

# FORESTHILL PUBLIC UTILITY DISTRICT

www.foresthillpud.com  
Kurt W. Reed, General Manager  
Paul Chamberlain, District Counsel

## BOARD OF DIRECTORS

Duane L. Frink  
William L. Sadler, Jr.  
Brett C. Grant  
George S. Shaw  
Adam W. Larsen

## NOTICE OF MEETING AND AGENDA FORESTHILL PUBLIC UTILITY DISTRICT FINANCE COMMITTEE

August 10, 2009  
5:30 PM

Foresthill Public Utility District Office  
24540 Main Street  
Foresthill, California

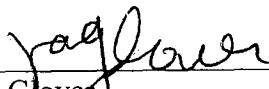
Brett C Grant, Chairperson

Adam W. Larsen, Committee Member

- A. CALL TO ORDER/ROLL CALL
- B. INTRODUCTIONS AND PRESENTATIONS
  - 1. Presentation by Eco:Logic Engineers on Draft Water Rate Analysis.
- C. AGENDA CHANGES AND REVIEW
- D. PUBLIC COMMENT

Any member of the public may address the Committee on any matter within the jurisdictional authority of the Committee, or on any item on this agenda before or during the Committee's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the Chairperson in order to enable the Committee to complete its agenda within a reasonable period of time.
- E. GENERAL ITEMS
  - 1. Review revised close of fiscal year 2008-2009 (June 30, 2009) budget report with corrected entries from trial balances.
  - 2. Review draft revised Pro-Forma Budget with various modifications and options and formulate 2009-2010 budget recommendation.
- F. ADJOURNMENT

I certify that on August 6, 2009 I personally posted a copy of this agenda in public view at 24540 Main Street in Foresthill, California.

  
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Jo Ann Glover  
Business Manager

P.O. Box 266 24540 Main Street Foresthill, California 95631-0266 (530) 367-2511 Fax (530) 367-4385

**GENERAL FUND**

**REVENUE:**

	BUDGET	June	2009-2010	Draft	(A)	(B)	(C)
	ACTUAL	Prelim Budget	Draft	Proforma	Proforma	Proforma	Proforma
WATER - RESIDENTIAL	\$960,795	\$959,353	\$950,000	\$965,000	\$965,000	\$965,000	\$965,000
WATER - BUSINESS	\$245,622	\$135,619	\$200,000	\$184,000	\$184,000	\$184,000	\$184,000
WATER - INDUSTRIAL	\$360	\$325	\$300	\$325	\$325	\$325	\$325
METER INSTALLATION	\$12,500	\$3,206	\$3,750	\$5,000	\$5,000	\$5,000	\$5,000
SERVICE INSTALLATIONS	\$1,500	\$81	\$1,300	\$700	\$700	\$700	\$700
INSPECTION FEES	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
SUGAR PINE SURCHARGE	\$177,500	\$176,455	\$177,500	\$177,500	\$177,500	\$177,500	\$177,500
INTEREST - TAXES	\$850	\$691	\$850	\$700	\$700	\$700	\$700
INTEREST - DISTRICT CHECKING	\$100	\$38	\$75	\$50	\$50	\$50	\$50
PROPERTY TAX REVENUE	\$63,280	\$78,625	\$76,000	\$72,335	\$72,335	\$72,335	\$72,335
WATER CHARGES PENALTIES	\$17,000	\$18,745	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000
SERVICE CHARGES & RECONNECTS	\$6,500	\$6,205	\$6,500	\$6,300	\$6,300	\$6,300	\$6,300
MISCELLANEOUS INCOME	\$12,500	\$5,148	\$7,000	\$9,000	\$9,000	\$9,000	\$9,000
STANDBY CHARGES	\$2,700	\$1,325	\$2,700	\$2,500	\$2,500	\$2,500	\$2,500

**TOTAL REVENUE:**

<b>\$1,506,207</b>	<b>\$1,385,816</b>	<b>\$1,444,975</b>	<b>\$1,442,410</b>	<b>\$1,442,410</b>	<b>\$1,442,410</b>	<b>\$1,442,410</b>
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**EXPENSES:**

SOURCE OF SUPPLY - SALARIES	\$6,500	\$11,140	\$8,500	\$10,000	\$9,673	\$9,673	\$8,891
SOURCE OF SUPPLY - MAINTENANCE	\$1,000	\$899	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
SOURCE OF SUPPLY - INSTRUMENTATION STUDY	\$4,000	\$745	\$3,000	\$2,700	\$2,700	\$2,700	\$2,700
SOURCE OF SUPPLY - PIPELINE MAINTENANCE	\$11,500	\$10,470	\$0	\$0	\$0	\$0	\$0
SOURCE OF SUPPLY - RESTORATION FEE	\$24,000	\$22,259	\$24,000	\$23,000	\$23,000	\$23,000	\$23,000
SOURCE OF SUPPLY - STATE DAM INSPECTION	\$29,000	\$30,499	\$29,000	\$31,000	\$31,000	\$31,000	\$31,000
SOURCE OF SUPPLY - H2O RIGHTS & STORAGE FE	\$1,100	\$1,029	\$2,000	\$1,200	\$1,200	\$1,200	\$1,200
SOURCE OF SUPPLY - VEHICLE EXPENSE	\$500	\$341	\$400	\$400	\$400	\$400	\$400
SOURCE OF SUPPLY - POWER	\$3,400	\$3,358	\$3,000	\$3,400	\$3,400	\$3,400	\$3,400
SOURCE OF SUPPLY SUB-TOTAL	<b>\$81,000</b>	<b>\$80,740</b>	<b>\$70,900</b>	<b>\$72,700</b>	<b>\$72,373</b>	<b>\$72,373</b>	<b>\$71,591</b>
PUMPING - MAINTENANCE	\$1,000	\$24	\$250	\$250	\$250	\$250	\$250
PUMPING - POWER	\$7,500	\$7,079	\$7,800	\$7,200	\$7,200	\$7,200	\$7,200
PUMPING - PROPANE		\$1,600	\$1,300	\$1,600	\$1,600	\$1,600	\$1,600
PUMPING - VEHICLE EXPENSE	\$400	\$220	\$300	\$300	\$300	\$300	\$300
PUMPING SUB-TOTAL	<b>\$8,900</b>	<b>\$8,923</b>	<b>\$9,650</b>	<b>\$9,350</b>	<b>\$9,350</b>	<b>\$9,350</b>	<b>\$9,350</b>
TREATMENT - SALARIES	\$102,000	\$109,407	\$103,500	\$110,000	\$105,305	\$105,305	\$97,790
TREATMENT - EQUIPMENT MAINENANCE	\$3,500	\$8,384	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000

TREATMENT - GENERAL MAINTENANCE	\$9,000	\$5,061	\$4,500	\$5,500	\$5,500	\$5,500	\$5,500
TREATMENT - STATE DEPT. OF HEALTH SERVICES	\$12,000	\$3,980	\$7,500	\$4,500	\$4,500	\$4,500	\$4,500
TREATMENT - WATER ANALYSIS	\$9,000	\$8,806	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
TREATMENT - VEHICLE EXPENSE	\$3,000	\$2,601	\$3,000	\$2,700	\$2,700	\$2,700	\$2,700
TREATMENT - VEHICLE MAINTENANCE	\$1,000	\$156	\$250	\$500	\$500	\$500	\$500
TREATMENT - CHEMICALS	\$16,500	\$19,768	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
TREATMENT - POWER	\$10,500	\$5,985	\$7,200	\$7,500	\$7,500	\$7,500	\$7,500
TREATMENT - PROPANE		\$2,541	\$3,000	\$2,750	\$2,750	\$2,750	\$2,750
TREATMENT SUB-TOTAL	<b>\$166,500</b>	<b>\$166,689</b>	<b>\$164,950</b>	<b>\$169,450</b>	<b>\$164,755</b>	<b>\$164,755</b>	<b>\$157,240</b>
T & D - SALARIES	\$188,000	\$180,898	\$190,500	\$181,000	\$173,275	\$173,275	\$159,846
T & D - MAINTENANCE	\$18,500	\$20,253	\$17,000	\$20,500	\$20,500	\$20,500	\$20,500
T & D - PIPELINE MAINTENANCE	\$8,500	\$11,470	\$0	\$0	\$0	\$0	\$0
T & D - EQUIPMENT REPAIR	\$3,000	\$5,909	\$3,500	\$5,000	\$5,000	\$5,000	\$5,000
T & D - VEHICLE EXPENSE	\$7,000	\$8,119	\$8,000	\$8,500	\$8,500	\$8,500	\$8,500
T & D - VEHICLE MAINTENANCE	\$6,000	\$2,633	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
T & D - USA	\$150	\$150	\$150	\$150	\$150	\$150	\$150
T & D - SHOP PROPANE		\$241	\$250	\$250	\$250	\$250	\$250
T & D SUB -TOTAL	<b>\$231,150</b>	<b>\$229,673</b>	<b>\$222,400</b>	<b>\$218,400</b>	<b>\$210,675</b>	<b>\$210,675</b>	<b>\$197,246</b>
METER READING - SALARIES	\$14,200	\$19,053	\$17,000	\$14,000	\$13,000	\$13,000	\$13,000
METER READING - VEHICLE EXPENSE	\$1,350	\$1,652	\$1,600	\$1,700	\$1,700	\$1,700	\$1,700
METER READING SUB-TOTAL	<b>\$15,550</b>	<b>\$20,705</b>	<b>\$18,600</b>	<b>\$15,700</b>	<b>\$14,700</b>	<b>\$14,700</b>	<b>\$14,700</b>
ADMINISTRATION - SALARIES	\$227,500	\$217,368	\$224,000	\$220,000	\$211,500	\$211,500	\$220,000
ADMINISTRATION - BOARD REMUNERATION	\$9,000	\$7,950	\$0	\$0	\$0	\$0	\$0
ADMINISTRATION - OFFICE MAINTENANCE	\$2,000	\$1,910	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
ADMINISTRATION - VEHICLE MAINT/EXPENSE	\$1,500	\$1,218	\$1,500	\$1,400	\$1,400	\$1,400	\$1,400
ADMINISTRATION - ACCOUNTING & AUDITING	\$6,500	\$7,700	\$7,500	\$7,800	\$7,800	\$7,800	\$7,800
ADMINISTRATION - COUNTY TAX COLLECTION CHA	\$2,600	\$4,638	\$2,500	\$4,700	\$4,700	\$4,700	\$4,700
ADMINISTRATION - LEGAL SERVICES	\$15,000	\$42,836	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
ADMINISTRATION - ENGINEERING SERVICES	\$15,000	\$7,422	\$8,500	\$8,000	\$8,000	\$8,000	\$8,000
ADMINISTRATION - OFFICE SUPPLIES	\$12,000	\$15,084	\$14,000	\$14,500	\$14,500	\$14,500	\$14,500
ADMINISTRATION - UTILITIES/TELEPHONE	\$9,000	\$5,143	\$5,500	\$6,000	\$6,000	\$6,000	\$6,000
<b>ADMINISTRATION SUB-TOTAL</b>	<b>\$300,100</b>	<b>\$311,269</b>	<b>\$285,500</b>	<b>\$284,400</b>	<b>\$275,900</b>	<b>\$275,900</b>	<b>\$284,400</b>
TRAVEL - SEMINAR/WORKSHOP	\$6,000	\$5,849	\$4,500	\$6,000	\$6,000	\$6,000	\$6,000
OTHER GENERAL EXPENSE	\$8,500	\$13,003	\$9,000	\$10,000	\$10,000	\$10,000	\$10,000
PUBLIC INFORMATION PROGRAM	\$4,000	\$3,802	\$3,500	\$4,000	\$4,000	\$4,000	\$4,000
DUES & SUBSCRIPTIONS	\$7,500	\$8,874	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
COMPUTER ENHANCEMENT SERVICE	\$12,000	\$10,849	\$13,000	\$11,500	\$11,500	\$11,500	\$11,500
WORKMAN'S COMPENSATION INSURANCE	\$15,000	\$20,165	\$16,000	\$17,200	\$16,500	\$16,500	\$16,200

OPEB - MEDICAL PRE-FUNDING	\$0	\$0	\$75,888	\$75,888	\$75,888	\$75,888	\$75,888
LIABILITY AND VEHICLE INSURANCE	\$34,000	\$32,753	\$32,500	\$32,500	\$32,500	\$32,500	\$32,500
DENTAL INSURANCE	\$10,000	\$8,793	\$9,000	\$8,800	\$8,400	\$8,400	\$8,500
FICA - MC	\$36,000	\$38,684	\$38,500	\$39,000	\$37,235	\$37,235	\$36,746
VISION INSURANCE	\$3,500	\$3,101	\$3,500	\$3,200	\$3,000	\$3,194	\$2,962
MEDICAL INSURANCE	\$130,000	\$134,206	\$108,000	\$113,951	\$108,253	\$102,556	\$101,847
LIFE & DISABILITY INSURANCE	\$4,500	\$4,566	\$5,600	\$4,700	\$4,500	\$4,300	\$4,500
RETIREMENT	\$91,500	\$105,097	\$106,000	\$106,000	\$91,662	\$82,126	\$98,432
STATE UNEMPLOYMENT INSURANCE	\$1,500	\$1,448	\$1,900	\$1,500	\$1,500	\$1,500	\$1,500
UNIFORMS	\$3,800	\$4,393	\$4,700	\$4,400	\$4,400	\$4,400	\$3,800
EDUCATION INCENTIVE	\$4,000	\$2,173	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
MAINTENANCE - GENERAL PLANT	\$1,000	\$266	\$600	\$500	\$500	\$500	\$500
PROPERTY TAXES	\$75	\$65	\$65	\$65	\$65	\$65	\$65
ELECTION EXPENSE	\$3,500	\$5,036	\$0	\$0	\$0	\$0	\$0
PROPOSITION 218 COST	\$3,000	\$473	\$0	\$3,000	\$3,000	\$3,000	\$3,000
SUGAR PINE DEBT SERVICE	\$230,313	\$235,922	\$226,338	\$226,338	\$226,338	\$226,338	\$226,338
GENERAL EXPENSES SUB-TOTAL	\$609,688	\$639,518	\$670,591	\$680,542	\$657,241	\$642,002	\$656,278
<b>TOTAL EXPENSES:</b>	<b>1,412,888</b>	<b>\$1,457,517</b>	<b>1,442,591</b>	<b>1,450,542</b>	<b>\$1,404,994</b>	<b>1,389,755</b>	<b>1,390,805</b>
CONTRIBUTION TO RESERVES	\$93,319	(\$71,701)	\$2,384	(\$8,132)	\$37,416	\$52,655	\$51,605
<b>DISTRICT RESERVES</b>	<b>BUDGET</b>	<b>ACTUAL</b>					
<b>BEGINNING BALANCE</b>	\$491,384	\$491,384	\$445,928	\$376,126	\$376,126	\$376,126	\$376,126
<b>REVENUE:</b>							
GENERAL FUND RESERVE FUNDING	\$93,319	(\$71,701)	\$2,384	(\$8,132)	\$37,416	\$52,655	\$51,605
INTEREST	\$18,000	\$12,896	\$15,000	\$11,500	\$11,500	\$11,500	\$11,500
GRANT REVENUE - PCWA - RATE STUDY	\$15,000	\$0	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000
<b>TOTAL REVENUE:</b>	<b>\$126,319</b>	<b>(\$58,805)</b>	<b>\$43,384</b>	<b>\$29,368</b>	<b>\$74,916</b>	<b>\$90,155</b>	<b>\$89,105</b>
<b>EXPENSES:</b>							
SOURCE OF SUPPLY							
MISCELLANEOUS TOOLS & EQUIPMENT/RENTAL	\$3,000	\$3,515	\$1,000	\$1,500	\$1,500	\$1,500	\$1,500
INSTRUMENT REPLACEMENT			\$6,000				
TREATMENT							
MISCELLANEOUS TOOLS & EQUIPMENT/RENTAL	\$2,500	\$2,497	\$3,000	\$1,500	\$1,500	\$1,500	\$1,500
DISTRIBUTION							





