

FORESTHILL PUBLIC UTILITY DISTRICT

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BOARD OF DIRECTORS

Gregory L. Wells
Duane L. Frink
William L. Sadler, Jr.
Brett C. Grant
George S. Shaw

Kurt W. Reed, General Manager
Paul Chamberlain, District Counsel

OFFICIAL MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS FORESTHILL PUBLIC UTILITY DISTRICT HELD FEBRUARY 13, 2008

A. CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Directors was called to order at 7:00 p.m. by President Gregory L. Wells.

ROLL CALL:

Present

Gregory L. Wells, President
Duane L. Frink, Vice President
George S. Shaw, Director

Absent

William L. Sadler, Jr., Treasurer
Brett C. Grant, Director

Also present: Kurt Reed, General Manager; Pat Pappas, Business Manager; Robert Middleton & Clifford Lander, PUD Employees; Members of the Public: John Laster; Roy West.

B. INTRODUCTIONS AND PRESENTATIONS

General Manager introduced the District's newest employee Clifford Lander to the Board.

C. PUBLIC COMMENT

Any member of the public may address the Board on any matter within the jurisdictional authority of the District, or any item on this agenda before or during the Board's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the President in order to enable the Board to complete its agenda within a reasonable period of time.

Public Comment Read By President. President added that during his term there will be a limit enforced during public comment to keep Board and audience on track.

D. COMMITTEE REPORTS

1. Finance Committee – Duane Frink – Committee met February 5, 2008 (see minutes under Consent Calendar) – did not finish agenda – will meet again February 20, 2008.
2. Planning Committee – George Shaw – Committee met January 22, 2008 (see minutes under Consent Calendar).

E. DIRECTOR'S COMMENTS

- Duane Frink – Thank You to the staff for their extra efforts to keep the water flowing during the January storms/power outages – would like GM to draft formal letter of thanks from Board to be signed at next meeting. President concurred.
- Duane Frink – Attended Mountain Counties Water Resource Association (MCWRA) Feb 12, 2008 Meeting as Vice Chair: Executive Board Meeting – Executive Director, Jim Chatigny, would like to retire in 2008 – looking for replacement – part time (360 hours) position - \$12-\$14K. Climate Study – snow runoff measurement – cost trimmed to \$270K – still high – Jim C. to follow up. Next meeting April 11, 2008 in Sonora. Regional Meeting – held around legislators appearing for brief talks – in person was Assemblymen Keene and Niello; Senator Cogdill – Senators Cox and Aanestad sent representatives – all said budget #1 priority, water #2 and Prop 1A and ERAF being discussed.
- Duane Frink – Attended Association of California Water Agencies (ACWA) Jan 24 & 25, 2008 Workshop – worked on business plan draft, goals and objectives for 2008 – to be presented at March 28, 2008 meeting for board consideration.
- Duane Frink – Attended Feb 13, 2008 ACWA, Region 3, Executive Board Meeting as Chair – appointed alternate to Chair: Barbara Balen and Vice Chair: Graham Allen; worked on Region 3 Work Plan – draft will come for board action; calendar of events – ACWA will send a North/South survey for membership interest; Two Region 3 Board vacancies – now five members – will call for nominations.

F. CORRESPONDENCE / AGENDA CHANGES AND REVIEW

ACTION: Vice President Duane Frink motioned to add to the Agenda under General Items, Old Business, Item C, for Action: Approve Letter From Board President to Placer County Planning Director Regarding the District's Comments to the Draft Foresthill Divide Community Plan. Director George Shaw seconded the motion.

PASSED UNANIMOUSLY.

G. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff requests a specific item be removed from the Consent Calendar for separate action. Any item removed will be considered after the motion to approve the Consent Calendar.

1. Approve Minutes of Regular Board of Directors Meeting Held January 9, 2008.
2. Approve Minutes of Planning Committee Meeting Held January 22, 2008.
3. Approve Minutes of Finance Committee Meeting Held February 5, 2008.
4. Approve December 2007 Financial Report from LAIF.
5. Approve Balance Sheet, Revenue/Expense Report January 31, 2008.
6. Approve February 2008 A/P warrants for payment.

ACTION: Vice President Duane Frink motioned to approve the Consent Calendar as presented. Director George Shaw seconded the motion.

PASSED UNANIMOUSLY.

H. GENERAL ITEMS

1. New Business

a. Action Item: Approve Ordinance No. 08-01 Applicable to Annexation Charges.

Ordinance is being updated based on the results of the June 30, 2007 Audit. George Shaw noted a typo in the Ordinance.

ACTION: Vice President Duane Frink motioned to approve Ordinance No. 08-01 with typo correction. Director George Shaw seconded the motion.

PASSED UNANIMOUSLY.

b. Action Item: Approve Quotation From Bickmore Risk Services for \$5,000.00 Actuarial Study of Other Post Employment Benefits (OPEB) Liabilities Under Government Accounting Standards Board (GASB) 45.

General Manager and Business Manager recommended using Bickmore Risk Services due to their location, staffing levels, and references.

ACTION: Vice President Duane Frink motioned to engage Bickmore Risk Services to perform the actuarial study. Director George Shaw seconded the motion.

PASSED UNANIMOUSLY.

c. Action Item: Approve Staff Recommendation for Propane Gas Service – J. S. West.

General Manager recommended changing propane service providers from Suburban to J.S. West due to outrageous pricing from current provider and the willingness for J.S. West to provide a realistic cost.

ACTION: Vice President Duane Frink motioned to approve staff's recommendation to change to J.S. West. Director George Shaw seconded the motion.

PASSED UNANIMOUSLY.

d. Action Item: Approve Quotation from Groeniger and Company for Pipe Materials in the Amount of \$43,561.25 for Tank Re-Plumb as per Department of Health Services Regulations.

ACTION: Director George Shaw motioned to approve the quotation as presented. Vice President Duane Frink seconded the motion.

PASSED UNANIMOUSLY.

2. Old Business

a. Action Item: Approve January 2008 Water System Master Plan Distribution List. Reference Finance Committee Meeting Minutes of February 5, 2008 (General Items, New Business, Item C). Discussed adding Bruce Krantz to the list.

ACTION: Director George Shaw motioned to approve the list compiled by the Finance Committee with the addition discussed. Vice President Duane Frink seconded the motion.

PASSED UNANIMOUSLY.

b. Action Item: Approve General Manager's Request for Additional \$17,022.00 Expenditure for Compliance with Ordinance No. 07-02.

General Manager informed Board there have been over 450 requests so far from customers to have their meter changed out from a 5/8" to a 3/4" meter therefore the need to purchase more 3/4" meters not budgeted for to comply.

ACTION: Vice President Duane Frink motioned to table this item to next regular meeting when full board will be present.

General Manager and field staff members present respectfully requested this item not be tabled due to the time it takes to receive the order once placed and to address customer's request in a timely manner. Staff also requested Board amend the Ordinance to include a cut off date to the initial offer to change out meters for only the cost difference of the meter sizes; after such date the cost will include labor/actual cost.

MOTION WITHDRAWN.

ACTION: Vice President Duane Frink motioned to approve request so staff can get their job done. Director George Shaw seconded the motion.

PASSED UNANIMOUSLY.

President directed staff to prepare amended ordinance as requested to be presented for approval at the next regular meeting.

c. Action Item: Approve Letter From Board President to Placer County Planning Director Regarding the District's Comments to the Draft Foresthill Divide Community Plan.

ACTION: Vice President Duane Frink motioned to approve letter. President Gregory Wells seconded the motion.

PASSED UNANIMOUSLY.

I. REPORTS BY DIRECTORS, LEGAL COUNSEL AND GENERAL MANAGER

1. General Manager – April 17, 2008 Placer County Chapter CSDA Meeting at Auburn Recreation District – Dave Cox is the scheduled speaker on Prop 1A and State budget issues.

J. ADJOURNMENT

Next Regular Meeting Date: Wednesday, March 12, 2008 at 7:00 p.m. in the District Office, 24540 Main Street, Foresthill, California 95631.

ACTION: There being no further business, at 8:20 p.m. Director George Shaw motioned the meeting be adjourned. Motion seconded by Vice President Duane Frink.

PASSED UNANIMOUSLY.

ATTEST:

Gregory L. Wells
President, Board of Directors

Kurt W. Reed
Clerk Thereof