

# FORESTHILL PUBLIC UTILITY DISTRICT

www.foresthillpud.com

## BOARD OF DIRECTORS

Gregory L. Wells  
Duane L. Frink  
William L. Sadler, Jr.  
Brett C. Grant  
George S. Shaw

Kurt W. Reed, General Manager  
Paul Chamberlain, District Counsel

## OFFICIAL MINUTES FORESTHILL PUBLIC UTILITY DISTRICT FINANCE COMMITTEE

SEPTEMBER 16, 2008

4:30 PM

Foresthill Public Utility District Office  
24540 Main Street, Foresthill, California 95631

William L. Sadler, Jr., Chairperson

Duane L. Frink, Committee Member

### A. CALL TO ORDER/ROLL CALL

The meeting of the Finance Committee was called to order at 4:32 p.m. by Chairman William L. Sadler, Jr.

#### ROLL CALL:

Present

Absent

William L. Sadler, Jr. Chairman  
Duane L. Frink, Committee Member

Also present: Kurt W. Reed, General Manager; Roy West, FPUD Board Candidate (arrived 4:42).

### B. INTRODUCTIONS AND PRESENTATIONS

None.

### C. AGENDA CHANGES AND REVIEW

None.

### D. PUBLIC COMMENT

Any member of the public may address the Committee on any matter within the jurisdictional authority of the Committee, or on any item on this agenda before or during the Committee's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the Chairperson in order to enable the Committee to complete its agenda within a reasonable period of time.

Public comment not read.

>> Roy West arrived. <<

E. GENERAL ITEMS

1. Review Compensation Policy # 2150.50.  
Committee reviewed Compensation Policy proposed edits as presented at the last Director's Meeting, suggestions from said Director's Meeting and outline of proposed edits/amendments from Director Shaw.  
Committee to prepare report to be presented at the next regular board meeting which recommends the following:  
2150.50 Adjustment of Salary Ranges – first sentence, add “fair” after ‘maintain’; third sentence delete “at” prior to ‘three (3)’; 2150.60 to be renumbered to 2150.52; first sentence after ‘(small)’ add “b”. Last sentence after ‘retroactively’ delete ‘for a period to be determined by the Board of Directors’ and insert “to the start of the District’s Fiscal Year (July 1).”
2. Review General Manager Recommendation for Adjustment of Business Manager’s Salary as per Policy # 2150.327 Special Recognition Merit Step Adjustments.  
Committee recommends the following amendment be included in report to Board of Directors: second sentence after ‘merit’ delete ‘step’; after ‘advancement’ add “of up to 5%”; fourth sentence after ‘the’ delete ‘pay period’ and add “date”; fifth sentence after ‘established’, delete rest of sentence and add “.”.  
Committee to include recommendation to Board of Directors for special 5% pay increase for Business Manager as per General Manager’s request.
3. Review Proposed General Manager’s Salary Range.  
Committee to provide report and recommendation to Board of Directors as outlined in Finance Committee Meeting Minutes of July 22, 2008 – E. General Items, 1.a..
4. Discuss Proposition 218 and District Budget Cycle as they Relate to Finance Committee Schedule.  
Committee member terms may need to be staggered allowing Committee to perform budget/rate/financial planning preparation year round and to meet time line requirements of Proposition 218 process for the next fiscal year. Committee to establish bench marks to help forecast revenue/expense balance. The General Manager to determine if the Repair-Replacement Surcharge passed earlier this year requires additional Proposition 218 process to implement the three remaining segments of the assessment. To be discussed in greater detail in January 2009.
5. Explore Financing Alternatives for Conservation Plan Development in Addition to Placer County Water District Grant.  
Funding on the District’s behalf was denied by California Department of Water Resources. Committee to explore funding opportunities to ‘fill in’ funding gap between Placer County Water Agency Grant of \$15,000 and Eco:Logic’s bare proposal of \$22,100 for current fiscal year. Committee to request an updated cost from Eco:Logic.

F. ADJOURMENT

Meeting was adjourned at 6:46 p.m. as motioned by Duane Frink and seconded by William Sadler, Jr..

ATTEST:

---

William L. Sadler, Jr.  
Chairman, Finance Committee

---

Kurt W. Reed  
Clerk Thereof