75	(700.25)
820169DS6	AA3	Shasta CA JPA	3.000%	4/30/2020	5/4/2020	11/1/2021	4/1/2024	45,000.00	1,550.00	46,550.00	47,153.70	603.70
835376AR5	AA-	Somis, CA USD	1.344%	8/6/2020	8/10/2020	8/1/2021	8/1/2025	35,000.00	-	35,000.00	35,323.05	323.05
83756CLX1	AAA	South Dakota Housing	2.550%	3/29/2018	4/3/2018	11/1/2021	11/1/2021	10,000.00	-	10,000.00	10,080.20	80.20
91412GXQ3	AA	University of CA	3.359%	9/16/2020	9/18/2020	11/15/2021	5/15/2025	15,000.00	1,437.00	16,437.00	16,480.50	43.50
95236PEU0	A+	West Covina CA	3.918%	9/16/2020	9/18/2020	11/1/2021	5/1/2023	20,000.00	910.00	20,910.00	20,919.80	9.80
95236PGC8	A+	West Covina CA	2.318%	3/26/2021	3/30/2021	8/1/2021	8/1/2025	85,000.00	2,985.00	87,985.00	88,527.50	542.50
956134AQ3	A+	West Stanislaus CA IRR	1.280%	1/22/2021	1/26/2021	7/1/2021	1/1/2026	30,000.00	576.00	30,576.00	30,170.40	(405.60)
<b>Negotiable Certificates of Deposit</b>												
02007GHK2	CD	Ally Bank, UT	2.850%	2/4/2019	2/7/2019	10/7/2021	2/7/2022	130,000.00	-	130,000.00	132,544.10	2,544.10
02587CFU9	CD	American Express Bank FSB	2.400%	8/25/2017	8/26/2017	8/29/2021	8/29/2022	100,000.00	-	100,000.00	102,880.00	2,880.00
02587DN38	CD	American Express Centurion Bank	2.450%	3/27/2017	4/5/2017	10/5/2021	4/5/2022	25,000.00	-	25,000.00	25,514.25	514.25
02587DX29	CD	American Express Centurion Bank	2.350%	7/17/2019	7/19/2019	8/22/2021	2/22/2022	125,000.00	-	125,000.00	128,441.25	3,441.25
06500XCP3	CD	BMO Harris Bank	1.000%	3/23/2021	4/13/2021	7/13/2021	4/13/2026	100,000.00	-	100,000.00	100,124.00	124.00
066519QT9	CD	BankUnited	0.950%	3/23/2021	3/31/2021	6/30/2021	3/31/2026	100,000.00	-	100,000.00	100,083.00	83.00
140420D56	CD	Capital One Bank	1.600%	8/23/2016	8/31/2016	8/28/2021	8/31/2021	55,000.00	-	55,000.00	55,205.70	205.70
140420Z60	CD	Capital One Bank	2.400%	3/21/2017	3/29/2017	9/29/2021	3/29/2022	50,000.00	-	50,000.00	50,989.00	989.00
61768EAQ6	CD	Morgan Stanley Pvt Bank	1.800%	2/13/2020	2/20/2020	8/20/2021	2/20/2025	50,000.00	-	50,000.00	52,753.50	2,753.50
66476QCA4	CD	Northern Bank and Trust	3.000%	5/17/2018	5/30/2018	11/30/2021	11/30/2021	100,000.00	-	100,000.00	101,502.00	1,502.00
795450T47	CD	Sallie Mae Bank	3.300%	6/29/2018	7/3/2018	7/3/2021	7/3/2023	50,000.00	-	50,000.00	53,326.00	3,326.00
856285SK8	CD	State Bank of India	2.000%	1/14/2020	1/22/2020	7/22/2021	1/22/2025	50,000.00	-	50,000.00	53,073.50	3,073.50
856285VE8	CD	State Bank of India	0.900%	3/23/2021	3/25/2021	9/25/2021	3/25/2026	100,000.00	-	100,000.00	100,168.00	168.00
87165HQS2	CD	Synchrony Bank	2.300%	2/16/2017	2/24/2017	8/24/2021	2/24/2022	100,000.00	-	100,000.00	101,680.00	1,680.00
9497485W3	CD	Wells Fargo Bank	1.750%	6/10/2016	6/17/2016	6/18/2021	6/17/2021	50,000.00	-	50,000.00	50,043.00	43.00
<b>Corporate Securities</b>												
037833AY6	AA1	Apple Inc	2.150%	3/21/2017	3/24/2017	8/9						

Item G10

Foresthill PUD  
 Activity Detail  
 5/01/2021 to 5/31/2021

<u>Transaction Date</u>	<u>Quantity</u>	<u>Description</u>	<u>Price</u>	<u>Amount</u> <u>Int Purch/Sold</u>	<u>Premium/Gain</u> <u>(Discount)/(Loss)</u>
<b>Investment Portfolio - Wells Fargo Advisors</b>					
5/3/2021 Interest Received	391.80	West Covina CA 3.918% due 5/01/2023	1.000	391.80	
5/3/2021 Interest Received	127.50	South Dakota Hsng 2.55% due 11/01/2021	1.000	127.50	
5/3/2021 Interest Received	421.88	Shafter CA 3.375% due 11/01/2025	1.000	421.88	
5/3/2021 Interest Received	406.25	Shafter CA 3.325% due 11/01/2024	1.000	406.25	
5/3/2021 Interest Received	111.23	San Francisco PUC 0.843% due 11/01/2025	1.000	111.23	
5/3/2021 Interest Received	453.19	Los Angeles CA 0.65% due 11/01/2023	1.000	453.19	
5/3/2021 Interest Received	175.30	CSU 3.506% due 11/01/2025	1.000	175.30	
5/3/2021 Interest Received	401.25	CA Muni Finance 1.605% due 11/01/2023	1.000	401.25	
5/11/2021 Interest Received	777.00	Chevron Corp 1.554% due 5/11/2025	1.000	777.00	
5/17/2021 Interest Received	71.92	Wells Fargo 1.75% due 6/17/2021	1.000	71.92	
5/17/2021 Interest Received	251.93	UC 3.359% due 5/15/2025	1.000	251.93	
5/17/2021 Interest Received	298.63	Maine State Hsng 2.389% due 11/15/2024	1.000	298.63	
5/17/2021 Interest Received	360.00	Connecticut State Hsng 2.4% due 5/15/2024	1.000	360.00	
5/28/2021 Interest Received	1,487.67	Northern Bank & trust 3.0% due 11/30/2021	1.000	1,487.67	
5/28/2021 Interest Received	80.68	BankUnited 0.95% due 3/31/2026	1.000	80.68	
5/28/2021 Interest Received	0.05	Wells Fargo Advisors Interest allocation	1.000	0.05	
<b>Local Agency Investment Fund</b>					
5/28/2021 Transfer	100,000.00	From Wells Fargo checking to Local Agency Investment Fund	1.000	100,000.00	



File No.782.8  
July 2, 2021

Item H1

Mr. Hank White, General Manager  
Foresthill Public Utility District  
P.O. Box 266  
Foresthill, CA 95631

Subject:           **PROPOSAL FOR DRILLING PROGRAM PLAN AND PIEZOMETER REPLACEMENT**  
                    Sugar Pine Dam  
                    Placer County, California

Dear Mr. White:

Blackburn Consulting (Blackburn) prepared this proposal to develop a Drilling Plan Program (DPP) and install new (replacement) piezometers at the Sugar Pine Dam in Placer County, California. Below we present a brief Project Description, Scope of Services, Fee and Schedule.

## **PROJECT DESCRIPTION**

The United States Bureau of Reclamation (USBR) constructed Sugar Pine Dam between 1979 and 1981, with first filling completed in February 1982. USBR installed a variety of instruments measuring groundwater levels, embankment settlement, and embankment movement during construction. Sugar Pine Dam is a zoned earthfill dam that consists of a central clay core and rockfill shell located approximately 7.6 miles north of Foresthill, California. In 2003, Foresthill Public Utility District (FPUD) purchased the dam from the USBR, and now operates the dam under the jurisdiction of California Division of Safety of Dams (DSOD). Blackburn provided an instrumentation report in 2006 that recommended monitoring only select hydraulic twin tube piezometers. DSOD concurred with these recommendations. FPUD has read the hydraulic twin tube piezometers monthly and Blackburn has completed annual instrumentation reports.

DSOD requires that the FPUD monitor the performance of the dam and submit yearly instrumentation reports. Blackburn prepared an initial instrumentation report in July of 2006 and annual reports for 2006 through 2020. As part of the conclusions in our reports, we state that the hydraulic twin tube piezometers installed in the dam during construction were reaching the end of their design life and new piezometers should be installed to provide accurate water level readings within the dam. Two piezometers are no longer functioning, and others show irregular readings.

Based on conversations FPUD had with Tim Jimenez and Alex Pires-Sturm of DSOD, Blackburn proposes to install two vibrating wire piezometers in the core of the dam. The vibrating piezometers and seepage weir will become the primary instruments to monitor the seepage in the dam. The existing hydraulic twin tube piezometers will continue to be monitored for 6 months for reference purposes.

## SCOPE OF SERVICES

### Task 1: Preparation of Drilling Program Plan (DPP) and DSOD Consultation

Blackburn will prepare a Drilling Program Plan (DPP) for the installation of the new piezometers. The DPP will include:

- The number and location of the new piezometers.
- General description of the methods that will be used to install the new piezometers.
- Description of the piezometer construction details.
- Plan and cross section showing the location of the proposed piezometers.
- Piezometer schematic.

We will submit the DPP to FHPUD who will forward the DPP to DSOD for review and comment. We will address DSOD comments and issue a revised DPP plan.

### Task 2: New Piezometer Installation

Blackburn will drill, log, and sample one soil boring through the crest of the dam and install two vibrating wire piezometers in the boring to maximum depths of approximately 135 feet. The vibrating piezometers will be installed at approximately 74 and 132 feet below ground surface. The boring will be advanced using a CME 75 or Diedrich D-120 truck mounted drill rig using 6 to 8-inch hollow stem auger. We do not propose to use rotary wash methods, however if the drill rig is unable to provide enough torque to advance the borings with hollow stem auger (possible at depth) rotary wash methods may be required.

Blackburn's engineer/geologist will log the borings and note groundwater elevations. Samples will be collected at approximately 10-foot intervals in the core for material identification. Drill cuttings (or fluids) will be contained, collected, and disposed of off-site.

The vibrating wire piezometers will be attached to 1-inch pvc pipe. The pipe will be lowered to place the piezometers at the target elevations. The hole will be tremie grouted through the pvc pipe in accordance with the manufacturer's instruction. We will install a flush mount cover at the crest and install a data logger to collect readings.

The boring will require minor traffic control. We will acquire a Placer County encroachment permit. We assume traffic control will consist of signs and cones and no flaggers will be required.

### Task 3: Data Report

We will prepare and submit a summary memorandum that will include:

- Project location map
- Site plan with boring location
- Summary of subsurface conditions
- Discussion of groundwater conditions
- As-built schematics of piezometer construction

- Initial piezometer readings
- Report limitations

Groundwater levels in the piezometers will be monitored by the FPUD and included in future annual instrumentation reports. Please call if you have any questions on this proposal or require additional information.

### **Task 3: Data Logger Training**

We will meet with FPUD staff and provide:

- Documentation for the instruments
- Data logger instructions
- Assistance in installing and setting up appropriate software to download the data logger software on a FPUD laptop.
- One site visit to train district personnel to download data from the datalogger.

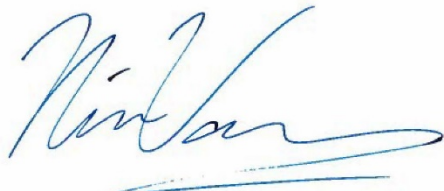
### **FEE AND SCHEDULE**

Blackburn will perform the tasks outlined above for the lump sum of \$37,834. We attach our fee itemization and 2021 fee schedule for reference. We will not exceed this budget without a scope change and your written authorization.

We can complete the preparation of the Drilling Program Plan (DPP) within 1 week of a signed Agreement. We will complete the field exploration and piezometer installation within 4 weeks of receipt of all comments from DSOD and approval of the DPP. We will provide a final report within 2 weeks following the field exploration and piezometer installation.

Sincerely,

### **BLACKBURN CONSULTING**



Nick Vasquez  
Project Geologist



Rob Pickard, P.G., C.E.G  
Senior Engineering Geologist

**Auburn Office:**  
 11521 Blocker Dr, Ste 110  
 Auburn, CA 95603  
 (530) 887-1494



**West Sacramento Office:**  
 (916) 375-8706  
**Fresno Office:**  
 (559) 438-8411

**REVISED FEE ITEMIZATION FOR GEOTECHNICAL REPORT**  
**Sugar Pine Dam DPP and Piezometer Installation**  
**Foresthill Public Utility District**

July 1, 2021

File No. 782.8

TASK	ITEM	QUANTIT	RATE	UNIT	MULT.	ITEM COST	TASK SUBTOTAL
<b>TASK 1: Preparation of Drilling Program Plan (DPP) and DSOD Consultation</b>							
	Senior Principal	1	\$ 290	hour	1	\$ 290	
	Senior Project Manager	8	\$ 223	hour	1	\$ 1,784	
	Project Engineer/Geologist	12	\$ 162	hour	1	\$ 1,944	
							<b>Task 1 \$ 4,018</b>
<b>TASK 2: New Piezometer Installation</b>							
	Senior Project Manager	2	\$ 223	hour	1	\$ 446	
	Project Manager	29	\$ 198	hour	1	\$ 5,742	
	Drilling subcontractor	1	\$ 13,200	lump	1.2	\$ 15,840	
	VW Piezometers and Data Logger	1	\$ 5,600	lump	1.2	\$ 6,720	
	Mileage	225	\$ 0.90	mile	1	\$ 203	
	Traffic Control	2	\$ 314.00	day	1	\$ 628	
							<b>Task 2 \$ 29,579</b>
<b>TASK 3: Data Report</b>							
	Principal	1	\$ 254	hour	1	\$ 254	
	Senior Project Manager	3	\$ 223	hour	1	\$ 669	
	Project Engineer/Geologist	8	\$ 162	hour	1	\$ 1,296	
	CAD/GIS	1	\$ 147	hour	1	\$ 147	
	Project Assistant	1	\$ 112	hour	1	\$ 112	
							<b>Task 3 \$ 2,478</b>
<b>TASK 3: Data Logger Training</b>							
	Project Manager	2	\$ 198	hour	1	\$ 396	
	Project Engineer/Geologist	8	\$ 162	hour	1	\$ 1,296	
	Mileage	75	\$ 0.90	mile	1	\$ 68	
							<b>\$ 1,760</b>
							<b>Total Estimated Fee Tasks 1 to 3 \$ 37,834</b>

**Auburn Main Office:**  
 11521 Blocker Drive, Suite 110  
 Auburn, CA 95603  
 (530) 887-1494, Fax (530) 887-1495

**West Sacramento Office:**  
 2491 Boatman Avenue  
 West Sacramento, CA 95691  
 (916) 375-8706, Fax (916) 375-8709



www.blackburnconsulting.com

**Fresno Office:**  
 4186 W. Swift Avenue, Suite 107  
 Fresno, CA 93722  
 (559) 438-8411, Alt. (559) 276-4246

## 2021 SCHEDULE OF FEES & SERVICES

Geotechnical ▪ Geo-Environmental ▪ Construction Services ▪ Forensics

### PROFESSIONAL HOURLY RATES:

Project Engineer/Geologist I	\$152	CAD/GIS	\$147
Project Engineer/Geologist II	\$162	Lab Aide	\$101
Senior Engineer/Geologist	\$177	Lab Manager	\$152
Project Manager	\$198	Field Services Manager	\$167
Senior Project Manager	\$223	Clerical	\$91
Principal	\$254	Project Assistant	\$112
Senior Principal	\$290	Administrative	\$135
Expert Testimony & Deposition	\$497	Senior Administrative	\$152

### SPECIAL INSPECTION PERSONNEL HOURLY RATES:

	Non-Prevailing Wage	Prevailing Wage
<b>Group 1</b>	\$142	\$195
<i>ASNT Level II-III, DSA Shotcrete, Lead Inspector, NICET Level IV</i>		
<b>Group 2</b>	\$142	\$190
<i>AWS-CWI, ICC Certified Structural Inspector, NICET Level III, Building/Construction Inspector, Shear Wall/Floor System Inspector</i>		
<b>Group 3</b>	\$122	\$175
<i>Soils/Asphalt, Earthwork Grading, Excavation and Backfill, NICET Level II</i>		

### MINIMUM BASIC CHARGES:

Outside Equipment & Services	Cost plus 20%
Vehicle Charge	\$8.00 per hour or \$0.90 per mile
Per Diem	Location specific, minimum \$160 per night
Technician Services	Charge includes time from office and return to office, minimum charge - 4 hours
Overtime	Over 8 hours: 1.5 x Hourly Rate Before 7:00am or after 4:00pm: 1.5 x Hourly Rate Rush Charge (less than 24 hours notice): 1.5 x Hourly Rate Saturday: 1.5 x Hourly Rate (minimum: 4 hr. increments) Sunday & Holiday: 2.0 x Hourly Rate (minimum: 4 hr increments)
Report Copies	4 Report copies provided
Additional Report Copies	\$100 for binding up to 50 pages, plus postage

### EQUIPMENT: *(personnel not included)*

Hand Sampling Equipment	\$284 / Day	Double Ring Infiltrometer Equipment	\$314 / Day
Nuclear Moisture/Density Testing	\$18 / Test	Level Survey Equipment	\$269 / Day
6" Sand Cone Testing	\$49 / Test	Pachometer	\$137 / Day
12" Sand Cone Testing	\$198 / Test	Rock Point Load Test Equipment	\$137 / Day
Coring Bit Charge	\$49 / Core	Roto Hammer	\$132 / Day
Coring Machine	\$274 / Day	Schmidt Hammer	\$112 / Day
Dynamic Cone Penetrometer	\$284 / Day	Torque Wrench	\$76 / Day
Electrical Resistivity Equipment	\$259 / Day	Seismic Refraction: 12 / 24 Channel	\$487 / Day
Generator	\$76 / Day	MASW Survey Equipment	\$487 / Day
Groundwater Level Indicator	\$71 / Day	Traffic Control/Safety	\$314 / Day
Inclinometer Survey Equipment	\$659 / Day	Concrete Vapor Emission Test Kit	\$41 / Ea
pH Test Strip Package	\$61 / Ea	Pull Testing Equipment	\$165 / Day



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## 2021 LABORATORY FEE SCHEDULE

Geotechnical ▪ Geo-Environmental ▪ Construction Services ▪ Forensics

Page 1 of 2

SOIL CLASSIFICATION		
#200 Sieve Wash	ASTM D1140	\$127
Sieve Analysis to #200	ASTM D6913, CAL 202	\$196
Standard Hydrometer with Sieve Analysis	ASTM D422	\$385
Plasticity Index	ASTM D4318	\$279
Specific Gravity - Soils	AASHTO T100	\$122
Organic Matter	ASTM D2974	\$26
MOISTURE / DENSITY		
Moisture Content	ASTM D2216, CAL 226	\$46
Moisture/Density		\$86
SOIL COMPACTION		
Standard Proctor (4" or 6" mold)	ASTM D698	\$350
Modified Proctor (4" or 6" mold)	ASTM D1557	\$350
California Impact	CAL 216	\$350
Check Point (Standard or Modified)		\$162
VOLUME CHANGE		
One-Dimensional Consolidation (6 load increments, includes 2 time rate curves and 2 rebound decrements)	ASTM D2435	\$553
Additional Load or Rebound Decrement		\$39 / ea
Additional Time Rate Curves		\$120 / ea
Expansion Index	ASTM D4829	\$279
One-Dimensional Settlement Swell	ASTM D4546	\$248
STRENGTH		
Unconfined Compression	ASTM D2166	\$162
Compression, Rock <i>Prep &amp; Photos included</i>	ASTM D7012	\$188
Rock Point Load	ASTM D5731	\$76
California Bearing Ratio (CBR), with curve	ASTM D1883	\$862
California Bearing Ratio (CBR), without curve	ASTM D1883	\$517
Resistance Value	CAL 301	\$380
<b>Direct Shear: (per point)</b>		
Undisturbed	ASTM D3080	\$218
Remolded	ASTM D3080	\$279
<b>Triaxial Compression: (per point) Photos of failure upon request</b>		
Undrained, Unconsolidated w/out Pore Pressure	ASTM D2850	\$198
Consolidated, Undrained w/ Pore Pressure Measurements	ASTM D4767	\$573
Consolidated, Drained		\$821
Consolidated, Undrained, no Pore Pressure Measurements		\$324
Specimen Remolding		\$127

\* Client requests for rush testing require pre-approval and 20% surcharge.

<b>CORROSIVITY ANALYSIS</b>		
Corrosion Analysis Package	CAL 643, 417, 422	\$355
<i>Includes Soil Resistivity, Soil pH, Sulfates / Chlorides. Minimum size is 1,000 grams</i>		
pH	CTM643	\$46
Resistivity	CTM643	\$149
<b>PERMEABILITY</b>		
Flex-wall Permeability	ASTM D5084	
<i>Either Constant head or Falling Head / rising Tail Water. Method depends on soil type</i>		\$507
Each Additional Effective Stress		\$127
Specimen Remolding		\$127
<b>TREATED SOIL TESTS</b>		
% Lime for Stabilization - per point (%)	ASTM D6276	\$142
pH of Soil	CTM643	\$46
Modified Proctor	ASTM D1557	\$416
Unconfined Compression Test	ASTM D5102	\$233
One Dimensional Swell	ASTM D4546	\$233
<b>AGGREGATES</b>		
Bulk Specific Gravity - Course & Fine Aggregate	ASTM C127 & 128, CAL 206, 207	\$122
Coarse Durability	CAL 229	\$208
Fine Durability	CAL 229	\$208
Sand Equivalent	CAL 217, ASTM D2419	\$145
Cleanness Value	CAL 227	\$196
Moisture Content	CAL 226/370	\$112
Percent of Crushed Particles (per size fraction)	CAL 205	\$183
Fine Aggregate Angularity	AASHTO T304, Method A	\$183
Flat and Elongated Particles (per size)	AASHTO D 4791	\$183
Combined Grading 1" through no. 200	CAL 201/202	\$195
Bin Grading (First 2 Bins)	CAL 201/202	\$195
Each Bin Thereafter		\$76
LP-9 (RAP) Burn	LP-9, CT382	\$122
<b>ASPHALT</b>		
Bulk Specific Gravity - Compacted Hot Mix Asphalt	CAL 308	\$61
Theoretical Max Specific Gravity (Rice)	CAL 309	\$213
LTMD (Set of 5)	CAL 375	\$421
<b>Binder Content</b>		
Ignition Oven Correction Factor	CAL 382	\$360
Ignition Oven	CAL 382	\$213
Solvent	AASHTO T164	\$269
Stability (Set of 3)	CAL 366	\$375
<b>Void Content</b>		
With Stability and Rice	CAL 367	\$41
<b>CONCRETE &amp; MASONRY</b>		
Concrete Compression Test 6" x 12" or 4" x 8"	ASTM C39	\$41
Masonry or Grout Compression		\$59
Compression Test of Cored Concrete Spec. (per core)		\$132
Compression Test of Shotcrete Cores (per core)		\$166

**Other Tests Quoted Upon Request**

\* Client requests for rush testing require pre-approval and 20% surcharge.

RESOLUTION NO. 2021-04

RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE FORESTHILL PUBLIC UTILITY DISTRICT  
REQUESTING COLLECTION OF CHARGES ON TAX ROLL  
FOR TAX YEAR 2021-2022

TAX CODE NUMBER 72700

DIRECT CHARGE NAME Foresthill PUD Delinquent Charges

Whereas, the Foresthill Public Utility District (hereinafter “District”) requests the County of Placer collect on the County tax rolls certain charges which have been imposed pursuant to section 16469 of the California Public Utilities Code by the District, attached hereto, and

Whereas, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, Therefore, Be It Hereby Resolved by the Board of the District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the property tax roll of any taxes, assessments, fees and/or charges on behalf of District.
4. In consideration for the County’s collection of the charge through the County’s property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the “Indemnified Parties”) from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District’s said taxes, assessments, fees and/or

charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

APPROVED, PASSES AND ADOPTED by the Foresthill Public Utility District Board of Directors on July 14, 2021, by the following vote:

AYES	_____
NOES	_____
ABSENT	_____
ABSTAIN	_____

\_\_\_\_\_  
Mark Bell, President, Board of Directors  
Foresthill Public Utility District

ATTEST:

\_\_\_\_\_  
Henry N. White, Clerk, Board of Directors  
Foresthill Public Utility District

<b>Delinquent Assessor's Parcel Number (APN) and Amount Due</b>				
<b>APN</b>	<b>Total Due</b>		<b>APN</b>	<b>Total Due</b>
257-150-017-000	\$406.69		257-250-030-000	\$949.74
258-210-066-000	\$847.98		257-250-031-000	\$937.55
257-140-070-000	\$41.15		007-151-012-000	\$571.91
255-100-024-000	\$1,043.77		257-250-009-000	\$835.60
257-040-073-000	\$703.49		258-170-040-000	\$501.80
257-170-065-000	\$1,302.61		257-250-004-000	\$1,128.42
257-080-023-000	\$316.29		078-220-022-000	\$318.44
257-080-019-000	\$949.74		007-110-009-000	\$1,301.92
007-154-005-000	\$458.23		007-240-054-000	\$1,629.86
257-160-010-000	\$319.70		007-104-012-000	\$580.45
255-080-014-000	\$608.70		007-102-005-000	\$1,358.47
257-180-014-000	\$1,291.20		007-240-050-000	\$448.29
257-160-017-000	\$1,206.28		257-190-009-000	\$299.38
257-180-017-000	\$950.49		257-210-017-000	\$533.07
257-280-037-000	\$500.89		007-240-047-000	\$1,107.15
007-090-009-000	\$863.68		007-183-016-000	\$1,326.76
255-060-044-000	\$952.34		007-183-023-000	\$493.84
257-140-027-000	\$634.65		007-183-023-000	\$476.70
007-045-077-000	\$949.74		007-182-015-000	\$2,900.81
007-045-027-000	\$949.74		007-101-006-000	\$8,009.03
257-140-056-000	\$260.93		007-060-014-000	\$949.74
007-044-006-000	\$1,498.84		007-060-013-000	\$14,397.21
007-080-010-000	\$575.52		007-060-008-000	\$1,531.49
257-280-001-000	\$961.65		007-102-005-000	\$1,295.30
007-230-001-000	\$340.59		007-102-005-000	\$1,303.13
007-230-001-000	\$1,041.95			
<b>Total Delinquent Amount Due:</b>				<b>\$65,162.90</b>

Item H3

**To:** Board of Directors  
**From:** Henry N. White  
**Date:** July 7, 2021  
**Subject:** Board to consider implementing a method for customers to reduce 3/4" meter services to 5/8" meter services

---

Ordinance 2007-02 established a program in 2007 for customers to upgrade a 5/8" throat meter standard connection to a 3/4" throat meter during the Radio Read Meter Retrofit Program for a minimal cost.

In 2008, Ordinance 2008-02 amended the earlier ordinance by declaring an end to the low cost period for meter upgrade and providing policy for service upgrades after the sunset clause.

Ordinance 2010-01 repealed the program in 2010.

The district is currently considering rate structure changes that include charging each service connection based on the capacity of the connection. This rate structure change may create an interest in converting 3/4" throat meter connections to standard 5/8" throat meter connections.

A 5/8" throat meter connections has for many years been the standard connection for single family residences. This connection size remains adequate for most single family residences. The connection is rated at 25 gallons per minute which provides adequate service for single family homes.

The Board of Directors has expressed an interest in offering a short-term program for single family residential customers to change their service from a 3/4" throat meter to a 5/8" throat meter connection. A "Letter of Understanding" or similar instrument can be used to convey the situation to customers rather than an Ordinance.

The Board of Directors considered policy suggestions on June 9, 2021. The Board revised the suggested policy and directed staff to calendar approval of the policy statement below:

The Board of Directors hereby establishes the Meter Swap Program with the following provisions:

1. The Meter Swap program is available to single family residential developments with an existing  $\frac{3}{4}$ " throat meter
2. The program is available to service connections serving one parcel and one home only
3. Applicant must complete a downsize request form and certify that no fire protection or other function of the plumbing will be affected by the change in connection
4. Water use for the connection applying for the new meter must not exceed 25,000 gallons in a month
5. The customer requesting the meter change will pay only \$50 of the costs to change the meter
6. This program will end March 1, 2022
7. After March 1, 2022, customers requesting a change in meter size will pay the full cost associated with changing the meter and connection.
8. The program will be available only if the proposed rate schedule is implemented.

**FORESTHILL PUBLIC UTILITY DISTRICT**

**RESOLUTION 2021-05**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FORESTHILL PUBLIC UTILITY DISTRICT APPOINTING DIRECTOR TO FILL VACANCY**

**WHEREAS,** a vacancy exists on the Board of Directors; and

**WHEREAS,** said District caused to be posted within the time and in the manner required by California Government Code Section 1780, notices of such vacancy; and

**WHEREAS,** the remaining members of the Board desire and intend to fill the vacancy pursuant to and in accordance with provisions of the California Public Utilities Code and applicable provisions of the California Government Code referred to above,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Foresthill Public Utility District hereby orders and determines as follows:

1. That, ***Insert appointee name***, a qualified resident of this District, shall be and is hereby appointed as Director to fill the vacancy referred to above.
2. That said appointee shall hold office until the next District general election and thereafter as provided for in California Government Code Section 1780.3. That the Secretary of this District shall be and is hereby authorized to issue a "Certificate of Appointment" to said appointee who shall take and file with this District his/her official oath.

**THE FOREGOING RESOLUTION WAS PASSED AND ADOPTED** by the Board of Directors of the Foresthill Public Utility District held on the on the 14th day of July 2021 by the following vote:

AYES:

ABSTAIN:

NOES:

ABSENT:

FORESTHILL PUBLIC UTILITY DISTRICT

By: \_\_\_\_\_  
Mark Bell, President

ATTEST:  
By: \_\_\_\_\_  
Henry N. White, Clerk to the Board



**OATH OF OFFICE**  
**FOR PUBLIC OFFICERS AND EMPLOYEES**  
**(State Constitution, Art. XX, Sec. 3 as amended)**

STATE OF CALIFORNIA }

} ss.

COUNTY OF PLACER }

*I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

\_\_\_\_\_  
(Duties upon which affiant is about to enter)

\_\_\_\_\_  
(Signature of affiant)

*Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ .*

\_\_\_\_\_  
(Signature of person administering oath)

\_\_\_\_\_  
(Typed or printed name of person administering oath)

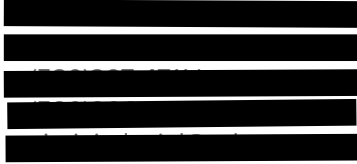
\_\_\_\_\_  
(Title)

**Candidate Statements**

**July 14, 2021**

---

**Virginia Daniel**



6th July 2021

**Hank White**

General Manager, Foresthill Public Utility District  
P.O. Box 266  
Foresthill, CA 95631

Dear Sir,

I would like to express my interest to fill the vacant position on the Board of the Foresthill Public Utility District.

I have attached my resume outlining my extensive experience serving on Boards in our community and beyond. I have spent most of my career serving the public in Foresthill and Placer County. As a recent retiree, I would like to continue that service in my local community by serving on the Foresthill Public Utility District.

I have lived in Foresthill most of my life. I am the 7th generation of my family to live in this community, I feel this gives me a unique perspective into the needs of the community. This, combined with my experience working for government entities and collaborating with community partners, makes me an ideal candidate to fill the vacant position on the Board of the Foresthill Public Utility District.

Thank you for your time and interest in considering me for this position.

Sincerely,

**Virginia Daniel**

# Virginia Daniel

**Service Objective:** Board Member

## Skills and Qualifications

- Served on Many Community Boards
- Respected Community Member
- Extended Family History in Foresthill
- Long Time Resident of Foresthill
- Retired Placer County Probation Officer
- Serves on the Grand Jury in Placer County

---

## Relevant Board Experience

1993-1997	Placer Community Action Council Parent Policy Council
1995-1997	Region IX Head Start Board
1996-1997	National Head Start Board of Directors
1998-2007	Foresthill Pool Board
2001-2003	Foresthill Softball Board

## Work History

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1996-2006	Placer Community Action Council
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## Site Supervisor

- Operations and oversight of Child Care Center and 8 employees
- Ensuring compliance with Federal and State guidelines
- Collaborating with local community resources and agencies
- Following grant guidelines in specific aspects of programming

---

2006-2021	Placer County
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## Deputy Probation Officer

- Responsible for ensuring public safety and facilitating the rehabilitation of individuals in our community.
- Collaborating with community partners to provide opportunities to the individuals served.
- Following state guidelines and attending board meetings with state partners while serving in a placement assignment from 2013 to 2020.
- Mentoring and training new staff

---

## Education

Bachelor's Degree	Liberal Studies	Sonoma State University
Associates Degree	Child Development	Sierra College
High School Diploma		Placer High School

**Jacalyn Macy Hallford**



June 4, 2020

Foresthill Public Utility District  
24540 Main St.  
Foresthill, CA 95631

RE: Board of Directors Position

Dear Board Members et al,

As a semi-retired professional with critical thinking proficiency and extensive management experience, I was interested to learn about the board member opening. I am compelled to contact you with my interest in this opportunity.

I thrive in high-pressure situations, though I admittedly go out of my way to plan so they can be avoided. Further, I am able to visualize success and identify unconventional yet highly effective strategies for achieving it. Public meetings are not a concern as I am an experienced public speaker and have had audiences as large as 5000 attendees.

I have skillfully balanced organizational objectives and productive relationships, recommending ways in which to achieve and maintain a competitive business edge. My decision-making and leadership talents have supported my professional growth through-out the years and have opened many a door.

Upon evaluation of my resume of experience which follows, you will find that I have been involved in international enterprise throughout my career. Though I am officially retired, I still have a large following on LinkedIn and own and manage the Harvard Business Review-Reader's Forum which hosts 180,000 private members.

Thank you for your consideration of my candidacy.

Sincerely,

Jacalyn Macy Hallford  
5<sup>th</sup> Generation Placer County



## Experience

### Food Ingredient and Health Research Institute

#### Member Board of Directors

FIHRI

Dates Employed Sep 2014 – Present

Employment Duration 6 yrs 10 mos

The Food Ingredient and Health Research Institute is the only federally recognized 501 (c) (3) non-profit organization in the United States (US) devoted entirely to food ingredient safety, education, and research. Up until now, there has been no organization in the U.S. devoted to conducting research on food ingredients Generally Recognized as Safe (GRAS) by the US Food and Drug Administration (FDA). With the Food Ingredient and Health Research Institute (FIHRI), we now have a mechanism for supporting this badly needed research. There are numerous GRAS food additives and ingredients in our food supply that recent research indicates are factors in the development of behavioral disorders such as autism and ADHD and chronic diseases such as obesity and diabetes. More research is needed to find out how these various food ingredients and chemicals lead to these adverse health effects.

Our views are in alignment with many other public health professionals and organizations. For example, our views on mercury in the food supply are consistent with those of the American Academy of Pediatrics (AAP). The AAP recommends eliminating mercury exposures from the child's environment, including diet (1). The AAP also recommends removing certain mercury containing food colors from a hyperactive or inattentive child's diet (2). We agree with these recommendations! Mercury is a neurotoxin and has no place in our children's diet despite the fact that it has been found in the most common GRAS food ingredient in the food supply by both American and Canadian researchers (3, 4).

We feel that more should be done to educate consumers about the contaminant problems in our food supply. We are working with stakeholders to develop an on line educational research tool to educate health providers so they may help consumers learn about the problems in our food supply and provide them with the information they need to make informed choices about the foods they buy and consume.



#### Business Consultant - National Accounts

Dates Employed Aug 2016 – Present

Employment Duration 4 yrs 11 mos

Location Bellevue, WA

Bringing new business to large resorts worldwide. Wise investments of excess inventory.



Genesis International

## Vice President

Dates Employed Sep 1990 – 2010

Employment Duration 20 yrs 10 mos

Investment, real estate, fine art, advertising and publishing family of companies.



## Executive Vice Chairperson / President

Dates Employed Sep 2004 – Oct 2009

Employment Duration 5 yrs 2 mos

<http://www.bpocertifications.com>

Jacalyn's career spans many years and reads more like a travelogue on outsourcing and e-commerce – a seamless array of exciting achievements and contributions in leadership roles that cut across functions and geographies and set new industry standards.

She has consulted the world's top trading organizations, including BXI Exchange, ITEX, BarterCard, eValues, Teletrade and BEI on e-commerce strategy, technology and architecture, program roll-outs and business modeling.

She also was a pioneer the Strategic Alliance and Affinity Program sectors and advised clients like the American Stock Exchange, Mt. Sinai Hospital and CTS.

Before joining BCI, she was also a board member of Genesis International, Soliel Rouge, eValues.net, Teletrade International and The Remington Group (TRG).

She is now traveling extensively around the world to promote BCI's Global Talent Pool Development Program for BPO Industry.

2014 Update:

We are pleased to announce our newest partnership. TCG HAMILTON GROUP, INC. Expanding rapidly across 75+ countries, we impact lives and careers of more than 100,000 professionals across the world. We research and design standards for human & enterprise performance; we develop certification products; design, calibrate and install credentialing systems. We manage what is the world's largest shared services network specializing in servicing our member organizations - the BPO Certification Institute (BCI); the Software Engineering & Quality Institute (SEQI); the Global Service Quality Institute (GSQI) and the Talent Management Institute (TMI) – all global leaders in the certification space. They offer high-impact credentials for professionals and organizations across a wide spectrum of verticals and functions, and work with governments and multilateral aid bodies on mission-critical projects in employability development, workforce breeding, business improvement and industry growth.



## National Marketing Director

ITEX (BXI)

Dates Employed 2000 – 2003

Employment Duration 3 yrs

National and International Convention Planning/Hosting; Regional Training; Marketing; Liaison. Public Speaking.

Assisted in creating a lean corporate structure that made it possible for BXI to merge with ITEX, a publicly traded company which allowed an exit strategy for area brokers as well as a broad-brush growth that lifted the bottom line of the organization.



## Director of International Reciprocity

Dates Employed Jan 1995 – Jan 2002

Employment Duration 7 yrs 1 mo

The IRTA is a non-profit organization committed to promoting just and equitable standards of reciprocal trade.

As Director of the Universal Clearinghouse (UC), I managed the trade activity of barter company entities around the world.

The IRTA fulfills its purpose by:

Uniting the barter industry worldwide under a common Code of Ethics and peer review process.

Promoting barter trade as a responsible form of commerce to the public, media, and government.

Providing legislative advocacy and political action in member countries.

Sharing best practices and new trading opportunities to enhance growth and profitability of industry members.

Raising professional standards by education and training and awarding credentials based on professional knowledge, experience and achievements.

Leading the barter industry into the future by anticipating changes and alerting members to new knowledge and systems.

Encouraging worldwide expansion of commercial barter through mutual support and free exchange of information among nations.



Tyler Hunter

[REDACTED]  
[REDACTED]  
[REDACTED]

July 7<sup>th</sup> 2021

Foresthill Public Utility District  
Foresthill Water Board  
24540 Main Street  
P.O. Box 266  
Foresthill, CA 95631

Foresthill Water Board Members:

I am writing to apply for the Foresthill Public Utility District Water Board Vacancy.

I moved to Foresthill in June of 2020 and reside in the Foresthill Public Utility district area. I enjoy our town and our natural resources that we have surrounding our community. I would like to get more involved in helping the community and protecting our natural resources.

I currently work as an Environmental engineer for Arcadis in Roseville, California. I have worked on wastewater treatment facilities, various types of remediation systems, and groundwater systems. Through my occupation, I have gained an understanding of government regulations, water testing and analytical methods, and remediation techniques. I believe that with my experience and knowledge I could be a valuable member of the Foresthill Water Board.

Thank you for considering me for this position.

Sincerely,

Tyler Hunter

**EDUCATION:**

University of California, Davis

Class of 2015

- Bachelor of Science, Biological Systems Engineering
  - A major designed to bridge the gap between engineers and biological scientists through integration of Environmental, Biomedical, Mechanical, Agricultural, and Biological Systems engineering principles.

De La Salle High School, Concord CA

Class of 2011

**QUALIFICATIONS SUMMARY:**

- Understanding of Environmental safety in water sources.
- Ability to run and understand a wastewater treatment facility, using PLC's (Program Logic Controllers) and chemical testing methods to regulate discharge to the city water treatment facility.
- Ability to run, manage, update, and maintain water and vapor remediation systems and safely follow government discharge regulations to bodies of water, sewer systems, and the air.
- Knowledgeable about contaminants, emerging contaminants, and remediation techniques to clean the contaminants.
- Excellent communication and presenting ability.
- Effective with statistical and chemical analysis techniques.
- Understanding of government regulations
- Leading field teams to perform project tasks efficiently and safely.

**WORK EXPERIENCE:**

**Environmental Engineer**, Arcadis: Roseville, California April 2019-Current

- Assistant Project management, project engineering and field work for soil vapor extraction treatment systems, groundwater extraction treatment systems, wastewater treatment facilities, mobile dual phase extraction treatment systems, emergency release response, biological vessel remediation systems, ground water wells, soil vapor wells, air sparge systems, fire clean up response, and indoor air vapor systems.

**Junior Engineering Specialist**, Agricultural Ergonomics Research Center at UC Davis: Davis, California April 2016-April 2019

- Research and development, experimentation, and testing techniques for occupational hazards

**Student Researcher**, Agricultural Ergonomics Research Center at UC Davis: Davis, California September 2013-March 2016

**General Laborer (Union 324)**, Performance Mechanical Incorporated: Pittsburgh California July 2011-September 2013

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# FRANCIS MENDEZ JR

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**FORESTHILL PUBLIC  
UTILITY DISTRICT**

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July 7, 2021  
Board of Directors  
24540 Main Street  
P.O. Box 266  
Forest Hill, Ca 95631

**DEAR BOARD OF DIRECTORS**

I would like to express my interest in serving the board for foresthill water board. I live in the community of Todd Valley for the past 3 years, and I would like to contribute to this wonderful town.

I have an architectural background in designing schools for the past 13 years. I have aided districts in getting plan approval with the board for various facility projects and funding. I have extensive knowledge in the construction industry and dealing with several state agencies for approval and permit. I feel I can be a great asset to the community and would do what is best for today and for future generations. I hope to hear from you soon.

Sincerely,



Francis Mendez Jr

# FRANCIS MENDEZ JR

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## SUMMARY

I believe that every project is different and needs equal attention to detail for a successful end user experience and project life cycle.

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## EXPERIENCE

**Project Manager, 06/2008 - Current**

**Rainforth Grau Architects - Sacramento, CA**

I bring over 15 years of diverse architectural experience including 13 in Education. I have a proven record of project management with an aptitude for simplifying complex problems and navigating multiple, difficult tasks in a timely manner. From design through construction administration, my knowledge of the process and ability to closely work with clients are key to developing strong working relationships and sound project solutions.

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## EDUCATION AND TRAINING

**Architecture, 05/2008**

**University of California, Berkeley** - Berkeley, CA

**Associate of Science, Architecture, 05/2006**

**Cosumnes River College** - Sacramento, CA



## CONTACT

**Address:** [REDACTED]

**Phone:** [REDACTED]

**Email:** [REDACTED]

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## SKILLS

- Planning, Coordinating and administering projects with includes building code analysis, budget review, schedule, supervise and coordinate bids and construction administration
- Oversees submittals for local & state agencies
- Mentoring entry & mid level staff.
- Oversee and develop firms technology
- Meet with client regularly to review progress of project.

04/09/2021

## Joshua Miller



### Education

Spokane Community College  
04/30/18 | AA – General Business

### Experience

#### **Office Manager / Billing 09/2013 – 03/2020**

Inside Out Massage | 3761 LeClerc Rd. S. Newport, WA 99156

Responsibilities included, preparing and submitting bills to insurance companies, answer phones, making and canceling appointments, and preparing deposits. I regularly used, Microsoft Office and Windows Software, Mac Software, Online Billing via OneHealthPort, Massage Office Professional, and Adobe Software.

#### **Custodian / Maintenance 09/2007 – 06/2018**

House of the Lord Christian Academy | 754 Silver Birch Ln, Oldtown, ID 83822

Responsibilities included, cleaning the school as well as doing minor maintenance when needed. I also helped with computer repairs, networking issues, and troubleshooting.

#### **Humanitarian Aid / Country Representative in Lithuania 10/1995 – 06/2007**

Laymen Ministries | 414 Zapada Rd., St. Maries, ID 83861

Responsibilities included, coordinating and training local workers and distributing charity to hospitals, orphanages, and churches. I was also responsible for writing and submitting proposals and projects to supporting countries.

### Skills

- Customer Service
- Advanced Microsoft Office
- Basic Web Design / Photoshop
- Accounting / QuickBooks

### References

Steve Geray – Trident Aviation International



Candice Craddick – HLCA



Steve McClellan – Friend / Auto Mechanic



# FORESTHILL PUBLIC UTILITY DISTRICT

## POLICY HANDBOOK

**POLICY TITLE:** Board Meetings  
**POLICY NUMBER:** 5010

Item H5

**5010.10** Regular meeting of the Board of Directors shall be held on the 2<sup>nd</sup> Wednesday of each calendar month at 2:00 p.m. at the Foresthill Veteran's Memorial Hall, Leroy E. Botts Memorial Park, 24601 Harrison Street, Foresthill, CA 95631. The frequency, date, time and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board. Regular meetings of the Board are subject to cancellation by direction of the President or Vice President (or by action of the Board at a prior meeting) when it reasonably appears that insufficient business, or conflicting schedules of Board members, render such meeting unnecessary or infeasible.

**5010.20** Special meetings of the Board of Directors may be called by the Board President or by a majority of the Board.

**5010.21** All Directors shall be notified of the special Board meeting and the purpose or purposes for which it is called. Said notification shall be in writing prepared by the Board's Clerk and Ex-Officio Secretary and received by them at least 24 hours prior to the meeting. The presence of a Board member at the Special Meeting shall be deemed an acknowledgment by that Board member that adequate notice was provided.

**5010.22** Newspapers of general circulation in the District, radio stations and television stations, organizations, and property owners who have requested notice of special meetings in accordance with the Ralph M. Brown Act (California Government Code 54950 through 54926) shall be notified by a mailing unless the special meeting is called less than one week in advance, in which case notice, including business to be transacted, will be given by telephone, facsimile or e-mail during business hours as soon after the meeting is scheduled as practicable.

**5010.23** An agenda for the special meeting describing the matters to be considered shall be prepared and shall be delivered and posted with the notice of the special meeting to those specified above, no later than 24 hours before the convening of the meeting.

**5010.24** Only those items of business listed in the call for the special meeting shall be considered by the Board at any special meeting, and no items may be added to the posted agenda

**5010.30** Emergency Meetings. In the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board of Directors may hold an emergency special meeting without complying with the 24-hour notice required in 5010.21, above. An emergency situation means a crippling disaster which severely impairs public health, safety, or both, as determined by the General Manager, Board President or Vice President in the President's absence or a majority of the Board.

**5010.31** Newspapers of general circulation in the District, radio stations and television stations which have requested notice of special meetings in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926) shall be notified by at least one hour prior to the emergency meeting. In the event that telephone services are not functioning, the notice requirement of one hour is waived, but the Board, or its designee, shall notify such newspapers, radio stations, or television stations that an emergency special meeting was held, and report any action taken by the Board, as soon after the meeting as possible.

**5010.32** No closed session may be held during an emergency special meeting, and all other rules governing special meetings shall be observed with the exception of the twenty-four (24) hour notice. The minutes of the emergency special meeting, a list of persons the General Manager or designee notified or attempted to notify, a copy of the roll call vote(s), and any actions taken at such meeting shall be posted for a minimum of ten (10) days in the District office as soon after the meeting as possible.

**5010.40** Adjourned Meetings. A majority vote by the Board of Directors may adjourn any Board meeting at any place in the agenda to a time and place specified in the order of adjournment, except that if no Directors are present at any regular or adjourned regular meeting, the General Manager or the Board's Clerk and Ex-Officio Secretary may declare the meeting adjourned to a stated time and place, and he/she shall cause a written notice of adjournment to be given to those specified in 5010.22 above.

**5010.50** Annual Organizational Meeting. The Board of Directors shall hold an annual organizational meeting at its regular meeting in January. At this meeting the Board will elect a President, Vice President and Treasurer from among its members to serve during the coming calendar year, and will appoint the General Manager or other designee as the Board's Clerk and Ex-Officio Secretary .

**5010.51** The Board of Directors shall select the President, Vice President and Treasurer by seniority advancing rotation; Director to Treasurer, Treasurer to Vice President, Vice President to President, President to Director and so on.

**5010.60** The Chairperson of the meetings described herein may adjust the order in which an item appearing on the posted agenda, other than a Special Order, shall be considered for discussion and/or action by the Board.

**5010.70** The Chairperson and the General Manager shall insure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.