

FORESTHILL PUBLIC UTILITY DISTRICT

AGENDA

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
Veteran's Memorial Hall, 24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	February 12, 2020	2:00 P.M.
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A. CALL TO ORDER:

B. ROLL CALL:

_____ President Neil Cochran
_____ Vice President Mark Bell
_____ Treasurer Linda Cholcher
_____ Director Helen Rogers West
_____ Director Patty Wade

C. PLEDGE OF ALLEGIANCE:

D. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President. If all public comments cannot be heard within the three minute time limit, the President may move the remaining public comments to the end of the meeting.

E. ADOPTION OF THE AGENDA:

F. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of January 8, 2020 Regular Meeting
2. Minutes of January 16, 2020 Special Meeting
3. Minutes of January 23, 2020 Special Meeting
4. Minutes of January 23, 2020 Finance Committee Meeting
5. Cash Disbursements Register, November and December 2019
6. Statement of Net Position, November and December 2019
7. Statement of Revenues & Expense, November 30 and December 31, 2019
8. Monthly and Year to Date Report, November 30 and December 31, 2019
9. Fund Accounts November 30 and December 31, 2019
10. Investment Policy Compliance, November 30 and December 31, 2019
11. Quality Analysis Report, November 30 and December 31, 2019
12. Activity Detail, November 30 and December 31, 2019

13. Portfolio Graphically Presented, November 30 and December 31, 2019

G. ACTION ITEMS:

1. Consider Change Order Request Number 1 from Flowline Contractors Inc. for the Foresthill Road Pipeline Replacement Project for a deduction of \$3,578.98
Recommended Action: Approve change order
Public comment:
2. Consideration of staff recommendation to ratify correction of non-substantive typographical errors in Ordinance 19-01 – An Ordinance Establishing a Procedure for Ratepayer Objections to Proposed Water Rates
Recommended Action: Ratify correction of typographical errors
Public Comment:
3. Consider Finance Committee recommendation for a 1.6% cost of living adjustment to the approved salary schedule (Policy 2390) and a 5% range adjustment to all ranges excluding the Operations Supervisor and the Administrative Assistant
Recommended Action: Consider recommendation and direct staff
Public comment:

H. DISCUSSION ITEMS:

1. District fuel purchases
2. Board meeting schedules
3. Potential water storage locations for fire protection
4. General Manager Report
5. Remarks/reports by Directors

I. CLOSED SESSION

1. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Hillcrest Mobile Home Park vs. Foresthill Public Utility District
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One

J. ADJOURNMENT: To Thursday February 13, 2020 for a special meeting of the Foresthill Public Utility District

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the District's front window at the Foresthill Public Utility District office, 24540 Main Street, Foresthill, CA 95631 on or before 4:30 p.m., February 7, 2020..

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the General Manager at (530)367-2511. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Henry N. White, Board Clerk & Ex-Officio Secretary

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Regular Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
 Veteran's Memorial Hall, 24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Wednesday	January 8, 2020	2:00 P.M.
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A. CALL TO ORDER: *President Cochran called the meeting to order at 2:00 PM*

B. ROLL CALL:

_____	President Neil Cochran	<i>Present</i>
_____	Vice President Mark Bell	<i>Present</i>
_____	Treasurer Linda Cholcher	<i>Present</i>
_____	Director Helen Rogers West	<i>Present</i>
_____	Director Patty Wade	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *The pledge was led by Director Wade*

D. PUBLIC COMMENT: This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Directors and staff are limited by law to brief responses and clarifying questions or comments. There will be no votes on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President. If all public comments cannot be heard within the three minute time limit, the President may move the remaining public comments to the end of the meeting. *President Cochran requested a motion to move Public Comment to follow item G3 of the Agenda to allow the auditor to make his presentation and then return to his office. Director Rogers West made a motion to hear Public Comment after item G3. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0).*

E. ADOPTION OF THE AGENDA: *Vice President Bell made a motion to adopt the agenda as amended. The motion was seconded by Director Rogers West and carried unanimously (5-0).*

F. CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and may be approved by one motion.

1. Minutes of December 11, 2019 Regular Meeting
2. Minutes of December 16, 2019 Finance Committee Meeting

Board Action: *Vice President Bell made a motion to approve the Consent Agenda. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0).*

G. ACTION ITEMS:

1. Organizational Meeting and election of officers per Policy 5010.50
Recommended Action: Elect a President, Vice President, Treasurer and appoint the Board Clerk and Ex-Officio Secretary
Public comment: *Public comment was received.*

Board Action: Vice President Bell made a motion to suspend the rotation of officers per Policy 5010.51. The motion was seconded by Director Rogers West and carried unanimously (5-0).

Board Action: Director Rogers West made a motion to nominate President Cochran as President. The motion was seconded by Director Wade and carried unanimously (5-0).

Board Action: Treasurer Cholcher made a motion to nominate Vice President Bell as Vice President. The motion was seconded by Director Rogers West and carried unanimously (5-0).

Board Action: Vice President Bell made a motion to nominate Treasurer Cholcher as Treasurer. The motion was seconded by Director Wade and carried unanimously (5-0).

Board Action: President Cochran appointed Henry N. White as the Clerk and ex officio secretary of the Board.

2. Board President to appoint Standing Committee members and Chairpersons
Recommended Action: Direct staff accordingly
Public Comment: *No public comment was offered*

Board Action: President Cochran appointed Vice President Bell as Chair and Treasurer Cholcher as member of the Finance Committee. President Cochran appointed Director Rogers West as Chair and Director Wade as member of the Planning Committee.

3. Presentation of the annual audit for fiscal year 2018/2019 as presented by Craig Fechter
Recommended Action: Receive and file annual audit for fiscal year 2018/2019
Public comment: *No public comment was offered*

Board Action: Vice President Bell made a motion to receive and file the audit for fiscal year 2018/2019. The motion was seconded by Director Rogers West and carried unanimously (5-0).

D. PUBLIC COMMENT: *Public comment was received at this time*

4. Consideration of Finance Committee recommendation for a 3% cost of living adjustment to salary schedule (Policy 2390) and a 2.5% range adjustment to salary schedule
Recommended Action: Consider recommendation and direct staff accordingly
Public comment: *Public comment was received*

Board Action: Vice President Bell made a motion to approve a 3% cost of living adjustment for all ranges and a 2.5% range adjustment for non-supervisory positions. The motion died due to lack of a second. Vice President Bell withdrew the motion.

Board Action: *Director Rogers West made a motion to approve a 3% cost of living adjustment effective January 8, 2020 and to conduct a salary survey to determine an appropriate range adjustment. The motion was seconded by Vice President Bell. The motion was then withdrawn by Director Rogers West. Vice President Bell withdrew his second. No action was taken on the motion.*

H. DISCUSSION ITEMS:

1. General Manager Report
2. Remarks/reports by Directors

I. CLOSED SESSION: *At 4:09 PM Vice President Bell made a motion to adjourn the open session. The motion was seconded by Treasurer Cholcher and carried unanimously (5-0).*

1. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Hillcrest Mobile Home Park vs. Foresthill Public Utility District
3. Conference with legal counsel – Anticipated litigation – pursuant to subdivision (b) of Section 54956.9 of the Government Code. Potential cases: One

J. ADJOURNMENT: *At 5:55 PM President Cochran announced that during closed session the Board directed staff to hire HF&H Consultants to make two evening presentations regarding the Proposition 218 process with a maximum budget of \$10,000. No other reportable action was taken during closed session.*

Submitted by:

Attest:

Neil Cochran, Board President

Henry N. White, Clerk and Ex-Officio Secretary

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Special Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
FORESTHILL LIBRARY CONFERENCE ROOM
24580 MAIN STREET, FORESTHILL, CA 95631

Thursday	January 16, 2020	2:00 P.M.
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A. CALL TO ORDER: *President Cochran called the meeting to order at 2:05 PM*

B. ROLL CALL:

_____ President Neil Cochran	<i>Present</i>
_____ Vice President Mark Bell	<i>Present</i>
_____ Treasurer Linda Cholcher	<i>Excused</i>
_____ Director Helen Rogers West	<i>Excused</i>
_____ Director Patty Wade	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *The pledge was led by Hank White*

D. PUBLIC COMMENT –This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the President. *Public comments were received*

E. ADOPTION OF THE AGENDA: *President Cochran moved the meeting to closed session at 2:37 PM*

F. CLOSED SESSION:

1. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Miner's Camp vs. Foresthill Public Utility District
2. Conference with Legal Counsel — Existing Litigation Subdivision (a) of Government Code Section 54956.9. Name of Case: Hillcrest Mobile Home Park vs. Foresthill Public Utility District

G. ADJOURNMENT: *At 4:26 PM President Cochran announced that no reportable action was taken during closed session and adjourned the meeting.*

Submitted by:

Attest:

Neil Cochran, Board President
Secretary

Henry N. White, Clerk and Ex-Officio

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

Special Meeting of
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
 Veteran's Memorial Hall, 24601 Harrison Street, Foresthill, CA 95631
www.foresthillpud.com

Thursday	January 23, 2020	7:00 P.M.
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A. CALL TO ORDER: *President Cochran called the meeting to order at 7:03 PM*

B. ROLL CALL:

_____ President Neil Cochran	<i>Present</i>
_____ Vice President Mark Bell	<i>Present</i>
_____ Treasurer Linda Cholcher	<i>Present</i>
_____ Director Helen Rogers West	<i>Present</i>
_____ Director Patty Wade	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *The pledge was led by Vice President Bell*

D. ADOPTION OF THE AGENDA: *Vice President Bell made a motion to adopt the agenda. The motion was seconded by Director Rogers West and carried unanimously.*

E. PRESENTATION: HF&H Consultants Inc. will present an overview of the Water Rate Study.

HF&H Consultants gave a presentation on the Water Rate Study. Public comment was heard throughout the presentation.

F. PUBLIC COMMENT: All items on the agenda will be open for public comment before or during consideration of an item and before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The President has the discretion of limiting the total discussion time for an item.
Public comments were received at this time

G. ADJOURNMENT: *President Cochran adjourned the meeting at 8:48 PM*

Submitted by:

Attest:

Neil Cochran, Board President
 Secretary

Henry N. White, Clerk and Ex-Officio

FORESTHILL PUBLIC UTILITY DISTRICT

MINUTES

FINANCE COMMITTEE MEETING - FORESTHILL PUBLIC UTILITY DISTRICT
FORESTHILL LIBRARY CONFERENCE ROOM 24580 MAIN STREET,
FORESTHILL, CA 95631
www.foresthillpud.com

Thursday	January 23, 2020	2:00 p.m.
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A. CALL TO ORDER: *Chairman Bell called the meeting to order at 2:00 PM*

B. ROLL CALL:

_____ Mark Bell, Chair	<i>Present</i>
_____ Linda Cholcher	<i>Present</i>

C. PLEDGE OF ALLEGIANCE: *Led by H. White*

D. PUBLIC COMMENT: Any member of the public may address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the District. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the Chair. *This item was heard after item 3*

E. BUSINESS:

- Review of connection charges: *HF&H Consultants gave a connection charge presentation via telephone*
Public Comment: *Public comments were received*
- Discuss potential COLA adjustment to salary schedule: *The committee discussed cost of living adjustments*
Public Comment: *Public Comments were received*
- Discuss potential 2.5% range adjustment to salary schedule: *The committee discussed range adjustments to the salary schedule. The committee agreed to recommend to the full Board a 1.6% cost of living adjustment for all positions and a 5% range adjustment for all ranges on the approved salary schedule except the Operations Supervisor and the Administrative Assistant.*
Public Comment: *Public Comment was received*

Public Comment: *The committee heard public comments at this time*

F. ADJOURNMENT: *Chair Bell adjourned the meeting at 3:50 PM*

Submitted by:

Attest:

Mark Bell, Finance Committee Chairman

Henry N. White, Board Clerk & Ex-Officio Secretary

Foresthill Public Utility District Cash Disbursements Register November 2019

Date	Num	Name	Memo	Paid Amount
Nov 19				
11/04/2019	31287	American Messaging		-10.02
11/04/2019	31288	AmeriPride Services		-527.86
11/04/2019	31289	Auburn Area Answering Service		-110.36
11/04/2019	31290	California Smog		-70.00
11/04/2019	31291	Clark Pest Control		-625.00
11/04/2019	31292	Ferguson Enterprises Inc.		-1,740.71
11/04/2019	31293	Foresthill Garage, Inc.		-124.99
11/04/2019	31294	HF&H Consultants, LLC		-3,332.50
11/04/2019	31295	Inland Business Systems		-81.85
11/04/2019	31296	MidAmerica Admin & Ret Solutions, Inc.		-225.00
11/04/2019	31297	Mutual of Omaha		-447.09
11/04/2019	31298	National High Voltage Services, Inc.		-2,500.00
11/04/2019	31299	Pacific Gas & Electric		-2,228.50
11/04/2019	31300	Peterson Brustad, Inc.		-11,828.09
11/04/2019	31301	Riebes		-454.94
11/04/2019	31302	Secure Record Management		-55.00
11/04/2019	31303	Staples		-183.70
11/04/2019	31304	Umpqua Bank		-130,106.30
11/04/2019	31305	Postmaster	300 postage stamps	-165.00
11/04/2019	31306	Bureau of Reclamation		-2,053.72
11/12/2019	31307	Anderson' Sierra Pipe Co. Inc.		-23.69
11/12/2019	31308	CDTFA		-2,964.96
11/12/2019	31309	Cranmer Engineering, Inc.		-421.50
11/12/2019	31310	Dan Chancellor Backhoe		-1,475.00
11/12/2019	31311	Ferguson Enterprises Inc.		-128.70
11/12/2019	31312	Foresthill Valero		-494.58
11/12/2019	31313	Grant Hardware, Inc.		-269.69
11/12/2019	31314	HD Supply		-152.13
11/12/2019	31315	J.S. West		-3,504.31
11/12/2019	31316	Justine Leyba's House Cleaning		-150.00
11/12/2019	31317	Kronick, Moskovitz, et al		-4,681.32
11/12/2019	31318	Recology Auburn Placer		-62.34
11/12/2019	31319	Robert Middleton		-100.00
11/12/2019	31320	Sebastian		-613.10
11/12/2019	31321	Sierra Doctors Medical Group		-90.00
11/12/2019	31322	Sierra Mini Mart, Inc.		-1,219.18
11/12/2019	31323	Western Hydrologic Systems	VOID:	0.00
11/12/2019	31324	Linda Cholcher		-67.33
11/18/2019	31325	CDTFA		-10,000.00
11/18/2019	31326	Clark Pest Control		-93.00
11/18/2019	31327	Infosend		-1,177.04
11/18/2019	31328	Keenan & Associates		-11,739.33
11/18/2019	31329	MidAmerica Admin & Ret Solutions, Inc.		-750.00
11/18/2019	31330	Placer County , Personnel		-861.00
11/18/2019	31331	Placer County Libraries		-30.00
11/18/2019	31332	USDA Forest Service		-125.30
11/18/2019	31333	Verizon Wireless		-52.28
11/18/2019	31334	Wells Fargo Bank		-1,639.88
11/25/2019	31335	Badger Meter		-4,870.37
11/25/2019	31336	Foresthill Garage, Inc.		-308.23
11/25/2019	31337	Mutual of Omaha		-447.09
11/25/2019	31338	Pacific Gas & Electric		-1,531.63
11/25/2019	31339	Placer County Engineering and Surveying		-1,927.50
11/25/2019	31340	Riebes		-98.61
11/25/2019	31341	Ron Mills		-105.00
11/25/2019	31342	Staples		-142.68
11/25/2019	31343	Placer County Libraries		-30.00
11/25/2019	31344	Vision Service Plan - (CA)		-148.62
11/15/2019	20191120	CalPERS	Classic employee retirement deposit	-4,496.89
11/15/2019	20191121	CalPERS	457 deposit	-1,061.53
11/15/2019	20191122	CalPERS	Pepra employee retirement deposit	-255.14
11/15/2019	20191123	EDD/State of CA	499-0064-0	-1,360.22
11/15/2019	20191124	EFTPS	94-6020935	-5,824.28
11/29/2019	20191130	CalPERS	Classic employee retirement deposit	-4,967.81
11/29/2019	20191131	CalPERS	457 Deposit	-1,061.53
11/29/2019	20191132	CalPERS	Pepra employee retirement deposit	-255.14
11/29/2019	20191133	EDD/State of CA	499-0064-0	-1,608.98

Foresthill Public Utility District
Cash Disbursements Register
November 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
11/29/2019	20191134	EFTPS	94-6020935	-6,188.20
Nov 19				-236,445.74

Foresthill Public Utility District
Cash Disbursements Register
December 2019

Date	Num	Name	Memo	Paid Amount
Dec 19				
12/02/2019	31345	American Messaging		-10.02
12/02/2019	31346	Auburn Area Answering Service		-105.79
12/02/2019	31347	Clark Pest Control		-114.00
12/02/2019	31348	Iconix Waterworks Inc.		-403.26
12/02/2019	31349	Pacific Gas & Electric		-13.77
12/02/2019	31350	AmeriPride Services		-617.12
12/02/2019	31352	Bureau of Reclamation		-1,928.28
12/09/2019	31353	Brian Benson		-14.56
12/09/2019	31354	Macey Goetzel		-18.70
12/09/2019	31355	Cranmer Engineering, Inc.		-418.50
12/09/2019	31356	Ferguson Enterprises Inc.		-61.85
12/09/2019	31357	Foresthill Valero		-42.42
12/09/2019	31358	Grant Hardware, Inc.		-135.63
12/09/2019	31359	Helen Rogers-West		-215.00
12/09/2019	31360	HF&H Consultants, LLC		-19,892.14
12/09/2019	31361	Home Depot Credit Services		-795.29
12/09/2019	31362	Iconix Waterworks Inc.		-702.49
12/09/2019	31363	Inland Business Systems		-167.44
12/09/2019	31364	Justine Leyba's House Cleaning		-150.00
12/09/2019	31365	Kronick, Moskovitz, et al		-13,767.87
12/09/2019	31366	Placer County Engineering and Surveying		-3,212.50
12/09/2019	31367	Postmaster		-165.00
12/09/2019	31368	Recology Auburn Placer		-62.34
12/09/2019	31369	Sebastian		-626.56
12/09/2019	31370	Sierra Mini Mart, Inc.		-855.05
12/09/2019	31371	Starnick		-14,820.00
12/09/2019	31372	Thatcher Company, Inc.		-2,352.95
12/09/2019	31373	Worton's Forsethill Grocery		-40.14
12/16/2019	31374	Ca State Water Resources Control Board		-4,466.00
12/16/2019	31375	California Smog		-35.00
12/16/2019	31376	Flowline Contractors, Inc.		-418,863.40
12/16/2019	31377	Foresthill Garage, Inc.		-789.46
12/16/2019	31378	Gold Country Media		-776.89
12/16/2019	31379	J.S. West		-1,527.43
12/16/2019	31380	Keenan & Associates		-12,780.60
12/16/2019	31381	MidAmerica Admin & Ret Solutions, Inc.		-225.00
12/16/2019	31382	Placer County , Personnel		-861.00
12/16/2019	31383	Western Hydrologics, LLP		-5,300.00
12/16/2019	31384	MidAmerica Admin & Ret Solutions, Inc.		-750.00
12/16/2019	31385	Hank White/Petty Cash		-122.15
12/16/2019	31386	Verizon Wireless		-52.28
12/16/2019	31387	Wells Fargo Bank		-30.78
12/30/2019	31388	Auburn Area Answering Service		-97.30
12/30/2019	31389	Badger Meter		-3,944.23
12/30/2019	31390	Foresthill Garage, Inc.		-73.11
12/30/2019	31391	Iconix Waterworks Inc.		-679.97
12/30/2019	31392	ltron, Inc.		-1,167.07
12/30/2019	31393	Mutual of Omaha		-447.09
12/30/2019	31394	Pacific Gas & Electric		-2,564.11
12/30/2019	31395	Staples		-671.04
12/30/2019	31396	Vision Quest Information Solutions, Inc.		-338.75
12/13/2019	20191210	CalPERS	Classic employee retirement deposit	-4,564.16
12/13/2019	20191211	CalPERS	457 deposit	-1,061.53
12/13/2019	20191212	CalPERS	Pepra employee retirement deposit	-255.14
12/13/2019	20191213	EDD/State of CA	499-0064-0	-1,391.49
12/13/2019	20191214	EFTPS	94-6020935	-5,850.16
12/27/2019	20191220	CalPERS	Classic employee retirement deposit	-4,564.16
12/27/2019	20191221	CalPERS	457 deposit	-561.75
12/27/2019	20191222	CalPERS	Pepra employee retirement deposit	-255.14
12/27/2019	20191223	EDD/State of CA	499-0064-0	-1,469.85
12/27/2019	20191224	EFTPS	94-6020935	-5,889.36
Dec 19				-544,134.07

Foresthill Public Utility District
Statement of Net Position
November 30, 2019

Item F6

ASSETS

Current Assets

Checking/Savings

10110 · Cash on Hand	250
10120 · Wells Fargo Checking	147,997
10510 · Local Agency Investment Fund	1,114,581
10512 · Umpqua Savings account	506,108
10519 · Wells Fargo Adv - Money Mrkt	1,332
10520 · Wells Fargo Adv - Face Value	2,255,000

Total Checking/Savings	4,025,268
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Accounts Receivable	296,106
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Other Current Assets	239,774
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Total Current Assets	4,561,147
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Fixed Assets	8,356,783
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Other Assets	56,104
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TOTAL ASSETS	12,974,034
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LIABILITIES & NET POSITION

Liabilities

Current Liabilities

Accounts Payable	47,048
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Other Current Liabilities	186,098
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Total Current Liabilities	233,146
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Long Term Liabilities	1,235,589
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Total Liabilities	1,468,735
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Net Position	11,505,299
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TOTAL LIABILITIES & NET POSITION	12,974,034
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Foresthill Public Utility District
Statement of Net Position
December 31, 2019

ASSETS

Current Assets

Checking/Savings

10110 · Cash on Hand	250
10120 · Wells Fargo Checking	110,525
10510 · Local Agency Investment Fund	814,581
10512 · Umpqua Savings account	506,258
10519 · Wells Fargo Adv - Money Mrkt	198
10520 · Wells Fargo Adv - Face Value	2,255,000

Total Checking/Savings	3,686,812
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Accounts Receivable	281,657
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Other Current Assets	240,310
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Total Current Assets	4,208,779
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Fixed Assets	8,331,248
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Other Assets	56,104
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TOTAL ASSETS	12,596,131
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LIABILITIES & NET POSITION

Liabilities

Current Liabilities

Accounts Payable	45,882
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Other Current Liabilities	186,424
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Total Current Liabilities	232,306
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Long Term Liabilities	1,235,589
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Total Liabilities	1,467,895
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Net Position	11,128,236
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TOTAL LIABILITIES & NET POSITION	12,596,131
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Foresthill Public Utility District
Statement of Activity
Budget vs. Actual
For the Five Months Ended November 30, 2019

Item F7

	<u>11/30/2019</u>	<u>Budget</u>	<u>Variance</u>
Income			
41011 · SP Debt Svc assessment	89,642	87,500	2,142
41012 · R&R assessment revenue	227,688	208,333	19,355
41014 · Gen Fund Reserve assessment	29,345	21,250	8,095
41100 · Residential	623,389	633,928	(10,539)
41105 · Residential Overage Charge	83,156	40,300	42,856
41150 · Multi Family Residential	92,056	94,285	(2,229)
41155 · Multi Family Overage Charge	235	740	(505)
41200 · Business	61,580	54,610	6,970
41205 · Business Overage Charge	38,394	13,130	25,264
42100 · Low Usage Credit	(19,111)	(20,000)	889
42300 · Meter Installation	1,500	2,917	(1,417)
42320 · Will Serve	10,634	20,833	(10,199)
49200 · Interest - LAIF	9,931	4,710	5,221
49210 · Interest - Taxes	-	100	(100)
49220 · Portfolio Income	35,371	26,333	9,037
49251 · Interest - Umpqua Bank	742	750	(8)
49300 · Property Tax Revenues	11,223	37,500	(26,277)
49510 · Water Charges Penalties	19,680	14,583	5,097
49520 · Service Charges & Reconnect	18,356	4,167	14,189
49910 · Miscellaneous Income	-	2,083	(2,083)
Total Income	<u>1,333,811</u>	<u>1,248,052</u>	<u>85,759</u>
Expense			
51000 · Wages & Salaries	287,378	319,293	31,916
52000 · Taxes & Benefits	165,752	178,669	12,917
53000 · Materials & Supplies	37,784	38,875	1,091
54000 · Equipment costs	19,652	16,979	(2,673)
55000 · Contracted services	11,945	64,167	52,222
55001 · Professional Fees	43,186	35,833	(7,353)
56000 · Resource development	23,742	21,760	(1,982)
57000 · Utilities	16,621	17,917	1,296
58000 · Regulatory and General	60,665	23,063	(37,602)
61000 · Capital Activities	1,165,445	279,005	(886,440)
62400 · Depreciation Expense	118,035	118,955	920
Total Expense	<u>1,950,204</u>	<u>1,114,516</u>	<u>(835,688)</u>
Change in Net Position	<u><u>(616,393)</u></u>	<u><u>133,536</u></u>	<u><u>(749,929)</u></u>

Foresthill Public Utility District
Statement of Activity
Budget vs. Actual
For the Six Months Ended December 31, 2019

	12/31/2019	Budget	Variance
Ordinary Income/Expense			
Income			
41011 · SP Debt Svc assessment	107,563	105,000	2,563
41012 · R&R assessment revenue	273,205	250,000	23,205
41014 · Gen Fund Reserve assessment	35,211	25,500	9,711
41100 · Residential	747,953	760,713	(12,760)
41105 · Residential Overage Charge	87,787	48,360	39,427
41150 · Multi Family Residential	110,468	113,142	(2,674)
41155 · Multi Family Overage Charge	235	888	(653)
41200 · Business	72,395	65,532	6,863
41205 · Business Overage Charge	40,014	15,756	24,258
42100 · Low Usage Credit	(24,139)	(24,000)	(139)
42300 · Meter Installation	1,500	3,500	(2,000)
42320 · Will Serve	10,634	25,000	(14,366)
49200 · Interest - LAIF	9,931	5,652	4,279
49210 · Interest - Taxes	-	120	(120)
49220 · Portfolio Income	39,674	31,600	8,074
49251 · Interest - Umpqua Bank	892	900	(8)
49300 · Property Tax Revenues	11,223	45,000	(33,777)
49510 · Water Charges Penalties	24,181	17,500	6,681
49520 · Service Charges & Reconnect	19,094	5,000	14,094
49910 · Miscellaneous Income	-	2,500	(2,500)
Total Income	1,567,820	1,497,663	70,157
Expense			
51000 · Wages & Salaries	333,681	383,152	49,471
52000 · Taxes & Benefits	190,417	214,403	23,986
53000 · Materials & Supplies	46,766	46,650	(116)
54000 · Equipment costs	165,744	20,375	(145,369)
55000 · Contracted services	33,135	77,000	43,865
55001 · Professional Fees	69,607	40,000	(29,607)
56000 · Resource development	24,933	26,112	1,180
57000 · Utilities	21,716	21,500	(216)
58000 · Regulatory and General	70,088	27,675	(42,413)
61000 · Capital Activities	1,605,189	334,806	(1,270,383)
62400 · Depreciation Expense	-	142,746	142,746
Total Expense	2,561,276	1,334,419	1,226,857
Net Income	(993,456)	163,243	1,297,014

Foresthill Public Utility District
Monthly and Year to Date Report
As of November 30, 2019

Revenues:

	Month to Date		Year to Date	
	Operating	Non-Operating	Operating	Non-Operating
Water Charges	153,605		777,025	
Water Overages	21,656		102,675	
Water Charge Penalties	4,355		19,680	
Installations - Meter/Service	750		1,500	
Fees/Charges	-		-	
Service Charges & Reconnects	2,200		18,356	
Miscellaneous	-	-	-	-
Standby Charges	-	-	-	-
Water Transfer Income		-		-
Property Tax Revenue		-		11,223
Investment Income		4,229		46,039
Will Serve		10,534		10,634
Sugar Pine Surcharges		17,915		89,642
Repair & Replacement Surcharges		45,504		227,688
General Reserve Income		5,865		29,345
Assessment #2		-		-
Total Revenues	182,565	84,046	919,235	414,571

Expenditures:

Source of Supply	11,375		32,888	
Pumping	1,190		9,501	
Treatment	29,534		110,492	
Transmission and Distribution	66,591		214,220	
Customer Service	46,745		165,416	
Regulatory Compliance	34,360		85,861	
Administration	20,569	4,023	121,221	13,821
Water Transfer costs	-	-		-
Sugar Pine Debt Service		21,726		21,726
Capital projects		23,865		1,175,058
Other outflows		-		-
Water Plant improvement		-		-
Total Expenditures	210,365	49,614	739,599	1,210,605

Revenue in excess/(deficit) of expenses

	(27,799)	34,432	179,636	(796,034)
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Foresthill Public Utility District
Monthly and Year to Date Report
As of December 31, 2019

Revenues:

	Month to Date		Year to Date	
	Operating	Non-Operating	Operating	Non-Operating
Water Charges	153,790		930,815	
Water Overages	1,222		103,897	
Water Charge Penalties	4,501		24,181	
Installations - Meter/Service	-		1,500	
Fees/Charges	-		-	
Service Charges & Reconnects	738		19,094	
Miscellaneous	-	-	-	-
Standby Charges	-	-	-	-
Water Transfer Income		-		-
Property Tax Revenue		-		11,223
Investment Income		4,454		50,493
Will Serve		-		10,634
Sugar Pine Surcharges		17,920		107,563
Repair & Replacement Surcharges		45,517		273,205
General Reserve Income		5,866		35,211
Assessment #2		-		-
Total Revenues	160,252	73,757	1,079,487	488,328

Expenditures:

Source of Supply	6,909		39,797	
Pumping	1,436		10,937	
Treatment	20,509		131,002	
Transmission and Distribution	44,749		258,969	
Customer Service	49,520		214,936	
Regulatory Compliance	42,488		128,349	
Administration	17,821	-	139,042	13,821
Water Transfer costs	-	-		-
Sugar Pine Debt Service		-		21,726
Capital projects		427,639		1,602,696
Other outflows		-		-
Water Plant improvement		-		-
Total Expenditures	183,433	427,639	923,032	1,638,244

Revenue in excess/(deficit) of expenses

	(23,182)	(353,881)	156,455	(1,149,916)
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Foresthill Public Utility District
Fund Accounts
As of November 30, 2019

	<u>7/1/2018</u>	<u>Received</u>	<u>Paid Out</u>	<u>Transfers</u>	<u>Balance</u>
General Fund - unspendable	6,895,331			(127,675)	6,767,656
General Fund - unrestricted	3,198,372	976,497	(564,825)	127,675	3,737,719
Debt Service Fund	142,387	89,642	(21,726)		210,303
Repair & Replacement Fund	1,224,121	227,688	(1,109,283)		342,526
District 2 Assistance	14,744	-			14,744
Capital Improvements	107,388	10,634	(65,775)		52,247
General Reserve	350,759	29,345			380,104
Total Fund balances	11,933,102	1,333,806	(1,761,609)	-	11,505,299

Foresthill Public Utility District
Fund Accounts
As of December 31, 2019

	<u>7/1/2018</u>	<u>Received</u>	<u>Paid Out</u>	<u>Transfers</u>	<u>Balance</u>
General Fund - unspendable	6,895,331			(153,210)	6,742,121
General Fund - unrestricted	3,198,372	1,141,203	(748,258)	153,210	3,744,526
Debt Service Fund	142,387	107,563	(21,726)		228,223
Repair & Replacement Fund	1,224,121	273,205	(1,528,403)		(31,077)
District 2 Assistance	14,744	-			14,744
Capital Improvements	107,388	10,634	(74,293)		43,729
General Reserve	350,759	35,211			385,970
Total Fund balances	11,933,102	1,567,815	(2,372,681)	-	11,128,236

**Foresthill Public Utility District
Investment Policy Compliance
with Government Code Standards, and the Foresthill PUD Investment Plan Standards
As of November 30, 2019**

Current Portfolio Balance: \$ 4,039,501

Ca Government Code Section 53601	Govt Code Maximum %	District Maximum %	District Actual %	Complies
Bonds issued by the District		100.00%	0.00%	Yes
Federal Treasury notes, bonds, bills	100.00%	100.00%	0.00%	Yes
State/local agency bonds, etc	100.00%	100.00%	14.82%	Yes
Federal Agency Bonds	100.00%	100.00%	0.00%	Yes
Negotiable certificates of Deposit	30.00%	30.00%	31.82%	No
Local Agencies Investment Fund	100.00%	100.00%	27.59%	Yes
Medium Term Corporate Notes	30.00%	30.00%	9.21%	Yes
Money Market Funds	15.00%	15.00%	0.03%	Yes
Collateralized bank deposits	100.00%	100.00%	16.52%	Yes
Shares of Beneficial Interest	20.00%	15.00%	0.00%	Yes
Mortgage pass through security bonds	20.00%	20.00%	0.00%	Yes
Total			100.00%	

*

Balance by Maturity	Actual %	Actual \$
Range		
1 to 7 days	44%	1,768,686
8 to 180 days	6%	231,181
181 to 360 days	10%	409,702
1 to 2 years	9%	370,370
2 to 3 years	25%	1,009,131
3 to 4 years	3%	109,507
4 to 5 years	3%	140,924
Over 5 years	0%	
		4,039,501

* This line was in compliance when the investments were purchased. A large payment for the Water line project caused the total portfolio to decrease and, therefore, the percentages of all non-cash investments to increase. The California Government Code only requires that limits are met when purchases are made and does not require the immediate liquidation of investments to come back into alignment. Instead, the Code only requires that future purchases do not make the portfolio more non-compliant. The Treasurer and Finance Manager will monitor the portfolio, as usual, and sell or purchase investments that make sense and bring the portfolio back into alignment with the Code.

Foresthill Public Utility District
Investment Policy Compliance
with Government Code Standards, and the Foresthill PUD Investment Plan Standards
As of December 31, 2019

Current Portfolio Balance: \$ 3,707,117

Ca Government Code Section 53601	Govt Code Maximum %	District Maximum %	District Actual %	Complies
Bonds issued by the District		100.00%	0.00%	Yes
Federal Treasury notes, bonds, bills	100.00%	100.00%	0.00%	Yes
State/local agency bonds, etc	100.00%	100.00%	17.58%	Yes
Federal Agency Bonds	100.00%	100.00%	0.00%	Yes
Negotiable certificates of Deposit	30.00%	30.00%	33.33%	No
Local Agencies Investment Fund	100.00%	100.00%	21.97%	Yes
Medium Term Corporate Notes	30.00%	30.00%	10.04%	Yes
Money Market Funds	15.00%	15.00%	0.01%	Yes
Collateralized bank deposits	100.00%	100.00%	17.08%	Yes
Shares of Beneficial Interest	20.00%	15.00%	0.00%	Yes
Mortgage pass through security bonds	20.00%	20.00%	0.00%	Yes
Total			100.00%	

*

Balance by Maturity	Actual %	Actual \$
Range		
1 to 7 days	39%	1,431,364
8 to 180 days	8%	281,127
181 to 360 days	9%	336,420
1 to 2 years	12%	445,350
2 to 3 years	25%	909,138
3 to 4 years	3%	109,517
4 to 5 years	5%	194,200
Over 5 years	0%	
		3,707,117

* This line was in compliance when the investments were purchased. A large payment for the Water line project caused the total portfolio to decrease and, therefore, the percentages of all non-cash investments to increase. The California Government Code only requires that limits are met when purchases are made and does not require the immediate liquidation of investments to come back into alignment. Instead, the Code only requires that future purchases do not make the portfolio more non-compliant. The Treasurer and Finance Manager will monitor the portfolio, as usual, and sell or purchase investments that make sense and bring the portfolio back into alignment with the Code.

Cusip	Rating	NAME	RATE	Trade Date	Settlement Date	Next Coupon	Maturity Date	Units	Discount or Premium	Book Value	Market Value	Unrealized Market Gain/Loss
Cash Accounts												
N/R		Wells Fargo Checking	0.100%					147,996.87		147,996.87	147,996.87	-
N/R		Umpqua Bank Savings	0.350%					506,107.69		506,107.69	506,107.69	-
N/R		Local Agency Investment Fund	2.300%					1,114,581.35		1,114,581.35	1,114,581.35	-
Agency/Treasury Bonds												
Municipal Bonds												
066616AD5	AA	Banning CA Red	1.895%	3/21/2017	3/24/2017	3/1/2019	9/1/2020	50,000.00		50,000.00	49,958.50	(41.50)
13063BFS6	AA3	State of CA General Obligation Bond	6.650%	2/5/2019	2/8/2019	3/1/2019	3/1/2022	40,000.00	2,757.00	42,757.00	43,302.40	545.40
167570QZ6	AA+	Chicago IL HSG	5.250%	5/13/2016	5/18/2016	2/20/2020	2/20/2020	20,000.00	-	20,000.00	20,030.40	30.40
25483VPR9	A+	District Columbia Revenue	2.824%	3/29/2018	4/3/2018	12/1/2019	6/1/2020	25,000.00		25,000.00	25,123.75	123.75
34074GDH4	AA3	Florida Hurricane Cat Fund	2.995%	3/16/2016	3/21/2016	1/1/2020	7/1/2020	25,000.00	-	25,000.00	25,170.00	170.00
34439TBC9	A+	Folsom, CA Redevelopment	2.250%	2/27/2019	3/1/2019	2/1/2020	8/1/2022	70,000.00	(1,085.00)	68,915.00	70,045.50	1,130.50
34439TBD7	A+	Folsom, CA Redevelopment	2.368%	5/7/2019	5/7/2019	2/1/2020	8/1/2023	30,000.00	(493.00)	29,507.00	30,125.40	618.40
45656RCN0	AA	Industry, CA	3.250%	3/29/2018	4/3/2018	1/1/2020	1/1/2023	30,000.00		30,000.00	31,095.90	1,095.90
658207NX9	AA2	North Carolina Housing	3.363%	3/29/2018	4/3/2018	1/1/2020	1/1/2022	25,000.00		25,000.00	25,556.50	556.50
695802MV7	A+	Pajaro Valley, CA	3.185%	2/26/2018	2/28/2018	2/1/2020	8/1/2022	45,000.00	-	45,000.00	46,251.45	1,251.45
74138FAW9	AA	Perris, CA Redevel	2.340%	11/18/2019	12/3/2019	4/1/2020	10/1/2024	140,000.00	924.00	140,924.00	140,576.80	(347.20)
783186NE5	AA3	Rutgers Univ NJ	3.896%	6/28/2016	6/30/2016	5/1/2020	5/1/2020	20,000.00	159.00	20,159.00	20,155.20	(3.80)
79876CBA5	AA-	San Marcos, CA	3.000%	3/29/2018	4/3/2018	4/1/2020	10/1/2021	25,000.00		25,000.00	25,394.75	394.75
799427AJ8	AA3	San Ramon Valley CA USD JT	5.704%	9/29/2015	10/2/2015	5/1/2020	5/1/2020	10,000.00	1,022.00	11,022.00	10,155.50	(866.50)
83756CLX1	AAA	South Dakota Housing	2.550%	3/29/2018	4/3/2018	5/1/2020	11/1/2021	20,000.00		20,000.00	20,232.60	232.60
91428LFM3	AA2	University HI Revenue	4.361%	3/29/2018	4/3/2018	4/1/2020	10/1/2021	20,000.00	370.00	20,370.00	20,384.60	14.60
Negotiable Certificates of Deposit												
02007GHK2	CD	Ally Bank, UT	2.850%	2/4/2019	2/7/2019	2/7/2020	2/7/2022	130,000.00		130,000.00	133,155.10	3,155.10
02587CFU9	CD	American Express Bank FSB	2.400%	8/25/2017	8/26/2017	3/1/2020	8/29/2022	100,000.00		100,000.00	101,236.00	1,236.00
02587DN38	CD	American Express Centurion Bank	2.450%	3/27/2017	4/5/2017	4/5/2020	4/5/2022	25,000.00		25,000.00	25,322.50	322.50
02587DX29	CD	American Express Centurion Bank	2.350%	7/17/2019	7/19/2019	2/22/2020	2/22/2022	125,000.00	425.00	125,425.00	126,373.75	948.75
140420D49	CD	Capital One Bank	1.350%	8/23/2016	8/31/2016	2/28/2020	8/31/2020	50,000.00		50,000.00	49,882.00	(118.00)
140420D56	CD	Capital One Bank	1.600%	8/23/2016	8/31/2016	2/28/2020	8/31/2021	55,000.00		55,000.00	54,805.30	(194.70)
140420Z60	CD	Capital One Bank	2.400%	3/21/2017	3/29/2017	3/29/2020	3/29/2022	50,000.00		50,000.00	50,758.00	758.00
17284C6J8	CD	CIT Bank SLC	2.150%	12/12/2014	12/17/2014	12/17/2019	12/17/2019	50,000.00		50,000.00	50,014.50	14.50
38148JHB0	CD	Goldman Sachs Bank	2.200%	1/7/2015	1/14/2015	1/14/2020	1/14/2020	50,000.00		50,000.00	50,040.00	40.00
38148PKM8	CD	Goldman Sachs Bank	1.900%	5/30/2017	6/7/2017	12/8/2019	6/8/2020	50,000.00		50,000.00	50,076.50	76.50
61747MS69	CD	Morgan Stanley Bank	2.800%	4/2/2018	4/5/2018	4/5/2020	4/5/2021	50,000.00		50,000.00	50,788.00	788.00
66476QCA4	CD	Northern Bank and Trust	3.000%	5/17/2018	5/30/2018	5/30/2020	11/30/2021	100,000.00		100,000.00	102,562.00	2,562.00
795450K38	CD	Sallie Mae Bank	2.300%	1/30/2018	2/8/2018	2/10/2020	2/10/2020	50,000.00		50,000.00	50,072.50	72.50
795450T47	CD	Sallie Mae Bank	3.300%	6/29/2018	7/3/2018	1/3/2020	7/3/2023	50,000.00		50,000.00	52,586.50	2,586.50
87165HQS2	CD	Synchrony Bank	2.300%	2/16/2017	2/24/2017	2/24/2020	2/24/2022	100,000.00		100,000.00	101,262.00	1,262.00
9497485W3	CD	Wells Fargo Bank	1.750%	6/10/2016	6/17/2016	12/18/2019	6/17/2021	50,000.00		50,000.00	49,968.00	(32.00)
99000NXW6	CD	Comenity Bank	2.400%	8/17/2015	8/26/2015	12/26/2019	8/26/2020	100,000.00		100,000.00	100,373.00	373.00
99000PDB9	CD	Comenity Bank	1.800%	3/29/2016	4/6/2016	12/6/2019	4/6/2021	100,000.00		100,000.00	99,731.00	(269.00)
Corporate Securities												
0258MODT3	A2	American Express CR Corp	2.375%	3/1/2016	3/4/2016	5/26/2020	5/26/2020	25,000.00		25,000.00	25,039.25	39.25
037833AY6	AA1	Apple Inc	2.150%	3/21/2017	3/24/2017	2/9/2020	2/9/2022	25,000.00		25,000.00	25,176.00	176.00
06406HDF3	A1	Bank of NY Mellon	2.450%	3/1/2016	3/4/2016	5/27/2020	11/27/2020	25,000.00		25,000.00	25,132.75	132.75
166764AG5	AA2	Chevron Corp	2.427%	1/22/2016	1/27/2016	12/24/2019	6/24/2020	25,000.00		25,000.00	25,069.75	69.75
24422ETF6	A2	John Deere Cap Corp	2.550%	3/16/2016	3/21/2016	1/8/2020	1/8/2021	25,000.00		25,000.00	25,178.50	178.50
46625HXX4	A3	JP Morgan Chase	2.550%	1/22/2016	1/27/2016	4/29/2020	10/29/2020	25,000.00		25,000.00	25,122.25	122.25
68389XAP0	AA-	Oracle	2.500%	6/29/2018	7/3/2018	4/15/2020	10/15/2022	50,000.00	(864.00)	49,136.00	50,832.50	1,696.50
822582BG6	AA1	Shell Int Fin	2.125%	1/22/2016	1/27/2016	5/11/2020	5/11/2020	25,000.00		25,000.00	25,034.00	34.00
842400GD9	A-	So. Cal Edison	2.400%	6/29/2018	7/3/2018	2/1/2020	2/1/2022	50,000.00	(772.00)	49,228.00	49,985.50	757.50
89236TEC5	AA-	Toyota Motor Credit	2.150%	6/29/2018	7/3/2018	3/8/2020	9/8/2022	50,000.00	(1,330.00)	48,670.00	50,348.00	1,678.00
91159HHP8	A1	US Bancorp	2.625%	3/21/2017	3/24/2017	1/24/2020	1/24/2022	25,000.00		25,000.00	25,380.00	380.00
94974BGR5	A2	Wells Fargo & Co	2.550%	1/22/2016	1/27/2016	12/7/2019	12/7/2020	25,000.00		25,000.00	25,145.00	145.00
N/R		Wells Fargo Advisors Money Market	0.100%					1,332.18		1,332.18	1,332.18	-
Total Portfolio								2,256,332.18	1,113.00	2,257,445.18	2,281,341.58	23,896.40
Accrued Portfolio Interest								13,369.69		13,369.69	13,369.69	
Portfolio and Cash Accounts									1,113.00	4,039,500.78	4,063,397.18	23,896.40

Foresthill PUD
Quality Analysis Report
12/31/2019

Cusip	Rating	NAME	RATE	Trade Date	Settlement Date	Next Coupon	Maturity Date	Units	Discount or Premium	Book Value	Market Value	Unrealized Market Gain/Loss
Cash Accounts												
N/R		Wells Fargo Checking	0.100%					110,524.83		110,524.83	110,524.83	-
N/R		Umpqua Bank Savings	0.350%					506,258.13		506,258.13	506,258.13	-
N/R		Local Agency Investment Fund	2.300%					814,581.35		814,581.35	814,581.35	-
Agency/Treasury Bonds												
Municipal Bonds												
066616AD5	AA	Banning CA Red	1.895%	3/21/2017	3/24/2017	3/1/2020	9/1/2020	50,000.00		50,000.00	49,968.00	(32.00)
13063BFS6	AA3	State of CA General Obligation Bond	6.650%	2/5/2019	2/8/2019	3/1/2020	3/1/2022	40,000.00	2,647.00	42,647.00	43,135.60	488.60
167570QZ6	AA+	Chicago IL HSG	5.250%	5/13/2016	5/18/2016	2/20/2020	2/20/2020	20,000.00	-	20,000.00	20,023.40	23.40
25483VPR9	A+	District Columbia Revenue	2.824%	3/29/2018	4/3/2018	6/1/2020	6/1/2020	25,000.00		25,000.00	25,106.25	106.25
34074GDH4	AA3	Florida Hurricane Cat Fund	2.995%	3/16/2016	3/21/2016	1/1/2020	7/1/2020	25,000.00	-	25,000.00	25,160.50	160.50
34439TBC9	A+	Folsom, CA Redevelopment	2.250%	2/27/2019	3/1/2019	2/1/2020	8/1/2022	70,000.00	(1,050.00)	68,950.00	70,108.50	1,158.50
34439TBD7	A+	Folsom, CA Redevelopment	2.368%	5/7/2019	5/7/2019	2/1/2020	8/1/2023	30,000.00	(483.00)	29,517.00	30,102.60	585.60
45656RCN0	AA	Industry, CA	3.250%	3/29/2018	4/3/2018	1/1/2020	1/1/2023	30,000.00		30,000.00	31,073.40	1,073.40
658207NX9	AA2	North Carolina Housing	3.363%	3/29/2018	4/3/2018	1/1/2020	1/1/2022	25,000.00		25,000.00	25,568.75	568.75
695802MV7	A+	Pajaro Valley, CA	3.185%	2/26/2018	2/28/2018	2/1/2020	8/1/2022	45,000.00	-	45,000.00	46,255.50	1,255.50
74138FAW9	AA	Perris, CA Redevel	2.340%	11/18/2019	12/3/2019	4/1/2020	10/1/2024	140,000.00	908.00	140,908.00	140,942.20	34.20
783186NE5	AA3	Rutgers Univ NJ	3.896%	6/28/2016	6/30/2016	5/1/2020	5/1/2020	20,000.00	126.00	20,126.00	20,126.20	0.20
79876CBA5	AA-	San Marcos, CA	3.000%	3/29/2018	4/3/2018	4/1/2020	10/1/2021	25,000.00		25,000.00	25,444.50	444.50
79876CBD9	AA-	San Marcos, CA	3.866%	12/20/2019	12/24/2019	4/1/2020	10/1/2024	50,000.00	3,292.00	53,292.00	53,282.00	(10.00)
799427AJ8	AA3	San Ramon Valley CA USD JT	5.704%	9/29/2015	10/2/2015	5/1/2020	5/1/2020	10,000.00	1,001.00	11,001.00	10,124.50	(876.50)
83756CLX1	AAA	South Dakota Housing	2.550%	3/29/2018	4/3/2018	5/1/2020	11/1/2021	20,000.00		20,000.00	20,247.20	247.20
91428LFM3	AA2	University HI Revenue	4.361%	3/29/2018	4/3/2018	4/1/2020	10/1/2021	20,000.00	350.00	20,350.00	20,356.00	6.00
Negotiable Certificates of Deposit												
02007GHHK2	CD	Ally Bank, UT	2.850%	2/4/2019	2/7/2019	2/7/2020	2/7/2022	130,000.00		130,000.00	133,014.70	3,014.70
02587CFU9	CD	American Express Bank FSB	2.400%	8/25/2017	8/26/2017	3/1/2020	8/29/2022	100,000.00		100,000.00	101,197.00	1,197.00
02587DN38	CD	American Express Centurion Bank	2.450%	3/27/2017	4/5/2017	4/5/2020	4/5/2022	25,000.00		25,000.00	25,308.00	308.00
02587DX29	CD	American Express Centurion Bank	2.350%	7/17/2019	7/19/2019	2/22/2020	2/22/2022	125,000.00	410.00	125,410.00	126,328.75	918.75
140420D49	CD	Capital One Bank	1.350%	8/23/2016	8/31/2016	2/28/2020	8/31/2020	50,000.00		50,000.00	49,873.50	(126.50)
140420D56	CD	Capital One Bank	1.600%	8/23/2016	8/31/2016	2/28/2020	8/31/2021	55,000.00		55,000.00	54,788.80	(211.20)
140420Z60	CD	Capital One Bank	2.400%	3/21/2017	3/29/2017	3/29/2020	3/29/2022	50,000.00		50,000.00	50,724.50	724.50
38148JHB0	CD	Goldman Sachs Bank	2.200%	1/7/2015	1/14/2015	1/14/2020	1/14/2020	50,000.00		50,000.00	50,010.50	10.50
38148PKM8	CD	Goldman Sachs Bank	1.900%	5/30/2017	6/7/2017	6/8/2020	6/8/2020	50,000.00		50,000.00	50,053.00	53.00
61747MS69	CD	Morgan Stanley Bank	2.800%	4/2/2018	4/5/2018	4/5/2020	4/5/2021	50,000.00		50,000.00	50,701.50	701.50
66476QCA4	CD	Northern Bank and Trust	3.000%	5/17/2018	5/30/2018	5/30/2020	11/30/2021	100,000.00		100,000.00	102,434.00	2,434.00
795450K38	CD	Sallie Mae Bank	2.300%	1/30/2018	2/8/2018	2/10/2020	2/10/2020	50,000.00		50,000.00	50,037.50	37.50
795450T47	CD	Sallie Mae Bank	3.300%	6/29/2018	7/3/2018	1/3/2020	7/3/2023	50,000.00		50,000.00	52,481.00	2,481.00
87165HQS2	CD	Synchrony Bank	2.300%	2/16/2017	2/24/2017	2/24/2020	2/24/2022	100,000.00		100,000.00	101,201.00	1,201.00
9497485W3	CD	Wells Fargo Bank	1.750%	6/10/2016	6/17/2016	1/18/2020	6/17/2021	50,000.00		50,000.00	49,939.00	(61.00)
99000NXW6	CD	Comenity Bank	2.400%	8/17/2015	8/26/2015	1/26/2020	8/26/2020	100,000.00		100,000.00	100,231.00	231.00
99000PDB9	CD	Comenity Bank	1.800%	3/29/2016	4/6/2016	1/6/2020	4/6/2021	100,000.00		100,000.00	99,747.00	(253.00)
Corporate Securities												
0258MODT3	A2	American Express CR Corp	2.375%	3/1/2016	3/4/2016	5/26/2020	5/26/2020	25,000.00		25,000.00	25,030.00	30.00
037833AY6	AA1	Apple Inc	2.150%	3/21/2017	3/24/2017	2/9/2020	2/9/2022	25,000.00		25,000.00	25,201.75	201.75
06406HDF3	A1	Bank of NY Mellon	2.450%	3/1/2016	3/4/2016	5/27/2020	11/27/2020	25,000.00		25,000.00	25,120.25	120.25
166764AG5	AA2	Chevron Corp	2.427%	1/22/2016	1/27/2016	6/24/2020	6/24/2020	25,000.00		25,000.00	25,053.75	53.75
24422ETF6	A2	John Deere Cap Corp	2.550%	3/16/2016	3/21/2016	1/8/2020	1/8/2021	25,000.00		25,000.00	25,174.25	174.25
46625HNNX4	A3	JP Morgan Chase	2.550%	1/22/2016	1/27/2016	4/29/2020	10/29/2020	25,000.00		25,000.00	25,112.50	112.50
68389XAP0	AA-	Oracle	2.500%	6/29/2018	7/3/2018	4/15/2020	10/15/2022	50,000.00	(837.00)	49,163.00	50,903.00	1,740.00
822582BG6	AA1	Shell Int Fin	2.125%	1/22/2016	1/27/2016	5/11/2020	5/11/2020	25,000.00		25,000.00	25,014.50	14.50
842400GD9	A-	So. Cal Edison	2.400%	6/29/2018	7/3/2018	2/1/2020	2/1/2022	50,000.00	(741.00)	49,259.00	50,241.50	982.50
89236TEC5	AA-	Toyota Motor Credit	2.150%	6/29/2018	7/3/2018	3/8/2020	9/8/2022	50,000.00	(1,291.00)	48,709.00	50,362.50	1,653.50
91159HHP8	A1	US Bancorp	2.625%	3/21/2017	3/24/2017	1/24/2020	1/24/2022	25,000.00		25,000.00	25,386.75	386.75
94974BGR5	A2	Wells Fargo & Co	2.550%	1/22/2016	1/27/2016	6/7/2020	12/7/2020	25,000.00		25,000.00	25,150.75	150.75
	N/R	Wells Fargo Advisors Money Market	0.100%					198.10		198.10	198.10	-
Total Portfolio								2,255,198.10	4,332.00	2,259,530.10	2,283,045.45	23,515.35
Accrued Portfolio Interest								16,222.18		16,222.18	16,222.18	
Portfolio and Cash Accounts									4,332.00	3,707,116.59	3,730,631.94	23,515.35

Foresthill PUD
Activity Detail
11/01/19 to 11/30/19

item F12

<u>Transaction Date</u>				<u>Amount</u>	<u>Premium/Gain</u>
<u>Transaction Type</u>	<u>Quantity</u>	<u>Description</u>	<u>Price</u>	<u>Int Purch/Sold</u>	<u>(Discount)/(Loss)</u>
Investment Portfolio - Wells Fargo Advisors					
11/1/2019	389.60	Rutgers State Univ	1.000	389.60	-
Interest Received		3.896% due 5/01/2020			
11/1/2019	285.20	San Ramon Vallye USD	1.000	285.20	-
Interest Received		5.704% due 5/01/2020			
11/1/2019	255.00	South Dakota Housing	1.000	255.00	-
Interest Received		2.55% due 11/01/2021			
11/6/2019	152.88	Comenity Bank	1.000	152.88	
Interest Received		1.8% due 4/06/2021			
11/12/2019	265.63	Shell	1.000	265.63	
Interest Received		2.125% due 5/11/2020			
11/15/2019	674.25	Wayne State University	1.000	674.25	
Interest Received		5.394% due 11/15/2021			
11/18/2019	74.32	Wells Fargo Bank	1.000	74.32	
Interest Received		1.75% due 6/17/2021			
11/26/2019	296.88	American Express CR Corp	1.000	296.88	
Interest Received		2.375% due 5/26/2020			
11/26/2019	203.84	Comenity Bank	1.000	203.84	
Interest Received		2.4% due 8/26/2020			
11/27/2019	306.25	Bank of NY Mellon	1.000	306.25	

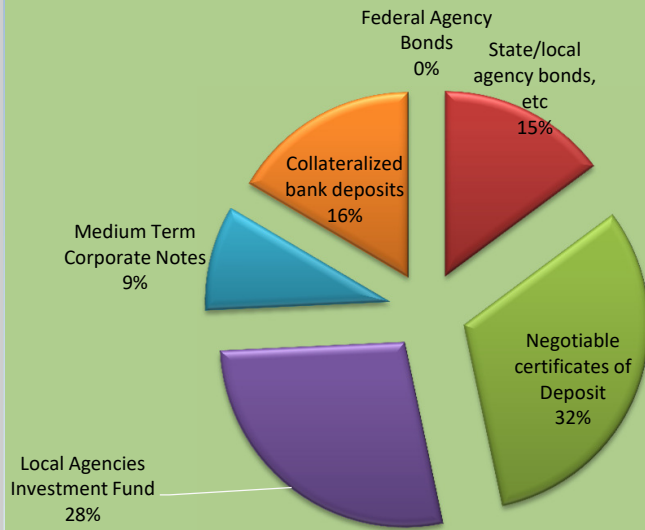
Interest Received		2.45% due 11/27/2020		
11/29/2019	1,115.07	American Express Bank	1.000	1,115.07
Interest Received		2.2% due 11/29/2019		
11/29/2019	1,512.33	Northern Bank & Trust	1.000	1,512.33
Interest Received		3.0% due 11/30/2021		
11/29/2019	1.93	Wells Fargo Advisors	1.000	1.93
Interest Received		Monthly interest		
Local Agency Investment Fund				
		No Activity		

Foresthill PUD
Activity Detail
12/01/19 to 12/31/19

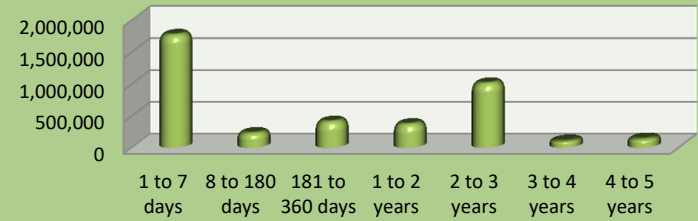
<u>Transaction Date</u>				<u>Amount</u>	<u>Premium/Gain</u>
<u>Transaction Type</u>	<u>Quantity</u>	<u>Description</u>	<u>Price</u>	<u>Int Purch/Sold</u>	<u>(Discount)/(Loss)</u>
Investment Portfolio - Wells Fargo Advisors					
12/2/2019	353.00	District of Columbia	1.000	353.00	-
Interest Received		2.824% due 6/01/2020			
12/6/2019	147.95	Comenity Bank	1.000	147.95	
Interest Received		1.8% due 4/06/2021			
12/9/2019	476.30	Goldman Sachs Bank	1.000	476.30	
Interest Received		1.9% due 6/08/2020			
12/9/2019	318.75	Wells Fargo Bank	1.000	318.75	
Interest Received		2.550% due 12/07/2020			
12/17/2019	71.92	Wells Fargo Bank	1.000	71.92	
Interest Received		1.75% due 6/17/2021			
12/17/2019	50,000.00	CIT Bank	1.000	50,000.00	
CD Matured		2.15% due 12/17/2019		538.97	
12/23/2019	260.00	Transfer from Wells Fargo checking	1.000	260.00	
Transfer		to Wells Fargo Advisors Money Market			
12/24/2019	303.38	Chevron	1.000	303.38	
Interest Received		2.427% due 6/24/2020			
12/24/2019	1.05	Wells Fargo Advisors	1.000	1.05	
Interest Received		Monthly interest			
12/26/2019	197.26	Comenity Bank	1.000	197.26	

Interest Received		2.4% due 8/26/2020		
Local Agency Investment Fund				
12/16/2019	300,000.00	Transfer from Local Agency Investment Fund	1.000	300,000.00
Transfer		to Wells Fargo Checking		

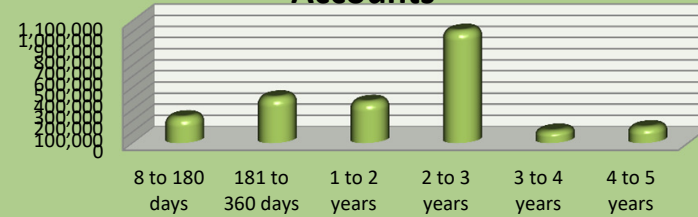
Portfolio by Investment Type



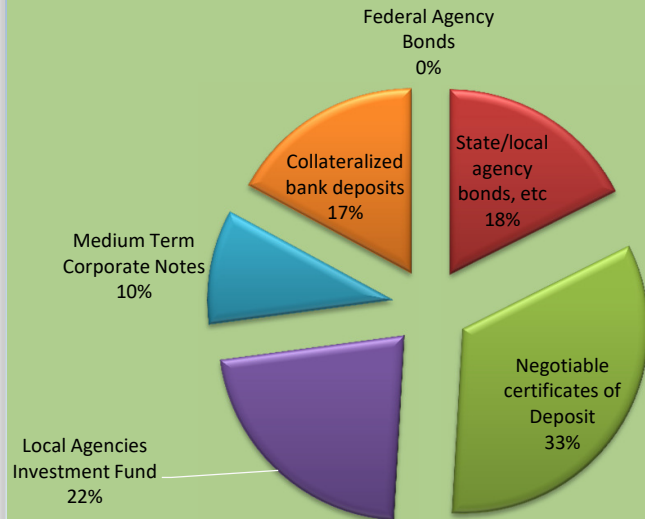
Portfolio by Maturity



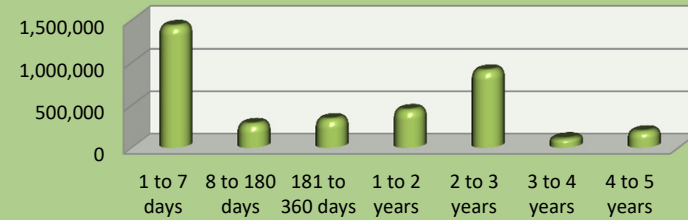
Portfolio by Maturity - Excluding Cash Accounts



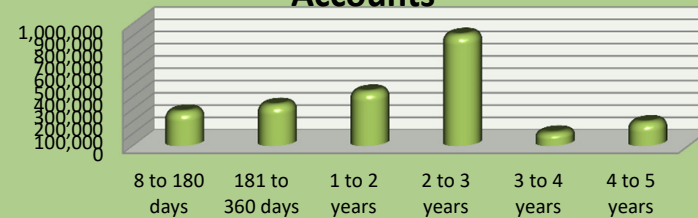
Portfolio by Investment Type



Portfolio by Maturity



Portfolio by Maturity - Excluding Cash Accounts



Item G1

To: Board of Directors
From: Henry N. White
Date: February 6, 2020
Subject: Approve and file Change Order Request Number 1 – Foresthill Road Pipeline Replacement Project

The Foresthill Road Pipeline Replacement Project included the installation of 5,614 linear feet of 10" polyvinyl chloride water main, 37 service connections, 10 fire hydrants and related appurtenances. On June 12, 2019, the Foresthill Public Utility District Board of Directors declared the project exempt from the California Environmental Quality Act.

The Board of Directors approved the execution of a contract with Flowline Contractors, Inc. to construct the project on June 26, 2019 in an amount of \$1,424,762 and authorized the use of Repair and Replacement funds. A Notice of Exemption from the California Environmental Quality Act was filed with Placer County and the Governor's Office of Planning and Research on June 27, 2019.

A construction contract with Flowline Contractors, Inc. was executed on July 8, 2019 and a notice to proceed was issued by Foresthill on July 9.

Construction was completed on October 1, 2019 and a Notice of Completion was filed with Placer County on November 6, 2019. The final progress payment request and release of retention was approved on December 11, 2019. The payment request included Change Order Request Number 1 which resulted in a deduction of the total contract amount of \$3,578.98. The deduction was the result of savings found during construction of the project.

Final cost of the project was \$1,421,183.02 which was \$3,578.98 less than the amount authorized by the Board. There were sufficient funds in the Repair and Replacement Fund for all project costs.

Staff recommends Board approval of Change Order Request Number 1 and direct staff to file with the project documents.



POST OFFICE BOX 292455
SACRAMENTO, ca 95829-2455
(916) 383-7525 FAX: (916) 383-7737
CA CONTRACTORS LICENSE NO.: 697400

CHANGE ORDER REQUEST

Owner: Foresthill Public Utility District
Attention: Karl Brustad
Address: 24540 Main Street
Foresthill, CA 95631

Job Name: Foresthill Rd Pipeline Project
Location: Foresthill Road
Foresthill, CA 95631
C.O.R. No: ONE
Date: September 26, 2019

Description: Changes made during construction. Delete Intermediate Tie-in, Delete 10" Butterfly Valve, Add 1" Water Service, Add Hydrant Bury Length, Meter Adapters, split cost of tree removal, South Abandonment of Tee, delete fire hydrant install and Paving.

ITEM	DESCRIPTION	QUANTITY	U/M	UNIT PRICE	TOTAL
WATER					
1	Delete Intermediate Tie-in	(1)	LS	\$ 12,317.00	\$ (12,317.00)
2	Delete 10" Butterfly Valve	(1)	EA	\$ 4,176.00	\$ (4,176.00)
3	Restocking Charge for Butterfly Valves	1	LS	\$ 563.05	\$ 563.05
4	Add 1" Service Reconnect	1	EA	\$ 4,109.00	\$ 4,109.00
5	Add Fire Hydrant Bury Costs	1	LS	\$ 2,149.00	\$ 2,149.00
6	Add Meter Adapters	35	EA	\$ 28.65	\$ 1,002.75
7	Add Tree Removal (Split Costs)	1	LS	\$ 3,000.00	\$ 3,000.00
8	Deduct Fire Hydrant Install	(1)	LS	\$ 3,337.56	\$ (3,337.56)
9	Add Valve Box Abandnmnt (5 AC 3 D)	8	EA	\$ 265.00	\$ 2,120.00
10	Add Ranger Couplings	11	EA	\$ 43.00	\$ 473.00
11	Add South Abandonment	1	EA	\$ 4,119.00	\$ 4,119.00
PAVING					
12	Delete Slurry Seal	(1)	LS	\$ 40,700.10	\$ (40,700.10)
13	Add 5" Asphalt Paving	9,582	LF	\$ 4.84	\$ 46,376.88
14	Delete Striping	(1)	LS	\$ 6,961.00	\$ (6,961.00)

TOTAL THIS CHANGE ORDER **\$ (3,578.98)**

Original Contract Amount:	\$	1,424,762.00
Previous Change Orders:	\$	-
This Change Order:	\$	(3,578.98)
Total Contract Amount:	\$	1,421,183.02

Item G2

To: Board of Directors
From: Henry N. White
Date: February 6, 2020
Subject: Ratify correction of non-substantive, typographical errors in Ordinance 19-01

The Foresthill Public Utility District Board of Directors adopted Ordinance Number 19-01 – an Ordinance Establishing a Procedure for Ratepayers Objections to Proposed Water Rates on November 18, 2019. This ordinance established a process whereby ratepayers could submit written objections to proposed water rates to Foresthill.

On December 18, 2019, Foresthill mailed notification of the opportunity to submit objections to all customers thereby opening a 30 day period for the community to submit written objections to proposed water rates.

On December 23, 2019, Foresthill received notification from a member of the public that Ordinance 19-01 contained a typographical error in Section II, Article 4, paragraph three. The error consisted of the use of the word “*protest*” where the word “*objection*” would have been more correct. The community member requested the ordinance be corrected or rewritten.

Subsequent to this, staff identified a second typographical error in the ordinance. Section II, Article 3 references “*section 12.2 above.*” The correct reference should have been “*section II (1) above.*”

Staff appreciates the community member’s input and recommends the Board ratify correction of non-substantive, typographical errors in Ordinance 19-01. A copy of the ordinance in track changes is included for reference with this memorandum.

ORDINANCE NO. 19-01
OF
FORESTHILL PUBLIC UTILITY DISTRICT
ESTABLISHING A PROCEDURE FOR RATEPAYER OBJECTIONS
TO PROPOSED WATER RATES

Section I: Findings

The Board of Directors of the Foresthill Public Utility District (District) finds and declares as follows:

1. Foresthill Public Utility District (District) owns and operates a public water system.
2. State law requires that certain changes to water service rates occur in accordance with procedures outlined in Article XIII D, section 6, of the California Constitution, commonly referred to as “Proposition 218.”
3. The purpose of this ordinance is to provide a meaningful opportunity for a ratepayer to resolve an objection to a proposed water rate before resorting to litigation after the new rate is approved.
4. This ordinance is intended to create an exhaustion of administrative remedies procedure in order for ratepayers to bring an objection regarding a proposed water rate to the District board’s attention early in the rate consideration process, and to provide an opportunity for the District to address or resolve the objection(s) before the District board makes a final decision on whether to adopt a proposed water rate pursuant to Proposition 218.
5. Use of the term “water rate” is defined broadly to include consumptive rates, fixed rates, and other rates governed by Proposition 218.
6. This ordinance will take effect 30 days after initial board adoption and will apply to any proposed water rate changes pending at the time of adoption or proposed thereafter.

Section II: Adoption of Exhaustion Procedures

Be it enacted by the Board of Directors of the Foresthill Public Utility District:

1. Overview of Exhaustion Procedure

The exhaustion procedure shall include the following chronological steps and may run concurrently with the Proposition 218 process (further detail provided below):

1. District board directs staff to send notice of the start of the exhaustion procedure to record owners or customers of record.
2. Ratepayers have no less than 30 calendar days to submit to the District written objections to the proposed rate.

3. District staff will review timely submitted written objections and draft a written response to the written objections. District staff will then present its findings and written responses to the District board for review and to determine whether action is needed in response to the written objections and staff responses or findings.

4. A summary of written objections and staff response will be presented prior to the start of a Proposition 218 protest hearing and prior to a final determination by the District board regarding whether to approve the proposed water rate.

2. Initiating Exhaustion Procedure

Once a proposed water rate has been presented to the District board the board shall also direct staff to compile and transmit to ratepayers an exhaustion procedure timeline with specific deadlines for each step of the exhaustion procedure specified below, in compliance with this ordinance. The exhaustion procedure must conclude before the Proposition 218 protest hearing, but may conclude on the same day as the Proposition 218 protest hearing.

3. Exhaustion Notice

The exhaustion notice shall include an overview of the exhaustion procedure (example in section ~~II (1) 42.2~~ above), specify how ratepayers can submit written objections, provide the date and time by which those objections must be received by the District, specify when written staff response will be presented to the public, and identify the point of contact to whom the objections will be sent. The exhaustion notice must notify ratepayers of the following or substantially similar terms:

“The exhaustion procedure is separate from the Proposition 218 protest hearing. To participate in the exhaustion procedure, a written objection must indicate it is submitted as an objection in accordance with the exhaustion ordinance. Ratepayers who wish to submit a written protest for the Proposition 218 protest hearing must follow separate directions provided in the Proposition 218 notice letter.”

4. Written Objections

Ratepayers shall be given no less than 30 calendar days, starting on the date the exhaustion notice is mailed, to submit written objections to the District regarding the proposed water rate.

As stated above, to avoid confusion with written protests for the Proposition 218 process, a written objection must specify that it is submitted as part of the exhaustion procedure or in accordance with the exhaustion ordinance. All written objections shall state the specific grounds for concern with a proposed water rate and include a desired resolution or outcome. If the nature of the dispute is vague or unclear, the District board may request clarification. Objections shall include the name, phone number, street address, and e-mail address (if applicable) and preferred method of communication with the objecting ratepayer (also referred to as “objector”).

Any ~~protest objection~~ must be received by the District before the close of business on the stated deadline date, and a postmark will not be considered as sufficient. Verbal objections or written objections that are not received by the deadline specified in the exhaustion notice may be considered by the District board with an offer of proof of extraordinary circumstances. The District board has sole discretion to determine whether to consider those objections.

5. Staff Response

At the close of the written objection period, District staff shall review timely submitted and otherwise compliant written objections in accordance with the requirements above and shall draft written responses to the written objections.

District staff shall present the findings to the District board at a board meeting that was specified in the exhaustion notice. The District board, in exercising its discretion, shall determine whether further review is needed, whether the input gathered from written objections and the staff response warrant amendments to the proposed water rate, or whether to proceed to the Proposition 218 protest hearing.

6. Conclusion of Exhaustion Procedure

Once the District board has made its final determination as to any objection, it may proceed to the Proposition 218 protest hearing (as previously noticed in accordance with Proposition 218).

7. Rate Challenger Must Exhaust Administrative Remedies

No claim, suit for damages, suit for injunctive relief, petition for writ of mandamus, or administrative or judicial proceeding shall be brought against the District, the District board, or its employees, officers, or designees, regarding a challenge to a proposed water rate unless the challenging party first exhausts its administrative remedies by complying with the exhaustion procedure specified above.

PASSED AND ADOPTED by the District Board of the Directors on November 18, 2019.
by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

The District Board of Directors RATIFIED the correction of non-substantive,
typographical errors in Ordinance 19-01 on _____ by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Neil Cochran, Board President

ATTEST:

By: _____
Hank White, Clerk and Ex-Officio Secretary

DRAFT

Foresthill Public Utility District
Policy #2390 - Compensation Grade and Range Chart

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Salary Range for Customer Service Representative I									
Hourly	\$17.03	\$17.88	\$18.77	\$19.71	\$20.70	\$21.74	\$22.83	\$23.97	\$25.17
Bi-Weekly	\$1,362.40	\$1,430.40	\$1,501.60	\$1,576.80	\$1,656.00	\$1,739.20	\$1,826.40	\$1,917.60	\$2,013.60
Monthly	\$2,951.87	\$3,099.20	\$3,253.47	\$3,416.40	\$3,588.00	\$3,768.27	\$3,957.20	\$4,154.80	\$4,362.80
Annually	\$35,422.40	\$37,190.40	\$39,041.60	\$40,996.80	\$43,056.00	\$45,219.20	\$47,486.40	\$49,857.60	\$52,353.60
Salary Range for Customer Service Representative II									
Hourly	\$19.10	\$20.06	\$21.06	\$22.11	\$23.22	\$24.38	\$25.60	\$26.88	\$28.22
Bi-Weekly	\$1,528.00	\$1,604.80	\$1,684.80	\$1,768.80	\$1,857.60	\$1,950.40	\$2,048.00	\$2,150.40	\$2,257.60
Monthly	\$3,310.67	\$3,477.07	\$3,650.40	\$3,832.40	\$4,024.80	\$4,225.87	\$4,437.33	\$4,659.20	\$4,891.47
Annually	\$39,728.00	\$41,724.80	\$43,804.80	\$45,988.80	\$48,297.60	\$50,710.40	\$53,248.00	\$55,910.40	\$58,697.60
Salary Range for Treatment Plant/Distribution Operator I									
Hourly	\$18.46	\$19.38	\$20.35	\$21.37	\$22.44	\$23.56	\$24.74	\$25.98	\$27.28
Bi-Weekly	\$1,476.80	\$1,550.40	\$1,628.00	\$1,709.60	\$1,795.20	\$1,884.80	\$1,979.20	\$2,078.40	\$2,182.40
Monthly	\$3,199.73	\$3,359.20	\$3,527.33	\$3,704.13	\$3,889.60	\$4,083.73	\$4,288.27	\$4,503.20	\$4,728.53
Annually	\$38,396.80	\$40,310.40	\$42,328.00	\$44,449.60	\$46,675.20	\$49,004.80	\$51,459.20	\$54,038.40	\$56,742.40
Salary Range for Treatment Plant/Distribution Operator II									
Hourly	\$20.66	\$21.69	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.07	\$30.52
Bi-Weekly	\$1,652.80	\$1,735.20	\$1,821.60	\$1,912.80	\$2,008.80	\$2,109.60	\$2,215.20	\$2,325.60	\$2,441.60
Monthly	\$3,581.07	\$3,759.60	\$3,946.80	\$4,144.40	\$4,352.40	\$4,570.80	\$4,799.60	\$5,038.80	\$5,290.13
Annually	\$42,972.80	\$45,115.20	\$47,361.60	\$49,732.80	\$52,228.80	\$54,849.60	\$57,595.20	\$60,465.60	\$63,481.60
Salary Range for Treatment Plant/Distribution Operator III									
Hourly	\$22.23	\$23.34	\$24.51	\$25.74	\$27.03	\$28.38	\$29.80	\$31.29	\$32.85
Bi-Weekly	\$1,778.40	\$1,867.20	\$1,960.80	\$2,059.20	\$2,162.40	\$2,270.40	\$2,384.00	\$2,503.20	\$2,628.00
Monthly	\$3,853.20	\$4,045.60	\$4,248.40	\$4,461.60	\$4,685.20	\$4,919.20	\$5,165.33	\$5,423.60	\$5,694.00
Annually	\$46,238.40	\$48,547.20	\$50,980.80	\$53,539.20	\$56,222.40	\$59,030.40	\$61,984.00	\$65,083.20	\$68,328.00
Salary Range for Treatment Plant/Distribution Operator IV									
Hourly	\$24.20	\$25.41	\$26.68	\$28.01	\$29.41	\$30.88	\$32.42	\$34.04	\$35.74
Bi-Weekly	\$1,936.00	\$2,032.80	\$2,134.40	\$2,240.80	\$2,352.80	\$2,470.40	\$2,593.60	\$2,723.20	\$2,859.20
Monthly	\$4,194.67	\$4,404.40	\$4,624.53	\$4,855.07	\$5,097.73	\$5,352.53	\$5,619.47	\$5,900.27	\$6,194.93
Annually	\$50,336.00	\$52,852.80	\$55,494.40	\$58,260.80	\$61,172.80	\$64,230.40	\$67,433.60	\$70,803.20	\$74,339.20
Salary Range for Treatment Plant/Distribution Operator V									
Hourly	\$26.25	\$27.56	\$28.94	\$30.39	\$31.91	\$33.51	\$35.19	\$36.95	\$38.80
Bi-Weekly	\$2,100.00	\$2,204.80	\$2,315.20	\$2,431.20	\$2,552.80	\$2,680.80	\$2,815.20	\$2,956.00	\$3,104.00
Monthly	\$4,550.00	\$4,777.07	\$5,016.27	\$5,267.60	\$5,531.07	\$5,808.40	\$6,099.60	\$6,404.67	\$6,725.33
Annually	\$54,600.00	\$57,324.80	\$60,195.20	\$63,211.20	\$66,372.80	\$69,700.80	\$73,195.20	\$76,856.00	\$80,704.00
Salary Range Operations Supervisor									
Hourly	\$36.95	\$38.80	\$40.74	\$42.78	\$44.92	\$47.17	\$49.53	\$52.01	\$54.61
Bi-Weekly	\$2,956.00	\$3,104.00	\$3,259.20	\$3,422.40	\$3,593.60	\$3,773.60	\$3,962.40	\$4,160.80	\$4,368.80
Monthly	\$6,404.67	\$6,725.33	\$7,061.60	\$7,415.20	\$7,786.13	\$8,176.13	\$8,585.20	\$9,015.07	\$9,465.73
Annually	\$76,856.00	\$80,704.00	\$84,739.20	\$88,982.40	\$93,433.60	\$98,113.60	\$103,022.40	\$108,180.80	\$113,588.80
Salary Range Administrative Assistant									
Hourly	27.21	\$28.57	\$30.00	\$31.50	\$33.08	\$34.73	\$36.47	\$38.29	\$40.20
Bi-Weekly	\$2,176.80	\$2,285.60	\$2,400.00	\$2,520.00	\$2,646.40	\$2,778.40	\$2,917.60	\$3,063.20	\$3,216.00
Monthly	\$4,716.40	\$4,952.13	\$5,200.00	\$5,460.00	\$5,733.87	\$6,019.87	\$6,321.47	\$6,636.93	\$6,968.00
Annually	\$56,596.80	\$59,425.60	\$62,400.00	\$65,520.00	\$68,806.40	\$72,238.40	\$75,857.60	\$79,643.20	\$83,616.00

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Data extracted on: January 24, 2020 (1:08:55 PM)

CPI for Urban Wage Earners and Clerical Workers (CPI-W)

12-Month Percent Change

Series Id: CWURS49BSA0

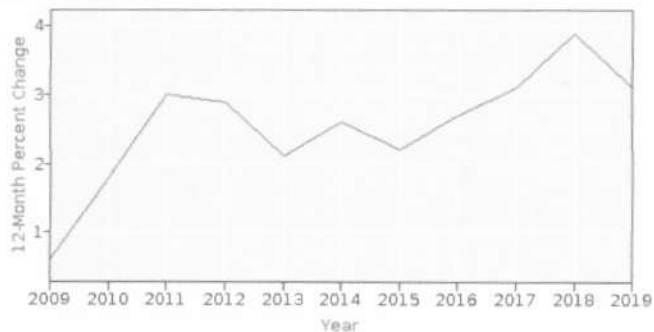
Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, urban wage earners and clerical workers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100

Download:

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2009		0.9		0.3		-0.2		0.0		0.2		3.0	0.6	0.3	0.8
2010		2.4		2.4		1.4		1.3		1.2		1.8	1.8	2.2	1.4
2011		2.1		3.5		2.9		3.2		3.6		3.1	3.0	2.7	3.3
2012		3.5		2.2		2.7		3.0		3.7		2.3	2.9	2.8	3.0
2013		2.4		2.2		2.6		1.9		1.2		2.6	2.1	2.4	1.9
2014		2.0		2.6		2.9		2.9		2.8		2.1	2.6	2.5	2.7
2015		1.9		2.0		1.9		2.5		2.2		3.2	2.2	2.0	2.5
2016		2.9		2.6		2.5		2.4		3.1		3.0	2.7	2.6	2.8
2017		3.3		3.7		3.3		2.9		2.7		3.1	3.1	3.4	2.9
2018		3.8		3.4		4.0		4.3		4.4		4.4	3.9	3.6	4.3
2019		3.3		3.7		3.0		2.5		3.0		2.2	3.1	3.5	2.7

Total 15.4

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☒ include graphs ☐ include annual averages

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Data extracted on: January 23, 2020 (4:29:19 PM)

CPI for All Urban Consumers (CPI-U)

12-Month Percent Change

Series Id: CUURS49BSA0

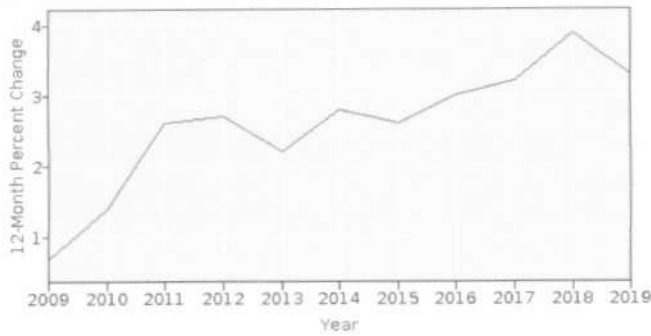
Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100



Download: [XLSX](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2009		1.2		0.8		0.2		0.2		0.1		2.6	0.7	0.7	0.8
2010		1.8		1.7		1.1		1.0		0.9		1.5	1.4	1.7	1.1
2011		1.7		2.8		2.4		2.9		3.2		2.9	2.6	2.2	3.0
2012		3.0		2.1		2.6		2.8		3.2		2.2	2.7	2.6	2.8
2013		2.4		2.4		2.6		2.0		1.6		2.6	2.2	2.4	2.1
2014		2.4		2.8		3.0		3.0		3.2		2.7	2.8	2.7	3.0
2015		2.5		2.4		2.3		2.6		2.6		3.2	2.6	2.5	2.7
2016		3.0		2.7		2.7		3.1		3.6		3.5	3.0	2.8	3.2
2017		3.4		3.8		3.5		3.0		2.7		2.9	3.2	3.6	2.9
2018		3.6		3.2		3.9		4.3		4.4		4.5	3.9	3.4	4.3
2019		3.5		4.0		3.2		2.7		3.0		2.5	3.3	3.7	2.9

Total 16.3

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	Exp/Ed Cert	Current Step 1 Hourly		Exp/Ed Cert	Current Step 1 Hourly	% >		Exp/Ed Cert	Step 1 Hourly	% >		Exp/Ed Cert	Step 1 Hourly	% >		Exp/Ed Cert	Step 1 Hourly	% >	
FPUD as of 12/18/2018				PCWA on 1/10/2020				NID on 1/7/2019				SJWD on 8/28/2019				GDPUD as of 7/1/2019			
Customer Rep I	2/High	\$ 17.03		Customer Rep 1	2/High	\$ 21.91	29%	Cashier	2/High	\$ 20.67	21%	Customer Technician I	/High	\$ 21.96	29%	Adm Aide I		\$ 17.07	0%
Customer Rep II	2/High	\$ 19.10		Customer Rep II	2/High	\$ 24.15	26%	C S Technician I		\$ 22.16	16%	Customer Technician II		\$ 24.25	27%	Adm Aide II		\$ 18.80	-2%
												Customer Technician III		\$ 26.79		Adm Aide III		\$ 21.23	
Field Personnel *																			
Treatment/DO I	1/high	\$ 18.46		Distribution Operator I	a Entry	\$ 21.91	19%	Utility Worker I	1/high	\$ 21.94	19%	Water Efficiency Helper		\$ 21.10	14%	Maintenance W I		\$ 19.11	4%
Treatment/DO II	2/T1/D1	\$ 20.66		TP Op Trainee II	T2	\$ 24.15	17%	W D Operator I	/D1*	\$ 23.17	12%	Meter Technician		\$ 25.24	22%	Distribution Op I		\$ 22.11	7%
				W Q Maintenance II	b 1/D2	\$ 24.74	20%	Utility Worker II	2/D1	\$ 24.22	17%	Distribution Op I	c	\$ 25.74		Maintenance W II		\$ 22.13	
Treatment/DO III	3/T2/D2	\$ 22.23		Maintenace Worker II	2/D1	\$ 25.98	17%	W D Operator II	2/D2	\$ 25.62	15%	Distribution Op II		\$ 28.44	28%	Distribution Op II		\$ 27.13	22%
				Water Quality Specialist	2/D2	\$ 27.96	26%	W. Trmt Op I	T1*	\$ 26.52	19%	WTP Operator II		\$ 28.44		WTP Op II		\$ 27.13	
Treatment/DO IV	5/T3/D2	\$ 24.20		Distribution Op II	D3	\$ 29.36	21%	Senior Utility W	2/D2	\$ 28.29	17%	Distribution Op III		\$ 31.41	30%	WTP Op III		\$ 31.13	29%
				Treatment Plant Op	2/T3	\$ 30.83	27%	W. Trmt Op II	2/T2	\$ 29.16	20%	WTP Operator III		\$ 31.41		Distribution Lead		\$ 33.24	
Treatment/DO V	7/T3/D2	\$ 26.25		Treatment Plant Op	2/T3	\$ 30.83	17%	W D Supervisor	3/D4	\$ 31.27	19%	Distribution Op IV		\$ 34.70	32%	WTP Op Lead		\$ 34.24	30%
				Lead Water Treatment	2/D3	\$ 32.37	23%	W Trmt Op III	2/T3	\$ 32.20	23%	WTP Operator IV		\$ 34.70					
Operations Supervisor	10/T3/D2	\$ 36.95		Water Quality Supervisor	2/T2/D3	\$ 36.55	-1%	W Trmt Supervisor	2/T4/D2	\$ 39.31	6%	Distribution Lead		\$ 38.33	4%	Field Superintendent		\$ 36.62	-1%
Adm Assistant	6/AA	\$ 27.21		Customer Supervisor	3/BA	\$ 30.83	13%	Customer Admin	3/BA	\$ 40.54		Adm Assistant/Secretary		\$ 36.47	34%	Office Manager		\$ 30.97	14%
				Customer Specialist	2AA	\$ 25.35	-7%	Sr Customer Service		\$ 25.23									
15 Employees CA 2018				6 Steps Each = 5%				243 Employees CA 2018				53 Employees CA2018				34 Employees CA2018			
	9 Steps	Each = 5%							5 Steps	ea = 5%						5 Steps	ea = 5%		
* Field operators have to work all areas covering Treatment Plant, Distribution, Meters etc. 12 mo goal for T1/D1				a. Positions with same pay: Main Worker I, W Q Main Worker I, Treatment Plant Trainee I - 18 mo goal for T1 or D1				* D1 within 12 mo & D2 within 24 mo * T1 within 12 mo & T2 within 24 mo				c. Position with same pay: Water Efficiency Tech 1, Water treat Plant Op I							
Reviewed & have copy of Job Description				b. D2 or T2															