

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

Regular Business Meeting of the  
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631  
[www.foresthillpud.com](http://www.foresthillpud.com)

Wednesday	February 12, 2025	6:00 P.M.
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A. CALL TO ORDER 6:00 PM *President Dowling called the meeting to order at 6:02 PM.*

### B. ROLL CALL

_____ President Chase Dowling	<i>Present</i>
_____ Vice President Mark Bell	<i>Present</i>
_____ Treasurer Roger Pruett	<i>Present</i>
_____ Director Ron Thompson	<i>Present</i>
_____ Director Dianne Foster	<i>Present</i>

*Henry N. White, General Manager, Kelly Telford, CPA, Partner, Lance, Soll & Lumghard LLP (LSL), and Noah Daniels, CPF☉, CPA, Director, LSL were in attendance.*

C. PLEDGE OF ALLEGIANCE *President Dowling led the Pledge of Allegiance.*

### D. PUBLIC COMMENT:

- Members of the public may provide comments to the Board on items not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*Public comment period was made available. No comments were offered.*

E. CONSENT AGENDA: All items listed under the Consent Agenda are routine in nature and may be approved by one motion.

1. Approval of January 8, 2025, Regular Board Meeting minutes.
2. Receive and file combined financial reports for December 2024.

***Board Action:*** *Director Foster requested Consent Agenda Item #1 be heard separately. Vice President Bell made a motion to approve Consent Agenda Item #2. The motion was seconded by Director Foster and carried unanimously (5-0).*

***Board Action:*** Director Foster suggested two edits to the January 8, 2025 minutes as submitted. Vice President Bell made a motion to approve the minutes as amended. The motion was seconded by Treasurer Pruett and carried 4-1 with Director Foster voting no.

**F. ACTION ITEMS:**

1. Presentation of the Annual Financial Report with the Independent Auditor's Report for fiscal year ending June 30, 2024  
***Recommended action:*** Receive and file the Annual Financial Report for the fiscal year ending June 30, 2024  
***Public comment:*** No public comments offered.

***Board Action:*** Kelly Telford and Noah Daniels, LSI CPAs provided the board with a presentation on the FY 2024 Annual Financial Report. Vice President Bell made a motion to receive and file the Independent Auditor's Report for the fiscal year ending June 30, 2024. The motion was seconded by Treasurer Pruett and carried unanimously (5-0).

2. Director Thompson's request to revise Board Policy #5020 Board Agenda.  
***Recommended action:*** Adopt Policy #5020 with changes approved 5/9/2024 and 8/14/2024.  
***Public comment:*** No public comments offered.

***Board Action:*** Action Item F 6 was heard concurrently with Action Item F 2. Vice President Bell made a motion to approve Policy #5020 as amended during the meeting. The motion was seconded by Treasurer Pruett and carried 4-1 with Director Thompson voting no. (See action in item F3 for additional information.)

3. Revise Policy #3021 Reserve Policy including Capital Reserve balance as requested by Treasurer Bell to conform to the 2021 Cost of Service Study (Rate Study) and update to current needs.  
***Recommended action:*** Discuss and approve revision to Policy #3021, Reserves and Capital Reserve balance.  
***Public comment:*** No public comments offered.

***Board Action:*** Action Item F 7 was heard concurrently with Action Item F 3. Vice President Bell made a motion to revise Policy #3021 using material submitted by Vice President Bell and Director Foster at the meeting and bring Policy #3021 and Policy #5020 back to the board for final approval in March 2025. The motion was seconded by Director Foster and carried unanimously (5-0).

4. Director Foster's request for agenda item: "Placing the entire contents of the FPUD [Foresthill] Board Policy Handbook on the FPUD [Foresthill] website."  
***Recommended action:*** Discuss and direct staff.  
***Public comment:*** Sue Kiesling commented on posting the policy manual to the website.

***Board Action:*** Director Foster made a motion to direct staff to post the agency's Policy Handbook to the district website. The motion was seconded by Treasurer Pruett and carried unanimously (5-0).

5. Director Foster's request for a discussion and enforcement of Policy Number 5060.12, 5060.13 & 5060.22 which is regarding "recording public comments" in the minutes.  
Recommended action: Discuss and direct staff.  
Public comment: *Sue Kiesling commented on recording public comments in the minutes.*

Board Action: *Director Foster made a motion to direct staff to follow Policy #5060.12, 5060.13, and 5060.22 regarding recording public comments in the minutes. The motion was seconded by Director Thompson and carried (3-2) with Vice President Bell and Treasurer Pruett voting no.*

6. Director Foster's agenda request: "Policy #5020 (Board Meeting Agenda) Ad Hoc Committee Report."  
Recommended action: Discuss and direct staff.  
Public comment: *No public comments offered.*

Board Action: *None. President Dowling announced the item was discussed during action item F2.*

7. Director Foster's request to add "Reserve Policy 3021 Revisions" to the agenda.  
Recommended action: Discuss and direct staff.  
Public comment: *No public comments offered.*

Board Action: *None. President Dowling announced the item was discussed during action item F3.*

8. Director Foster's request to add to the agenda: "Accommodating Board Policy #5060.12, #5060.13 & #5060.22 by video and audio recording Board meetings, and posting the video/audio on FPU D website to improve clarity and transparency."  
Recommended action: Discuss and direct staff.  
Public comment: *Sue Kiesling provided comments on recording board meetings. Steve Smith provided comments on recording board meetings. Paige White provided comments on recording board meetings.*

Board Action: *Vice President Bell made a motion to direct staff to investigate means to record meetings and posting videos to a website or livestream. The motion was seconded by Treasurer Pruett and carried unanimously (5-0).*

#### G. DISCUSSION ITEMS:

1. General Manager Report A *written report was circulated to the board and public.*
2. Remarks/reports by Directors *Received*

H. ADJOURNMENT *President Dowling adjourned the meeting at 8:52 PM.*

Submitted by:

Attest:

  
Chase Dowling, Board President

  
Henry N. White, Clerk and Ex-Officio Secretary