

# FORESTHILL PUBLIC UTILITY DISTRICT

www.foresthillpud.com

## BOARD OF DIRECTORS

Duane L. Frink  
William L. Sadler, Jr.  
Brett C. Grant  
George S. Shaw  
Adam W. Larsen

Kurt W. Reed, General Manager  
Paul Chamberlain, District Counsel

## OFFICIAL MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS FORESTHILL PUBLIC UTILITY DISTRICT HELD JANUARY 14, 2009

### A. CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Directors was called to order at 7:02 p.m. by Vice President Duane L. Frink.

George Shaw motioned to move to Agenda Changes & Review and formally vote on Director Office positions. Discussion was made on traditional seniority rotation of officers.

Brett Grant arrived at 7:06 p.m.

### B. OATH OF OFFICE

Kurt Reed administered the oath of office to Brett Grant and Adam Larsen.

#### ROLL CALL:

##### Present

Duane L. Frink, President  
William L. Sadler, Jr., Vice President  
Brett C. Grant, Treasurer  
George S. Shaw, Director  
Adam W. Larsen, Director

Also present:

FPUD Staff: Kurt Reed, General Manager; Jo Ann Glover Customer Service Representative; Chad Odell, Lead Treatment Operator.

Members of the Public: Roy West; Tyler Harkness, Tiffani Larsen.

### C. CORRESPONDENCE/AGENDA CHANGES AND REVIEW

After brief discussion, Director Shaw motioned for the election of officers by rotation (President Duane Frink, Vice President William Sadler, Jr. and Treasurer Brett Grant) as previously established by Board motion. Director Grant seconded the motion. Kurt Reed stated that officers were rotated by seniority as motioned during the Sugar Pine acquisition era. Kurt will locate the document containing the motion and have it for the Board at the next regular meeting.

### D. PUBLIC COMMENT

Any member of the public may address the Board on any matter within the jurisdictional authority of the District, or any item on this agenda before or during the Board's consideration of that item. Such testimony shall be limited to three minutes per person, or

consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the President in order to enable the Board to complete its agenda within a reasonable period of time.

Public comment read by President Frink.

#### E. PRESIDENTS GOALS AND COMMENTS FOR 2009

President Frink presented a handout of goals and objectives for 2009 to all of the meeting attendees (see attachment). President Frink has formed an Ad Hoc Committee to work on outside revenue possibilities. This will be added under Committee Reports line 3. Duane motioned for approval, Brett Grant seconded the motion. Passed unanimously.

#### F. COMMITTEE REPORTS

1. Finance Committee – Bill Sadler reported that the committee met twice since the last Board Meeting. Refer to minutes 12/17/08 and 12/30/08.
2. Planning Committee – Chad Odell answered questions from President Frink on cavitation issues and explained that after completing a field pump test, levels were better than anticipated.

After some discussion, it was decided that Brett Grant and Adam Larsen will be on the Finance Committee together and Brett will be the Chair. George Shaw and Bill Sadler will be on the Planning Committee and George Shaw will be the Chair.

3. Duane reminded the group that last year An Ad Hoc committee was formed to look at outside revenue possibilities. Duane talked to Roy West and they will be working together on this committee. Staff and the public are welcome to become active in this committee.

#### G. DIRECTOR'S COMMENTS

1. President Frink handed out his report to the Board members and attendees. This report detailed meetings President Frink has attended (see attachment).

#### H. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff requests a specific item be removed from the Consent Calendar for separate action. Any item removed will be considered after the motion to approve the Consent Calendar.

1. Approve Minutes of Regular Board of Directors Meeting held December 10, 2008.
2. Approve Minutes of Planning committee Meeting Held December 16, 2008.
3. Approve Minutes of Finance Committee Meeting Held December 17, 2008.
4. Approve Minutes of Finance Committee Meeting Held December 30, 2008.
5. Approve Minutes of Planning Committee Meeting Held January 8, 2009.
6. Approve December 2008 Financial Report from LAIF.
7. Approve Balance Sheet, Revenue/Expense Report December 31, 2008
8. Approve January 2009 A/P Warrants for Payment.

ACTION: Vice President William Sadler motioned to approve Consent Calendar as presented. Director George Shaw seconded the motion.  
Passed Unanimously.

#### I. GENERAL ITEMS

##### 1. New Business

- a. Establish Ad Hoc Committee to Review and Edit Draft "Development Policies"  
Prepared by District Special Counsel David W. McMurchi, Esq.

President Frink asked Director Shaw to work with him on this Committee. Director Shaw agreed. Additionally, comments on this report should be forwarded to Kurt Reed as soon as possible. Director Shaw motioned to approve and Director Larsen seconded the motion. Passed Unanimously.

b. Action Item: Approve Amendment to Policy #6030.38 Adjusting Annexation Fee to \$492.00 Per Acre.

Kurt Reed explained that is fee has gone down due to reduced asset value of the District (formally \$510.00). Vice President motioned to approve this fee and Director Larsen seconded the motion. Passed Unanimously.

c. Action Item: Authorize General Manager to execute License Agreement With National Oceanic & Atmospheric Administration (NOAA) for Climate Study Station at Sugar Pine Dam.

After some discussion and clarification on some issues, Director Shaw motioned to approve this item. Vice President Sadler seconded the motion. Passed unanimously.

d. Action Item: Approve Salary Range and Open Position of Administrative Assistant as Per Staff Recommendation.

After discussion, it was decided that the position of Administrative Assistant would not be opened. General Manager Kurt Reed to approve out of classification pay at Step I of Business Managers' position for Ms. Jo Ann Glover until further notice.

2. Old Business

J. REPORTS BY DIRECTOR, LEGAL COUNSEL AND GENERAL MANAGER

3. General Manager

a. Update on Website Project

The new website is almost complete.

b. Update on Pipeline Clearing Project

Kurt reported that Brushbuster might be starting work on the lower half of our section next week if the weather continues to be good.

c. Construction – Possible Relocation of Church to Corner of Foresthill Road and Todd's Valley Road (Ryan Property).

Kurt reported that the Kingdom Hall may relocate to this area. If so, larger lines in this area would create pressure issues nearby and some line reconfiguration may be necessary.

K. ADJOURNMENT

Next Regular Meeting: The next regular meeting of the Board of Directors will be held in the District Office on Wednesday, February 11, 2009 at 7:00 pm.

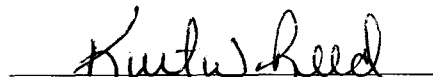
Bills in accordance with the attached listing were read and ordered paid. There being no further business, at 8:45 pm Director Shaw motioned the meeting be adjourned. Motion seconded by Director Larsen.

PASSED UNANIMOUSLY.



Duane L. Frink  
President, Board of Directors

ATTEST:



Kurt W. Reed  
Clerk Thereof

Director's report

Duane Frink, Director from Dec 10, 08 to Jan 13, 09

Dec. 12, 08

Joint MCWRA/ACWA Region 3 meeting at E.I.D. in Placerville. Speakers (1) Glen Peterson, ACWA President and (2) Randall Neudeck were asked to address how their agency saw protecting county origin of water. A summary of their presentations is : (1) Glen Petersen, President ACWA, Director Las Virgennes Water District, and Director MWD, described how his District is 100% dependant on MWD for all of their water supply. And how they handled grow through conservation and reclamation. They have approximately 15 thousand customers.

(2) Randall Neudeck, Bay-Delta Water Supply Program Manager, described MWD current activities to cope with a Delta disaster, (such as levee failure). An example is, identify critical areas to maintain export water flowing south and stock pile rip-rap material at strategic locations.

Jan. 8, 2009

ACWA Drought Task Force meeting. I participated by conference call. Participants heard consultant progress report and provided direction. Discussed "Water Conservation Principles" Edits were made. The Principles are intended to offer an alternate to the Gov. for his 2020 20% water reduction goal which ACWA members can live with.

Jan. 9, 2009

MCWRA Executive Board 2009 planning meeting Set meeting dates for the year. Made last minute adjustment to "Day at the Legislature" There is still some confusion over the election process. Requests for nominee and designation of member to vote have not been received.

Ongoing, ACWA Region 3 planning for 2009 year. I worked with Region 3 representative via telephone and e-mail to establishing an Executive Board meeting date and develop an Agenda.

Presented at Jan 09 mtg -

Duane's FPUD goals & objectives for 2009

Here are my goals and objectives for 2009 and with help from staff, Directors, and the public we will achieve them

Pursue strategic planning for the District on issues such as: What is the District vision for 5, 10 and 20 years? What is the District's succession plan? What should our staffing pattern look like for the 5, 10 and 20 year planning horizon? Should the District do a rate study? What services should the District plan to provide?

Conform the FPUD Water System Management Plan to the FDCP Placer County final plan (the recently filed law suit this may cause to slip)

Complete the master plan Conservation element.

Establish a "current" connection fee with provision for periodic adjustment.

Update the District environmental compliance policy section.

Adopt an updated facilities development agreement policy.

Work towards meeting the District's 50% operating budget reserve policy

Adopt a time/line and budget procedure for compliance with Prop 218.

Work toward a full repair and replacement surcharge to renew aging existing infrastructure.

Be prepared for possible federal and/or state stimulus program funding beneficial to the District in the areas of capital improvement, replacement of existing infrastructure and service to outlying distinct areas.

Promote District outreach through The District Web page, newsletter, Director participation in community activities

Committee assignments:

Planning Committee -- continue with Brett and George pending presentation to the Board  
5, 10 and 20 year new and existing infrastructure repair and replacement proposals

Finance committee - Brett and Adam.

Ad Hoc: Facilities Development George and Duane

Outside revenue possibilities - continue the 2008 committee of Roy and Duane and others who may wish to participate.

Replaced  
insisted on  
Finance  
& Bill