

FORESTHILL PUBLIC UTILITY DISTRICT

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BOARD OF DIRECTORS

Duane L. Frink
William L. Sadler, Jr.
Brett C. Grant
George S. Shaw
Adam W. Larsen

Kurt W. Reed, General Manager
Paul Chamberlain, District Counsel

DRAFT

OFFICIAL MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS FORESTHILL PUBLIC UTILITY DISTRICT HELD MARCH 11, 2009

A. CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Directors was called to order at 7:07 p.m. by President Duane L. Frink.

ROLL CALL:

Present

Duane L. Frink, President
William L. Sadler, Jr., Vice President (arrived at 7:21pm)
George S. Shaw, Director
Adam W. Larsen, Director

Absent

Brett C. Grant, Treasurer

Also present:

FPU Staff: Kurt Reed, General Manager and Jo Ann Glover Business Manager.

Members of the Public: Roy West, Daniel West and John Laster.

B. PLEDGE OF ALLEGIANCE

General Manager led the pledge of allegiance.

C. INTRODUCTIONS AND PRESENTATIONS

None.

D. PUBLIC PARTICIPATION

Any member of the public may address the Board on any matter within the jurisdictional authority of the District, or on any item on this agenda before or during the Board's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the President in order to enable the Board to complete its agenda within a reasonable period of time.

Read by President Frink.

Tyler Harkness complimented the District's updated website.

E. Adjourn regular Directors meeting and open Planning Session Workshop (35 minutes).

F. Close Planning Session Workshop and re-open regular Board of Directors meeting.

Items E. and F. were deferred. President Frink will get dates for a Planning Committee Workshop.

G. COMMITTEE REPORTS

1. Finance Committee

a. Next Committee Meeting Scheduled for March 17, 2009.

No activity this period.

2. Planning Committee

a. To be determined.

3. AD-Hoc Committee(s)

President Frink will begin to get meeting dates together.

H. DIRECTOR'S COMMENTS

None.

I. CORRESPONDENCE/AGENDA CHANGES AND REVIEW

The General Manager requested additions to the agenda. Under K.1.d. Action Item: PCWA Financial Assistance Program and under K.2.e. Review Eco:Logic Drought Contingency Plan.

1. Letter of Retirement from Pat Pappas.

Letter presented to Board for review.

2. Notification of Dam Inspection Fee Increase.

The General Manager reported that the State Division of Dam Safety will increase fees on July 1, 2009. The increase is based on the height of Sugar Pine Dam.

Director Shaw motioned to approve these items. Director Larsen seconded the motion.

PASSED UNANIMOUSLY.

Vice President Sadler arrived at the meeting at 7:21 p.m.

J. CONSENT CALENDAR

All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff requests a specific item be removed from the consent Calendar for separate action. Any item removed will be considered after the motion to approve the Consent Calendar.

1. Approve minutes of the regular Board of Directors meeting held February 18, 2009.

2. Approve February 2009 financial report from LAIF.

3. Approve balance sheet Revenue/Expense Report February 28, 2009

4. Approve March 2009 A/P warrants for payment.

Vice President Sadler motioned to approve items on the Consent Calendar as presented.

Director Shaw seconded the motion.

PASSED UNANIMOUSLY.

K. GENERAL ITEMS

1. New Business

a. Action Item: Approve Policy No. 5010.51 (Board Meetings) amending method of selecting Officers of the Board of Directors.

Director Shaw motioned to approve item. Vice President Sadler seconded the motion.

PASSED UNANIMOUSLY.

b. Action Item: Approve Policy No. 2110.22 (Health and Welfare Benefits) for medical benefits due to retirement medical condition.

Item tabled pending Counsel comments.

c. Action Item: Approve/Authorize Participation in ACWA/National Geographic Magazine (order commitment).

After some discussion, this item was denied. Director Shaw motioned to reject this Action Item. Director Larsen seconded the motion.

PASSED UNANIMOUSLY.

d. Action Item: PCWA Financial Assistance Program

The General Manager stated that the deadline for this program is March 31, 2009 and suggested the District request 15,000.00 for a rate study.

Director Larsen motioned to approve item and Vice President Sadler seconded the motion.

PASSED UNANIMOUSLY.

2. Old Business

a. Action Item: Review OPEB information and approve staff request for additional presentation by BSK (Jeff Furnish) on GASB 45.

After review of material from BSK, the Board decided to invite Jeff Furnish back to the next Board meeting.

Director Larsen motioned to approve and Director Shaw seconded the motion.

PASSED UNANIMOUSLY.

b. Review pre-application from economic recovery funding under SRF.

The District has electronically filed for funds to help construct tanks at the Treatment Plant.

c. Review annual instrumentation report (Sugar Pine Dam) by Blackburn Consultants. Some of the District's instruments are failing and District employees are working on the costs of replacement. The dollar amount will be part of the 09/10 budget.

d. Review of CHP safety inspection and compliance report.

The District has contracted with a company for random drug testing. The District is now in compliance with the State.

e. Eco:Logic Drought Contingency Plan

The General Manager recommended the Planning Committee review this document and report to the Board at the next meeting. Vice President Sadler and Director Shaw agreed to do so.

L.. REPORTS BY DIRECTOR, LEGAL COUNSEL AND GENERAL MANAGER

The General Manager reported that there were no bids made on the two trucks up for sale. The Board agreed with the General Manager to advertise the trucks at the office.

K. ADJOURNMENT

There being no further business, at 8:30 pm President Frink motioned the meeting be adjourned. Motion seconded by Director Shaw.

PASSED UNANIMOUSLY.

Next Regular Meeting: The next regular meeting of the Board of Directors will be held in the District Office on Wednesday, April 8, 2009 at 7:00 pm.

ATTEST:

Duane L. Frink
President, Board of Directors

Kurt W. Reed
Clerk Thereof