

FORESTHILL PUBLIC UTILITY DISTRICT

www.foresthillpud.com

Kurt W. Reed, General Manager

Paul Chamberlain, District Counsel

BOARD OF DIRECTORS

Duane L. Frink

William L. Sadler, Jr.

Brett C. Grant

George S. Shaw

Adam W. Larsen

NOTICE OF MEETING AND AGENDA FORESTHILL PUBLIC UTILITY DISTRICT FINANCE COMMITTEE

July 27, 2009

5:30 PM

Foresthill Public Utility District Office
24540 Main Street
Foresthill, California

Brett C Grant, Chairperson

Adam W. Larsen, Committee Member

A. CALL TO ORDER/ROLL CALL

B. INTRODUCTIONS AND PRESENTATIONS

C. AGENDA CHANGES AND REVIEW

D. PUBLIC COMMENT


Any member of the public may address the Committee on any matter within the jurisdictional authority of the Committee, or on any item on this agenda before or during the Committee's consideration of that item. Such testimony shall be limited to three minutes per person, or such other time limit as may be imposed by the Chairperson in order to enable the Committee to complete its agenda within a reasonable period of time.

E. GENERAL ITEMS

1. Review close of fiscal year 2008-2009 (June 30, 2009) Budget Report.
2. Discuss and formulate draft Proforma 2009-2010 Budget recommendation.

F. ADJOURNMENT

I certify that on July 22, 2009 I personally posted a copy of this agenda in public view at 24540 Main Street in Foresthill, California.



JoAnn Glover

Business Manager

GENERAL FUND

REVENUE:

WATER - RESIDENTIAL
 WATER - BUSINESS
 WATER - INDUSTRIAL
 METER INSTALLATION
 SERVICE INSTALLATIONS
 INSPECTION FEES
 SUGAR PINE SURCHARGE
 INTEREST - TAXES
 INTEREST - DISTRICT CHECKING
 PROPERTY TAX REVENUE
 WATER CHARGES PENALTIES
 SERVICE CHARGES & RECONNECTS
 MISCELLANEOUS INCOME
 STANDBY CHARGES

TOTAL REVENUE:

EXPENSES:

SOURCE OF SUPPLY - SALARIES
 SOURCE OF SUPPLY - MAINTENANCE
 SOURCE OF SUPPLY - INSTRUMENTATION STUDY/R
 SOURCE OF SUPPLY - PIPELINE MAINTENANCE
 SOURCE OF SUPPLY - RESTORATION FEE
 SOURCE OF SUPPLY - STATE DAM INSPECTION
 SOURCE OF SUPPLY - H2O RIGHTS & STORAGE FE
 SOURCE OF SUPPLY - VEHICLE EXPENSE
 SOURCE OF SUPPLY - POWER
 SOURCE OF SUPPLY SUB-TOTAL

PUMPING - MAINTENANCE
 PUMPING - POWER
 PUMPING - PROPANE
 PUMPING - VEHICLE EXPENSE
 PUMPING SUB-TOTAL

TREATMENT - SALARIES

				(A)	(B)
BUDGET	June	2009-2010	Draft	Draft	Draft
	ACTUAL	Prelim Budget	Proforma	Proforma	Proforma
				*	**
	\$960,795	\$959,355	\$950,000	\$965,000	\$965,000
	\$245,622	\$135,619	\$200,000	\$184,000	\$184,000
	\$360	\$325	\$300	\$325	\$325
	\$12,500	\$3,206	\$3,750	\$5,000	\$5,000
	\$1,500	\$81	\$1,300	\$700	\$700
	\$5,000	\$0	\$0	\$0	\$0
	\$177,500	\$176,455	\$177,500	\$177,500	\$177,500
	\$850	\$691	\$850	\$700	\$700
	\$100	\$35	\$75	\$50	\$50
	\$63,280	\$75,845	\$76,000	\$69,777	\$69,777
	\$17,000	\$18,745	\$19,000	\$19,000	\$19,000
	\$6,500	\$6,205	\$6,500	\$6,300	\$6,300
	\$12,500	\$10,817	\$7,000	\$9,000	\$9,000
	\$2,700	\$1,325	\$2,700	\$2,500	\$2,500
	\$1,506,207	\$1,388,704	\$1,444,975	\$1,439,852	\$1,439,852
	\$6,500	\$11,140	\$8,500	\$10,000	\$9,500
	\$1,000	\$899	\$1,000	\$1,000	\$1,000
	\$4,000	\$2,235	\$3,000	\$2,700	\$2,700
	\$11,500	\$11,470	\$0	\$0	\$0
	\$24,000	\$22,259	\$24,000	\$23,000	\$23,000
	\$29,000	\$31,989	\$29,000	\$32,000	\$32,000
	\$1,100	\$1,079	\$2,000	\$1,200	\$1,200
	\$500	\$379	\$400	\$400	\$400
	\$3,400	\$3,358	\$3,000	\$3,400	\$3,400
	\$81,000	\$84,808	\$70,900	\$73,700	\$73,200
	\$1,000	\$750	\$250	\$500	\$500
	\$7,500	\$7,079	\$7,800	\$7,500	\$7,500
		\$1,600	\$1,300	\$1,600	\$1,600
	\$400	\$391	\$300	\$400	\$400
	\$8,900	\$9,820	\$9,650	\$10,000	\$10,000
	\$102,000	\$109,407	\$103,500	\$110,000	\$104,500

TREATMENT - EQUIPMENT MAINEANCE	\$3,500	\$8,384	\$7,000	\$7,000	\$7,000	\$7,000
TREATMENT - GENERAL MAINTENANCE	\$9,000	\$7,061	\$4,500	\$6,000	\$6,000	\$6,000
TREATMENT - STATE DEPT. OF HEALTH SERVICES	\$12,000	\$9,380	\$7,500	\$9,500	\$9,500	\$9,500
TREATMENT - WATER ANALYSIS	\$9,000	\$8,812	\$9,000	\$9,500	\$9,500	\$9,500
TREATMENT - VEHICLE EXPENSE	\$3,000	\$2,692	\$3,000	\$2,700	\$2,700	\$2,700
TREATMENT - VEHICLE MAINTENANCE	\$1,000	\$776	\$250	\$1,000	\$1,000	\$1,000
TREATMENT - CHEMICALS	\$16,500	\$19,768	\$20,000	\$20,000	\$20,000	\$20,000
TREATMENT - POWER	\$10,500	\$9,585	\$7,200	\$10,000	\$10,000	\$10,000
TREATMENT - PROPANE		\$3,942	\$3,000	\$4,000	\$4,000	\$4,000
TREATMENT SUB-TOTAL	\$166,500	\$179,807	\$164,950	\$179,700	\$174,200	\$174,200
T & D - SALARIES	\$188,000	\$180,898	\$190,500	\$181,000	\$171,950	\$171,950
T & D - MAINTENANCE	\$18,500	\$20,160	\$17,000	\$21,000	\$21,000	\$21,000
T & D - PIPELINE MAINTENANCE	\$8,500	\$11,470	\$0	\$0	\$0	\$0
T & D - EQUIPMENT REPAIR	\$3,000	\$5,909	\$3,500	\$5,000	\$5,000	\$5,000
T & D - VEHICLE EXPENSE	\$7,000	\$8,119	\$8,000	\$8,500	\$8,500	\$8,500
T & D - VEHICLE MAINTENANCE	\$6,000	\$4,691	\$3,000	\$4,500	\$4,500	\$4,500
T & D - USA	\$150	\$150	\$150	\$150	\$150	\$150
T & D - SHOP PROPANE		\$249	\$250	\$250	\$250	\$250
T & D SUB -TOTAL	\$231,150	\$231,646	\$222,400	\$220,400	\$211,350	\$211,350
METER READING - SALARIES	\$14,200	\$19,053	\$17,000	\$17,500	\$16,625	\$16,625
METER READING - VEHICLE EXPENSE	\$1,350	\$1,852	\$1,600	\$2,000	\$2,000	\$2,000
METER READING SUB-TOTAL	\$15,550	\$20,905	\$18,600	\$19,500	\$18,625	\$18,625
ADMINISTRATION - SALARIES	\$227,500	\$221,946	\$224,000	\$222,000	\$212,800	\$212,800
ADMINISTRATION - BOARD REMUNERATION	\$9,000	\$7,950	\$0	\$0	\$0	\$0
ADMINISTRATION - OFFICE MAINTENANCE	\$2,000	\$1,998	\$2,000	\$2,000	\$2,000	\$2,000
ADMINISTRATION - VEHICLE MAINT/EXPENSE	\$1,500	\$1,498	\$1,500	\$1,500	\$1,500	\$1,500
ADMINISTRATION - ACCOUNTING & AUDITING	\$6,500	\$7,700	\$7,500	\$7,500	\$7,500	\$7,500
ADMINISTRATION - COUNTY TAX COLLECTION CHA	\$2,600	\$4,638	\$2,500	\$4,700	\$4,700	\$4,700
ADMINISTRATION - LEGAL SERVICES	\$15,000	\$42,836	\$20,000	\$20,000	\$20,000	\$20,000
ADMINISTRATION - ENGINEERING SERVICES	\$15,000	\$7,422	\$8,500	\$8,000	\$8,000	\$8,000
ADMINISTRATION - OFFICE SUPPLIES	\$12,000	\$15,084	\$14,000	\$14,500	\$14,500	\$14,500
ADMINISTRATION - UTILITIES/TELEPHONE	\$9,000	\$8,947	\$5,500	\$9,000	\$9,000	\$9,000
ADMINISTRATION SUB-TOTAL	\$300,100	\$320,019	\$285,500	\$289,200	\$280,000	\$280,000
TRAVEL - SEMINAR/WORKSHOP	\$6,000	\$6,149	\$4,500	\$6,000	\$6,000	\$6,000
OTHER GENERAL EXPENSE	\$8,500	\$13,003	\$9,000	\$10,000	\$10,000	\$10,000
PUBLIC INFORMATION PROGRAM	\$4,000	\$3,922	\$3,500	\$4,000	\$4,000	\$4,000
DUES & SUBSCRIPTIONS	\$7,500	\$9,874	\$9,000	\$10,000	\$10,000	\$10,000
COMPUTER ENHANCEMENT SERVICE	\$12,000	\$11,849	\$13,000	\$12,500	\$12,500	\$12,500

WORKMAN'S COMPENSATION INSURANCE	\$15,000	\$20,165	\$16,000	\$17,200	\$16,500	\$16,500
OPEB - MEDICAL PRE-FUNDING	\$0	\$0	\$75,888	\$75,888	\$75,888	\$75,888
LIABILITY AND VEHICLE INSURANCE	\$34,000	\$33,753	\$32,500	\$32,500	\$32,500	\$32,500
DENTAL INSURANCE	\$10,000	\$9,857	\$9,000	\$9,600	\$9,120	\$8,590
FICA - MC	\$36,000	\$38,684	\$38,500	\$39,000	\$37,235	\$37,235
VISION INSURANCE	\$3,500	\$3,501	\$3,500	\$3,600	\$3,372	\$3,194
MEDICAL INSURANCE	\$130,000	\$136,553	\$108,000	\$113,951	\$108,253	\$102,556
LIFE & DISABILITY INSURANCE	\$4,500	\$5,566	\$5,600	\$5,600	\$5,300	\$5,040
RETIREMENT	\$91,500	\$105,197	\$106,000	\$106,000	\$96,000	\$86,005
STATE UNEMPLOYMENT INSURANCE	\$1,500	\$1,498	\$1,900	\$1,500	\$1,500	\$1,500
UNIFORMS	\$3,800	\$4,396	\$4,700	\$4,400	\$4,400	\$4,400
EDUCATION INCENTIVE	\$4,000	\$3,963	\$3,000	\$4,000	\$4,000	\$4,000
MAINTENANCE - GENERAL PLANT	\$1,000	\$1,994	\$600	\$1,500	\$1,500	\$1,500
PROPERTY TAXES	\$75	\$65	\$65	\$65	\$65	\$65
ELECTION EXPENSE	\$3,500	\$5,036	\$0	\$0	\$0	\$0
PROPOSITION 218 COST	\$3,000	\$473	\$0	\$3,000	\$3,000	\$3,000
SUGAR PINE DEBT SERVICE	\$230,313	\$230,313	\$226,338	\$226,338	\$226,338	\$226,338
GENERAL EXPENSES SUB-TOTAL	\$609,688	\$645,811	\$670,591	\$686,643	\$667,471	\$650,811
TOTAL EXPENSES:	1,412,888	\$1,492,816	1,442,591	1,479,143	\$1,434,846	1,418,186
CONTRIBUTION TO RESERVES	\$93,319	(\$104,112)	\$2,384	(\$39,291)	\$5,006	\$16,889
DISTRICT RESERVES	BUDGET	ACTUAL				
BEGINNING BALANCE	\$491,384	\$491,384	\$445,928	\$322,717	\$322,717	\$322,717
REVENUE:						
GENERAL FUND RESERVE FUNDING	\$93,319	(\$104,112)	\$2,384	(\$39,291)	\$5,006	\$16,889
INTEREST	\$18,000	\$12,896	\$15,000	\$11,500	\$11,500	\$11,500
GRANT REVENUE - PCWA - RATE STUDY	\$15,000	\$0	\$26,000	\$26,000	\$26,000	\$26,000
TOTAL REVENUE:	\$126,319	(\$91,216)	\$43,384	(\$1,791)	\$42,506	\$54,389
EXPENSES:						
SOURCE OF SUPPLY						
MISCELLANEOUS TOOLS & EQUIPMENT/RENTAL	\$3,000	\$3,515	\$1,000	\$1,500	\$1,500	\$1,500
INSTRUMENT REPLACEMENT			\$6,000			
TREATMENT						
MISCELLANEOUS TOOLS & EQUIPMENT/RENTAL	\$2,500	\$2,497	\$3,000	\$1,500	\$1,500	\$1,500

