

# FORESTHILL PUBLIC UTILITY DISTRICT

www.foresthillpud.com

## BOARD OF DIRECTORS

Brett C. Grant  
George S. Shaw  
Adam W. Larsen  
Duane L. Frink  
Stevan Graham

Kurt W. Reed, General Manager  
Paul Chamberlain, District Counsel

## DRAFT OFFICIAL MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS FORESTHILL PUBLIC UTILITY DISTRICT HELD FEBRUARY 10, 2010

### A. CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Directors was called to order at 7:08 p.m. by President Duane L. Frink.

#### ROLL CALL:

##### Present

Brett C. Grant, President  
George S. Shaw, Vice President  
Adam W. Larsen, Treasurer  
Duane L. Frink, Director

##### Absent

Also present:

FPUD Staff: Kurt Reed, General Manager and Jo Ann Glover, Business Manager, Clifford Lander, Utility Worker.

Members of the Public: Tyler Harkness (filmed the meeting) and Stevan Graham.

### B. PLEDGE OF ALLEGIANCE

Vice President Shaw led the pledge of allegiance.

### C. INTRODUCTIONS AND PRESENTATIONS

The audience introduced themselves.

### D. PUBLIC PARTICIPATION

Any member of the public may address the Board on any matter within the jurisdictional authority of the District, or on any item on this agenda before or during the Board's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the President in order to enable the Board to complete its agenda within a reasonable period of time.

Not read.

### E. COMMITTEE REPORTS

1. Finance Committee – No activity this period.  
President Grant and Treasurer Larsen agreed to have a meeting on February 16, 2010 at 6:00p.m.
2. Planning Committee – See minutes Section H Consent Calendar Item #3.  
Director Frink commented that he and Vice President Shaw met and discussed rates.
3. Ad-Hoc Committee
  - a. Director Selection Committee – see report Section 1 New Business Item (a).

- b. Development Policy Committee – see report Section 1 New Business Item (b).  
No comments.

F. DIRECTOR'S COMMENTS

No comments.

G. CORRESPONDENCE/AGENDA CHANGES AND REVIEW

None.

H. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the Consent Calendar for separate action. Any item removed will be considered after the motion to approve the Consent Calendar.

1. Approve minutes of regular Board of Directors meeting held January 13, 2010.
2. Approve minutes of special meeting held January 26, 2010.
3. Accept minutes of Planning Committee meeting held February 4, 2010.
4. Approve January financial report from LAIF.
5. Approve balance sheet, revenue/expense and budget report as of January 31, 2010.
6. Approve February 2010 accounts payable warrants for payment.

Director Frink motioned to approve the Consent Calendar after minor corrections are made. Vice President Shaw seconded the motion.

PASSED UNANIMOUSLY.

I. GENERAL ITEMS

1. New Business

- a. Action Item: Approve Ad-Hoc Director Selection Committee's recommendation that Mr. Stevan Graham be appointed as Director and authorize General Manager to administer oath of office.

President Grant thanked the Ad-Hoc Committee on their work and asked Mr. Graham to discuss his background, after which, Vice President Shaw motioned to approve the item. Director Frink seconded the motion.

PASSED UNANIMOUSLY.

The General Manager administered the oath of office and Director Graham was seated.

- b. Action Item: Authorize Ad-Hoc Development Policy Committee's report and revised Development Policies for consideration at regular March Director's meeting.

President Grant stated he would like to have an implementation timeline and a notice of policy change. Additionally, concern over the two year warranty bond was discussed.

Director Frink motioned to approve item. Treasurer Larsen seconded the motion.

PASSED UNANIMOUSLY.

- c. Action item: Approve payment to McMurchie Law the sum of \$12,549.00 for development policy – exhibits and general professional services.

After discussing the original quoted amount (\$7,500.00) and the additional charges,

Director Frink motioned to approve the item. Vice President Shaw seconded the motion.

PASSED UNANIMOUSLY.

- d. Action Item: Authorize Kronick, Moskovitz, Tiedemann & Girard to commence work on item 3 of their outline dated February 2, 2010.

After discussing the cost to work on this item, the Board directed Staff to contact KMT&G requesting work not to exceed \$1,000.

Director Frink motioned to approve and Treasurer Larsen seconded the motion  
PASSED UNANIMOUSLY.

e. Authorize staff to prepare a policy amendment offering a “flexible schedule program”. Staff coverage was discussed, as well as staggering work hours. President Grant requested more information on implementation.

Item tabled.

## 2. Old Business

a. Action Item: Authorize Board President to execute letter of support for Mountain Counties Water Association Policy Principles and Re-Focus Efforts.

After discussion, Director Frink motioned to approve this item. Treasurer Larsen seconded the motion

PASSED UNANIMOUSLY.

b. Action Item: Authorize General manager to sign work plan agreement with Blackburn Consulting for scope of work for piezometer replacement at Sugar Pine Dam.

Director Frink motioned to approve this item. Director Graham seconded the motion.

PASSED UNANIMOUSLY.

## J. REPORTS BY DIRECTORS – LEGAL COUNSEL – GENERAL MANAGER

### 1. Director(s)

Director Frink is moving forward on hosting a joint meeting with PCWA for Mountain Counties Region 3 in Foresthill, and is working on an outline for a workable plan. There was no LAFCO activity this period.

Director Frink will attend two upcoming Ad-Hoc meetings for ACWA which will discuss county lines in the Truckee area and how it impacts services.

### 2. General Manager

a. General Manager review and proceed with Assessment No. 715 (filtration) Bond payoff. Note was secured for \$817,250.00 at 5% for 40 years. District to retire debt 12 years early. This will remove \$25.0/year from tax roll and monthly filtration charges on multiple/commercial accounts.

The General Manager discussed the option of paying off this debt and will contact counsel to proceed with course of action.

## K. ADJOURNMENT

There being no further issues to discuss, President Grant motioned to adjourn the meeting 8:46 p.m. and Vice President Shaw seconded the motion.

PASSED UNANIMOUSLY.

Next Regular Meeting: The next regular meeting of the Board of Directors will be held in the District Office on Wednesday, March 10, at 7:00 pm.

  
Brett C. Grant  
President, Board of Directors

ATTEST:

  
Kurt W. Reed  
Clerk Thereof