

# FORESTHILL PUBLIC UTILITY DISTRICT

## MINUTES

Regular Business Meeting of the  
FORESTHILL PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS  
Foresthill Elementary School, 24750 Main Street, Foresthill, CA 95631  
[www.foresthillpud.com](http://www.foresthillpud.com)

Wednesday	January 14, 2026	6:00 P.M.
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Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting: <https://us06web.zoom.us/j/82837681166> Meeting ID: 828 3768 1166

A. OPEN SESSION - CALL TO ORDER 6:00 PM *President Dowling called the meeting to order at 5:59 PM*

### B. ROLL CALL

_____ President Chase Dowling	<i>Present</i>
_____ Vice President Mark Bell	<i>Present</i>
_____ Treasurer Roger Pruett	<i>Present</i>
_____ Director Ron Thompson	<i>Present</i>
_____ Director Dianne Foster	<i>Present</i>

*Henry N. White, General Manager and Vance Piggott, Kronick, Moskovitz, Tiedemann and Girard were in attendance.*

C. PLEDGE OF ALLEGIANCE *President Dowling led the Pledge of Allegiance.*

~~D. ANNOUNCEMENT FROM CLOSED SESSION: *There was no closed session.*~~

### E. PUBLIC COMMENT:

- Members of the public may provide comments to the Board on items that are not on the agenda. We welcome and encourage your comments as the Board takes them into consideration in our deliberations.
- Speakers are limited to a maximum of three minutes.
- The Board may not respond to, discuss, or engage in any type of dialog regarding any public comment; however, the President may direct questions to staff for a later response or future consideration by the Board.
- Appropriate and respectful language and behavior is vital to the functioning of a public meeting. We ask the Board, staff, and members of the public to speak courteously and respectfully. Therefore, the Board prohibits disruptive behavior.

*No public comments were offered.*

F. **CONSENT AGENDA:** All items listed under the Consent Agenda are routine in nature and may be approved by one motion

1. Approval of agenda
2. Approval of December 10, 2025, Regular Board Meeting minutes
3. Receive and file combined financial reports for November 2025

**Board Action:** *Vice President Bell made a motion to approve the consent agenda. The motion was seconded by President Dowling and carried unanimously (5-0).*

G. **OPERATIONS ACTION ITEMS:**

1. Annual Organizational Meeting – Pursuant to Policy #5010.50, the Board will elect a President, Vice President, and Treasurer from among its members

**Recommended action:** Elect a President, Vice President, Treasurer and appoint the Board Clerk and Ex-Officio Secretary

**Public comment:**

**Board Action:** *Vice President Bell nominated President Dowling for President. The motion was seconded by Treasurer Pruett.*

**Public Comment:** *No public comments were offered.*

**Board Action:** *The motion carried 3-2 with Directors Thompson and Foster voting no.*

**Board Action:** *President Dowling nominated Vice President Bell for Vice President. The motion was seconded by Treasurer Pruett.*

**Public Comment:** *No public comments were offered.*

**Board Action:** *The motion carried unanimously (5-0).*

**Board Action:** *President Dowling nominated Director Thompson for Treasurer. The motion was seconded by Director Foster.*

**Public Comment:** *No public comments were offered.*

**Board Action:** *The motion carried unanimously (5-0).*

**Board Action:** *President Dowling appointed Henry White as Board Clerk and Ex-Officio Secretary.*

2. Appointment of standing committee members – Pursuant to Policy #4060.30, the Board President shall appoint members of the Planning Committee and Finance Committee

**Recommended Action:** Board President to appoint committee members and chair

**Public comment:**

**Board Action:** *President Dowling appointed Vice President Bell and Director Pruett to the Finance Committee and Treasurer Thompson and Director Foster to the Planning Committee.*

## H. BOARD MEMBER ACTION ITEMS:

1. Review and consider action regarding proposals for Finance Manager services, including selection of a proposal or extension of the response period  
Recommended action: Discuss the proposed policy and provide direction to staff  
Public comment:

***Board Action: President Dowling made a motion to post the Finance Manager Request for Proposals to LinkedIn and to the Foresthill Public Utility District website. The motion was seconded by Director Foster.***

***Public Comment: Sue Kiesling commented on her thoughts regarding the hiring of a Finance Manager.***

***Board Action: The motion carried unanimously (5-0).***

2. Director Foster requests the approval for hiring an independent Attorney to perform an assessment regarding the negotiation process related to the development of the GM's 2024 employment contract for an amount not to exceed \$5,000  
Recommended action: Director Foster recommends approval of \$5,000 and hire an independent attorney to assess the negotiation process for the General Manger's 2024 employment contract  
Public comment:

***Board Action: President Dowling made a motion to table the item until March 2026. The motion was seconded by Vice President Bell. The motion passed 3-2 with Treasurer Thompson and Director Foster voting no.***

## I. BOARD MEMBER POLICY ACTION ITEMS:

1. Consideration and possible adoption of new Board Policy 5025 – Agenda Format, Item Submittal & Processing Procedures  
Recommended action: Discuss the proposed policy and provide direction to staff  
Public comment:

***Board Action: President Dowling made a motion to adopt Board Policy 5025 with minor formatting changes. Vice President Bell seconded the motion.***

***Public Comment: Sue Kiesling provided her views on rate-payer representation.***

***Board Action: The motion carried 3-2 with Treasurer Thompson and Director foster voting no.***

2. Consider revised job description for the Customer Service Representative II position  
Recommended action: Direct staff accordingly  
Public comment: No public comments were offered

***Board Action: President Dowling made a motion to adopt the job description as presented in the packet. The motion was seconded by Director Foster. The motion carried 4-1 with Treasurer Thompson voting no.***

3. Director Foster requests to revise Board Policy 2000 (Executive Officer) by deleted [sic] section 2000.30

Recommended Action: Agree on this revision and direct staff accordingly

***Board Action:*** *President Dowling made a motion to amend section 2000.30 to say that whenever the agreement of employment established between the General Manager and Board of Directors is in conflict with policy section 2000, said agreement of employment shall prevail. The motion was seconded by Vice President Bell. The motion and second were withdrawn at 7:32 PM.*

***Board Action:*** *President Dowling made a motion to amend Policy section 2000.30 by replacing "any district policy" with "Policy section 2000" and to bring the amendment to the board for approval in February 2026. The motion was seconded by Vice President Bell.*

***Public Comment:*** *No public comments were offered.*

***Board Action:*** *The motion carried 3-2 with Treasurer Thompson and Director Foster voting no.*

**J. DISCUSSION ITEMS:**

1. General Manager Report *Received*
2. Remarks/reports by Directors *Received*
3. Update by board on process to hire a Board Secretary *Received*


**K. FUTURE AGENDA ITEMS -** Future agenda items are to help the General Manager and Board President craft the next month's agenda. Unless otherwise voted upon, the future agenda will comprise of no more than one new board member action item and no more than one new policy action item. Now is the time to discuss which items the board would like to see first to help prioritize efficiency.

1. None

**L. ADJOURNMENT** *President Dowling adjourned the meeting at 8:02 PM*

Submitted by:

Attest:

  
\_\_\_\_\_  
Chase Dowling, Board President

  
\_\_\_\_\_  
Henry N. White, Clerk and Ex-Officio Secretary