

FORESTHILL PUBLIC UTILITY DISTRICT

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BOARD OF DIRECTORS

George S. Shaw
Gregory L. Wells
Duane L. Frink
William L. Sadler, Jr.
Brett C. Grant

Kurt W. Reed, General Manager
Paul Chamberlain, District Counsel

OFFICIAL MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS FORESTHILL PUBLIC UTILITY DISTRICT HELD NOVEMBER 14, 2007

A. CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Directors was called to order at 7:05 p.m. by President George S. Shaw.

ROLL CALL:

Present

George S. Shaw, President
Gregory L. Wells, Vice President
Duane L. Frink, Treasurer
William L. Sadler, Jr., Director
Brett C. Grant, Director

Absent

Also present: Kurt Reed, General Manager; Pat Pappas, Business Manager; Members of the Public: John Laster; Roy West; Doug Ryan & Barbara Ryan, Forest Ranch Development; Mary Cummins, CPA.

B. INTRODUCTIONS AND PRESENTATIONS

1. Ms. Mary Cummings, CPA of Robert Johnson Accountancy Corporation Presented the June 30, 2007 Audit Report to the Board – discussed highlights of financial statements and answered questions from the Board.
2. Doug Ryan representing Forest Ranch Project submitted “Set Three” of comments, dated November 14, 2007, on District’s Administrative Draft Master Plan dated June 2007. Board discussed the majority of the points with Mr. Ryan, thanked him for his input, and then suggested to Mr. Ryan that he submit a proposal, including a needs analysis, for his Project and enter into a pre-development agreement with the District to help move his Project forward.

C. PUBLIC COMMENT

Any member of the public may address the Board on any matter within the jurisdictional authority of the District, or any item on this agenda before or during the Board’s consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the President in order to enable the Board to complete its agenda within a reasonable period of time.

ACTION: Director Duane Frink motioned to skip the reading of the public comment since the public presentations had already been made. Director Brett Grant seconded the motion.

PASSED UNANIMOUSLY.

D. COMMITTEE REPORTS

1. Finance Committee – None.
2. Planning Committee – Please Note Minutes of Planning Committee Meeting Held October 22, 2007 Under Item G. Consent Calendar.

E. DIRECTOR’S COMMENTS

None.

F. CORRESPONDENCE / AGENDA CHANGES AND REVIEW

None.

G. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff requests a specific item be removed from the Consent Calendar for separate action. Any item removed will be considered after the motion to approve the Consent Calendar.

1. Approve Minutes of Regular Board of Directors Meeting Held October 10, 2007.
2. Approve Minutes of Planning Committee Meeting Held October 22, 2007.
3. Approve September 2007 Financial Report from LAIF.
4. Approve Balance Sheet, Revenue/Expense Report October 31, 2007.
5. Approve November 2007 A/P warrants for payment.

ACTION: Treasurer Duane Frink requested the Minutes of the Regular Board of Directors Meeting Held October 10, 2007 be pulled for discussion. Director Brett Grant seconded the motion.
PASSED UNANIMOUSLY.

ACTION: Vice President Gregory Wells motioned to approve the remaining items of the Consent Calendar as presented. Treasurer Duane Frink seconded the motion.
PASSED UNANIMOUSLY.

Treasurer D. Frink: October 10, 2007 Minutes – Director’s Comments – It should be noted that General Manager attended ACWA meeting as Treasurer Frink’s proxy. And, please note there was no LAFCo meeting.

President Shaw: October 10, 2007 Minutes – Requested change to minutes Page 2, “In the President’s opinion the action is valid” to “The President stated that since he had no solution to the question he would turn it over to the Board under General Business for a decision.”.

ACTION: Treasurer Duane Frink motioned the October 10, 2007 Minutes be approved as amended. Vice President Gregory Wells seconded the motion.
PASSED UNANIMOUSLY.

H. GENERAL ITEMS

1. New Business

- a. Action Item: Approve Financial Statements and Independent Auditor’s Report for Fiscal Year Ending June 30, 2007 Prepared by Robert A. Johnson Accountancy Corporation, Presented by Ms. Mary Cummings, CPA.

ACTION: Director Brett Grant motioned to approve Statements and Report as presented.

ACTION: Treasurer Duane Frink motioned to amend the original motion to include changing the format of the budget as suggested by Auditor. Vice President Gregory Wells seconded the motion to amend.

PASSED UNANIMOUSLY.

President called for second to original motion. Director William Sadler, Jr. seconded the original motion.

PASSED UNANIMOUSLY.

b. Action Item: Approve Revisions to Policy No. 2195 Designating Foresthill Public Utility District as a Tobacco Free Workplace.

ACTION: Treasurer Duane Frink motioned to approve revisions to Policy No. 2195 as presented. Vice President Gregory Wells seconded the motion.

AYES: G. Shaw; G. Wells; D. Frink; W. Sadler, Jr.; NAYES: B. Grant

MOTION PASSED.

c. Action Item: Approve Voting Delegate to Attend Association of California Water Agencies General Session.

ACTION: Vice President Gregory Wells motioned to approve Duane Frink as the District's voting delegate. Director Brett Grant seconded the motion.

PASSED UNANIMOUSLY.

2. Old Business

a. Action Item: Review, Discuss and Approve Response to Comments "Set One" on Administrative Draft Master Plan.

Treasurer Duane Frink discussed with full board point by point edits of response.

ACTION: Treasurer Duane Frink motioned to approve response with numerous discussed edits. Director Brett Grant seconded the motion.

PASSED UNANIMOUSLY.

I. REPORTS BY DIRECTORS, LEGAL COUNSEL AND GENERAL MANAGER

1. General Manager – Construction Projects

a. Foresthill Development, LLC – Gold Street Developer is creating four (4) lots on old Massey property at the North end of Gold Street. District has approved second submittal of water system improvement plans. Anticipate Spring 2008 construction start.

J. ADJOURNMENT

Next Regular Meeting Date: Wednesday, December 12, 2007 at 7:00 p.m. in the District Office, 24540 Main Street, Foresthill, California 95631.

ACTION: There being no further business, at 9:13 p.m. Director Brett Grant motioned the meeting be adjourned. Motion seconded by Treasurer Duane Frink.

PASSED UNANIMOUSLY.

ATTEST:

George S. Shaw
President, Board of Directors

Kurt W. Reed
Clerk Thereof