

FORESTHILL PUBLIC UTILITY DISTRICT

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BOARD OF DIRECTORS

Brett C. Grant
George S. Shaw
Gregory L. Wells
Duane L. Frink
William L. Sadler, Jr.

Kurt W. Reed, General Manager
Paul Chamberlain, District Counsel

OFFICIAL MINUTES FORESTHILL PUBLIC UTILITY DISTRICT PLANNING COMMITTEE MEETING OCTOBER 22, 2007 DISTRICT OFFICE 4:30 PM

Brett C. Grant, Chairman

William L. Sadler, Jr., Committee Member

A. CALL TO ORDER AND ROLL CALL

Chairman Brett C. Grant called the meeting to order at 5:02 pm.

Present: Chair Brett C. Grant, William L. Sadler, Jr.; Kurt W. Reed, General Manager.

B. INTRODUCTIONS AND PRESENTATIONS

None.

C. AGENDA CHANGES AND REVIEW

None. Agenda Approved.

D. PUBLIC COMMENT

Any member of the public may address the Committee on any matter within the jurisdictional authority of the Committee, or on any item on this agenda before or during the Committee's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the Chairperson in order to enable the Committee to complete its agenda within a reasonable period of time.

Public Comment not read – no public present.

E. GENERAL ITEMS

1. Review and Discuss Cost Summary to Date From Eco:Logic Engineers on District's Master Plan Update.

Reviewed District Engineer (Eco:Logic) letter and proposal dated October 4, 2007 to update and complete Master Plan, as well as, price information on Conservation and Five and Twenty year Capital Improvement Plans.

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The Planning Committee will make the following recommendation to the Board of Directors:

The District honor the original contract price of \$97,325.00 and will pay the costs incurred by Eco:Logic through September 30, 2007 of \$7,718.39. In addition, the District will pay the estimated cost of completing the Master Plan of \$1,500.00. In total the District would agree to pay \$106,543.39 to complete the Master Plan. Items listed in Table 1 of October 4, 2007 transmittal as “estimated out of scope work to date” and “estimated out of scope work remaining” shall be negotiated with Eco:Logic dependent upon full and complete details of said costs be submitted to District for District review prior to negotiation.

2. Review and Discuss Comments/Suggestions Received to Date on Master Plan Update.

Committee recommends District Engineer to respond to questions/comments to District’s Administrative Draft of Master Plan. District Manager to get cost estimate from Engineer to respond. Manager to authorize if cost is less than \$3,000.00.

3. Discuss Format and Content for Five Year and Twenty Year Growth and Infrastructure Need for Capital Improvement Program Analysis.

Directed Manager to compile list (inventory) of known and anticipated development projects and to schedule meeting at Eco:Logic’s office in mid-November to start formulating a strategic plan document (CIP). Once project(s) and estimated costs per time frame are identified, Finance Committee to develop financing plan.

F. ADJOURNMENT

There being no further business, at 7:10 p.m. Chairman Brett Grant adjourned the meeting.

ATTEST

Brett C. Grant
Chairman

Kurt W. Reed
Clerk Thereof