

FORESTHILL PUBLIC UTILITY DISTRICT

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BOARD OF DIRECTORS

Duane L. Frink
William L. Sadler, Jr.
Brett C. Grant
George S. Shaw
Adam W. Larsen

Kurt W. Reed, General Manager
Paul Chamberlain, District Counsel

OFFICIAL MINUTES FORESTHILL PUBLIC UTILITY DISTRICT AD-HOC HR/BENEFITS COMMITTEE

September 2, 2009

5:30 p.m.

Meeting Location:

Foresthill Public Utility District Office
24540 Main Street
Foresthill, California

A. CALL TO ORDER/ROLL CALL

The meeting of the Ad-Hoc HR/Benefits Committee was called to order by Chairman Sadler at 5:30pm.

Present

William L. Sadler, Jr. Chairman
Adam W. Larsen, Committee Member
Bo Anderson, Committee Member
Tyler Harkness, Committee Member (arrived at 5:35pm)

Also present: Jo Ann Glover, Business Manager

Absent

B. INTRODUCTIONS AND PRESENTATIONS

None.

C. AGENDA CHANGES AND REVIEW

None.

D. PUBLIC COMMENT

Any member of the public may address the Committee on any matter within the jurisdictional authority of the Committee, or on any item on this agenda before or during the Committee's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the Chairperson in order to enable the Committee to complete its agenda within a reasonable period of time.

Read by Chairman Sadler. No comments.

E. GENERAL ITEMS

1. Review Section 2000 through 2150 of the Policy Manual.

Section 2301 General Manager: Committee Member Anderson questioned the Executive Officer Job description on T5 certification and whether it needed to be listed as a requirement. After discussion, Chairman Sadler stated that the General Manager doesn't need to possess that certification. The General Manager will be contacted to verify whether or not he holds that certification. Wording change to the Job Description may be made.

Section 2010 Hours of Work and Overtime: Committee Member Anderson asked if a 9/80 work schedule might be feasible for field staff. Chairman Sadler discussed the work schedule at his place of employment as well as the pros and cons of such a schedule. Chairman suggested presenting this proposal to the General Manager.

Section 2010.51 through 2010.52: Chairman requested removing "Operations Manager and Operations Supervisor", as there is no such position. Committee concurred.

Section 2020.30 Holidays: Member Anderson asked if Lincoln's Birthday Holiday can be moved to Columbus Day. Chairman Sadler suggested changing Lincoln's Birthday to a second Floating Holiday, noting that this change would be a cost savings to the District. Member Anderson to meet with employees before the next Ad-Hoc Committee meeting to report on the consensus of the employees.

Section 2040.30 sick leave accumulation: Suggestion made to change 80 hours of accumulation to 60. District auditors will be contacted to verify liability to the District.

Section 2040.912, 2040.913 and 2040.914: Committee will recommend removing "four out of five years" to the Board of Directors.

Section 2090.20 Uniforms and Protective Clothing: Anderson asked if this section could be reworded so that it states, "boots and any other safety equipment or clothing". After some discussion, the Committee decided to revisit this section at the next meeting.


2. Discuss GASB 45 (OPEB) and future costs to District.

Not discussed.


F. ADJOURNMENT

Chairman Sadler adjourned the meeting at 7:00 p.m. The next meeting is tentatively scheduled for October 12, 2009 at 5:30 p.m.

ATTEST:



William L. Sadler, Jr.
Chairman, Ad-Hoc HR/Benefits Committee



Jo Ann Glover
Acting Clerk Thereof